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Planning

## **Appointee Service Client Case Management System**

Southampton City Council

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-014200

Procurement identifier (OCID): ocds-h6vhtk-02beeb

Published 22 June 2021, 2:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Southampton City Council

Civic Centre

Southampton

SO14 7LY

#### **Email**

[claire.mccormack@southampton.gov.uk](mailto:claire.mccormack@southampton.gov.uk)

#### **Telephone**

+44 2380833000

#### **Country**

United Kingdom

#### **NUTS code**

UKJ32 - Southampton

**Internet address(es)**

Main address

[www.southampton.gov.uk/business-licensing/supply-council/supply-portal.aspx](http://www.southampton.gov.uk/business-licensing/supply-council/supply-portal.aspx)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA0747](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA0747)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Appointee Service Client Case Management System

Reference number

SCC-SMS-0078

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Southampton City Council requires procurement of a Client Money and Case Management solution for local authority Appointee services.

For a period of 3 years with a potential maximum 24 month extension subject to operational need and value for money considerations

The implementation of a complete integrated client recording system for client money and case management Appointee teams.

Combine all aspects of work in one database.

Key supplier requirements are recent experience (within the last three years) of supplying a product that can provide a complete software solution for the financial administration and case management of client affairs

Enable creation and maintenance of financial records for individual clients

Monitor income and expenditure

Functionality to integrate/upload bank account records to enable income and expenditure reconciliation

Client record system to enable all client information to be held within the system and to

record client history, notes and ideally to store of link to documents.

Diary/reminder facility

Reporting functionality

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 75000000 - Administration, defence and social security services
- 85321000 - Administrative social services

### **II.2.3) Place of performance**

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Civic Centre, Southampton, SO14 7LY

### **II.2.4) Description of the procurement**

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#### **II.2.14) Additional information**

Please provide information about your product and indicative pricing based on draft specification.

#### **II.3) Estimated date of publication of contract notice**

30 September 2021

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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### **Section VI. Complementary information**

#### **VI.3) Additional information**

(MT Ref:223187)