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Tender

## **Insurance and Related Services 4**

The Minister for the Cabinet Office acting through Crown Commercial Service

F02: Contract notice

Notice identifier: 2023/S 000-014211

Procurement identifier (OCID): ocds-h6vhtk-03b5ac

Published 18 May 2023, 2:56pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Minister for the Cabinet Office acting through Crown Commercial Service

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

#### **Email**

[supplier@crowncommercial.gov.uk](mailto:supplier@crowncommercial.gov.uk)

#### **Telephone**

+44 3150103503

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/ccs>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://crowncommercialservice.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://crowncommercialservice.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Insurance and Related Services 4

Reference number

RM6323

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Crown Commercial Service (CCS), as the Authority, intends to put in place a Pan Government Collaborative Agreement for the provision of Insurance services to be utilised by Central Government Departments and all other UK Public Sector Bodies, including Local Authorities, Health, Police, Fire and Rescue, Education and Devolved Administrations. It is intended that this commercial agreement will be the recommended vehicle for all insurance and related services required by UK Central Government Departments.

Bidders are able to bid on all of the Lots. However, successful bidders will only be awarded to Lot 1 or Lot 3. Bidders should indicate which of these Lots is their preferred choice in the Selection Questionnaire Attachment 2a. If your bid is successful, we will use your selected preference to determine your award to either Lot 1 or Lot 3.

If a bidder is successful on their preferred Lot as referenced above due to being within 1% of the last position in the competition for that lot then their preferred choice in the Selection Questionnaire Attachment 2a will be the lot they are awarded.

Expected Number of Suppliers by Lot:

Lot 1 – Brokerage and Related Services = 15 suppliers

Lot 2 – Claims Handling and Related Services = 4 suppliers

Lot 3 - Insurance Service Providers and Related Services = 3 suppliers

### **II.1.5) Estimated total value**

Value excluding VAT: £600,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

You have the opportunity to tender a bid for all of the Lots 1,2 and 3. However, you will not be awarded a place on both Lot 1 and Lot 3.

If your tender is successful for both of these Lots we will use your selected preference to award to either Lot 1 or Lot 3.

A tender may be awarded a maximum of 2 lots. This will be a combination of either Lot 1 & 2 or Lot 2 & 3.

## **II.2) Description**

### **II.2.1) Title**

Brokerage and Related Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services
- 66510000 - Insurance services
- 66511000 - Life insurance services
- 66512000 - Accident and health insurance services

- 66513000 - Legal insurance and all-risk insurance services
- 66513100 - Legal expenses insurance services
- 66514000 - Freight insurance and Insurance services relating to transport
- 66514100 - Insurance related to Transport
- 66514110 - Motor vehicle insurance services
- 66514120 - Marine, aviation and other transport insurance services
- 66514130 - Railway insurance services
- 66514140 - Aircraft insurance services
- 66514150 - Vessel insurance services
- 66515000 - Damage or loss insurance services
- 66515100 - Fire insurance services
- 66515200 - Property insurance services
- 66515300 - Weather and financial loss insurance services
- 66515400 - Weather-related insurance services
- 66515410 - Financial loss insurance services
- 66515411 - Pecuniary loss insurance services
- 66516000 - Liability insurance services
- 66516100 - Motor vehicle liability insurance services
- 66516200 - Aircraft liability insurance services
- 66516300 - Vessel liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services
- 66517000 - Credit and surety insurance services
- 66517300 - Risk management insurance services
- 66518000 - Insurance brokerage and agency services
- 66518100 - Insurance brokerage services

- 66518200 - Insurance agency services
- 66518300 - Insurance claims adjustment services
- 66519000 - Engineering, auxiliary, average, loss, actuarial and salvage insurance services
- 66519200 - Engineering insurance services
- 66519300 - Auxiliary insurance services
- 66519310 - Insurance consultancy services
- 66519500 - Loss adjustment services
- 66519600 - Actuarial services
- 66700000 - Reinsurance services
- 66710000 - Life reinsurance services
- 66720000 - Accident and health reinsurance services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Insurance brokerage and associated services, typically including cover for the following classes of insurance: Liability, Property, Motor, Insurance and Travel. Insurance brokerage and associated services, a broad range of services a typical example will include: Assurance services, Audits, Claims Handling, Consultancy, Courtesy car and relief vehicle, Incident investigation and Loss analysis / forecasting.

Compensation claims handling and associated services.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £475,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

You have the opportunity to tender a bid for all of the Lots 1, 2 and 3. However, you will not be awarded a place on both Lot 1 and Lot 3. If your tender is successful for both of these Lots we will use your selected preference to award to either Lot 1 or Lot 3.

## **II.2) Description**

### **II.2.1) Title**

Claims Handling and Related Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services
- 66510000 - Insurance services
- 66511000 - Life insurance services

- 66512000 - Accident and health insurance services
- 66513000 - Legal insurance and all-risk insurance services
- 66513100 - Legal expenses insurance services
- 66514000 - Freight insurance and Insurance services relating to transport
- 66514100 - Insurance related to Transport
- 66514110 - Motor vehicle insurance services
- 66514120 - Marine, aviation and other transport insurance services
- 66514130 - Railway insurance services
- 66514140 - Aircraft insurance services
- 66514150 - Vessel insurance services
- 66515000 - Damage or loss insurance services
- 66515100 - Fire insurance services
- 66515200 - Property insurance services
- 66515300 - Weather and financial loss insurance services
- 66515400 - Weather-related insurance services
- 66515410 - Financial loss insurance services
- 66515411 - Pecuniary loss insurance services
- 66516000 - Liability insurance services
- 66516100 - Motor vehicle liability insurance services
- 66516200 - Aircraft liability insurance services
- 66516300 - Vessel liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services
- 66517000 - Credit and surety insurance services
- 66517300 - Risk management insurance services
- 66518000 - Insurance brokerage and agency services

- 66518100 - Insurance brokerage services
- 66518200 - Insurance agency services
- 66518300 - Insurance claims adjustment services
- 66519000 - Engineering, auxiliary, average, loss, actuarial and salvage insurance services
- 66519200 - Engineering insurance services
- 66519300 - Auxiliary insurance services
- 66519310 - Insurance consultancy services
- 66519500 - Loss adjustment services
- 66519600 - Actuarial services
- 66700000 - Reinsurance services
- 66710000 - Life reinsurance services
- 66720000 - Accident and health reinsurance services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Insurance brokerage and associated services, typically including cover for the following classes of insurance: Liability, Property, Motor, Insurance and Travel. Insurance brokerage and associated services, a broad range of services a typical example will include: Assurance services, Audits, Claims Handling, Consultancy, Courtesy car and relief vehicle, Incident investigation and Loss analysis / forecasting. Compensation claims handling and associated services.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £25,000,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

You have the opportunity to tender a bid for all of the Lots 1, 2 and 3. However, you will not be awarded a place on both Lot 1 and Lot 3. If your tender is successful for both of these Lots we will use your selected preference to award to either Lot 1 or Lot 3.

## **II.2) Description**

### **II.2.1) Title**

Insurance Service Providers and Related Services

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services
- 66510000 - Insurance services
- 66511000 - Life insurance services

- 66512000 - Accident and health insurance services
- 66513000 - Legal insurance and all-risk insurance services
- 66513100 - Legal expenses insurance services
- 66514000 - Freight insurance and Insurance services relating to transport
- 66514100 - Insurance related to Transport
- 66514110 - Motor vehicle insurance services
- 66514120 - Marine, aviation and other transport insurance services
- 66514130 - Railway insurance services
- 66514140 - Aircraft insurance services
- 66514150 - Vessel insurance services
- 66515000 - Damage or loss insurance services
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- 66516200 - Aircraft liability insurance services
- 66516300 - Vessel liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services
- 66517000 - Credit and surety insurance services
- 66517300 - Risk management insurance services
- 66518000 - Insurance brokerage and agency services

- 66518100 - Insurance brokerage services
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- 66519310 - Insurance consultancy services
- 66519500 - Loss adjustment services
- 66519600 - Actuarial services
- 66700000 - Reinsurance services
- 66710000 - Life reinsurance services
- 66720000 - Accident and health reinsurance services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Insurance brokerage and associated services, typically including cover for the following classes (nature and quantity of insurance: Liability, Property, Motor, Insurance and Travel.

Insurance brokerage and works, supplies or services associated services, a broad range of services a typical example will include: Assurance or indication of needs and services, Audits, Claims Handling, Consultancy, Courtesy car and relief vehicle, Incident requirements) investigation and Loss analysis/forecasting. Compensation claims handling and associated services.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £100,000,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

You have the opportunity to tender a bid for all of the Lots 1, 2 and 3. However, you will not be awarded a place on both Lot 1 and Lot 3. If your tender is successful for both of these Lots we will use your selected preference to award to either Lot 1 or Lot 3.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the directive) on the basis of information provided in response to an invitation to tender (ITT) registering for access.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 22

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-008586](#)

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 June 2023

Local time

3:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 7 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

16 June 2023

Local time

3:01pm

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

As part of this contract notice the following documents can be accessed at:

<https://www.contractsfinder.service.gov.uk/Notice/AdditionalInformation/bdc7daad-daba-4f03-82eb-f36575223d8d#>

- 1) Contract notice transparency information for the agreement;
- 2) Contract notice authorised customer list;
- 3) Rights reserved for CCS framework.

On 2.4.2014 Government introduced its Government Security Classifications (GSC) scheme which replaced Government Protective Marking Scheme (GPMS). A key aspect is the reduction in the number of security classifications used. All bidders should make themselves aware of the changes as it may impact this requirement. This link provides information on the GSC at:

<https://www.gov.uk/government/publications/government-security-classifications>

Cyber Essentials is a mandatory requirement for Central Government contracts which involve handling personal information or provide certain ICT products/services. Government is taking steps to reduce the levels of cyber security risk in its supply chain through the Cyber Essentials scheme. The scheme defines a set of controls which, when implemented, will provide organisations with basic protection from the most prevalent forms of threat coming from the internet. To participate in this procurement, bidders must be able to demonstrate they comply with the technical requirements prescribed by Cyber Essentials, for services under and in connection with this procurement.

Some purchases under this framework Agreement may have requirements that can be met under this Framework Agreement but the purchase of which may be exempt from the Procurement Regulations (as defined in Attachment 1 – About the framework within the invitation to tender documentation). In such cases, Call-offs from this Framework will be unregulated purchases for the purposes of the Procurement Regulations, and the buyers may, at their discretion, modify the terms of the Framework and any Call-off Contracts to reflect that buyer's specific needs.

Refer to <https://www.ncsc.gov.uk/information/cyber-essentials-faqs> for more information.

CCS reserve the right to award a framework to any bidder whose final score is within 1% of the last position.

Registering for access:

This procurement will be managed electronically via the eSourcing suite. This will be the route for sharing all information and communicating with bidders. If you have recently registered on the eSourcing suite for another CCS procurement you can use the same account for this new procurement. If not, you will first need to register your organisation on the portal.

Use the following link for information on how register and use the eSourcing tool:

<https://www.gov.uk/government/publications/esourcing-tool-guidance-for-suppliers>

For assistance please contact the eSourcing Help desk operated by email at [help@eSourcingsolution.co.uk](mailto:help@eSourcingsolution.co.uk) or call 0800 069 8630.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The Minister for the Cabinet Office acting through Crown Commercial Service

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

Email

[supplier@crowncommercial.gov.uk](mailto:supplier@crowncommercial.gov.uk)

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