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Planning

Appointee Service Client Case Management System

Southampton City Council

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-014200

Procurement identifier (OCID): ocids-h6vhtk-02beeb

Published 22 June 2021, 2:44pm

Section I: Contracting authority

I.1) Name and addresses

Southampton City Council

Civic Centre

Southampton

SO14 7LY

Email

claire.mccormack@southampton.gov.uk

Telephone

+44 2380833000

Country

United Kingdom

NUTS code

UKJ32 - Southampton

Internet address(es)

Main address

www.southampton.gov.uk/business-licensing/supply-council/supply-portal.aspx

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA0747

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Appointee Service Client Case Management System

Reference number

SCC-SMS-0078

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Southampton City Council requires procurement of a Client Money and Case Management solution for local authority Appointee services.

For a period of 3 years with a potential maximum 24 month extension subject to operational need and value for money considerations

The implementation of a complete integrated client recording system for client money and case management Appointee teams.

Combine all aspects of work in one database.

Key supplier requirements are recent experience (within the last three years) of supplying a product that can provide a complete software solution for the financial administration and case management of client affairs

Enable creation and maintenance of financial records for individual clients

Monitor income and expenditure

Functionality to integrate/upload bank account records to enable income and expenditure reconciliation

Client record system to enable all client information to be held within the system and to

record client history, notes and ideally to store of link to documents.

Diary/reminder facility

Reporting functionality

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 75000000 - Administration, defence and social security services
- 85321000 - Administrative social services

II.2.3) Place of performance

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Civic Centre, Southampton, SO14 7LY

II.2.4) Description of the procurement

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Reporting functionality

II.2.14) Additional information

Please provide information about your product and indicative pricing based on draft specification.

II.3) Estimated date of publication of contract notice

30 September 2021

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

(MT Ref:223187)