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## Contract

# North Yorkshire Primary Group Catering Contract

Moorside Primary School and Nursery  
Gillamoor Primary School  
Colburn Community Primary School  
Easingwold primary school  
Hunton and Arrathorne Community Primary School  
Masham CE Primary School

F03: Contract award notice

Notice identifier: 2021/S 000-014173

Procurement identifier (OCID): ocids-h6vhtk-029e37

Published 22 June 2021, 11:40am

## Section I: Contracting authority

### I.1) Name and addresses

Moorside Primary School and Nursery

Ripon

#### Email

[Finance@moorside.n-yorks.sch.uk](mailto:Finance@moorside.n-yorks.sch.uk)

#### Telephone

+44 1423810985

#### Country

United Kingdom

**NUTS code**

UKE2 - North Yorkshire

**Internet address(es)**

Main address

<https://www.moorsideschools.org.uk/>

**I.1) Name and addresses**

Gillamoor Primary School

Gillamoor

Yo62 7hx

**Email**

[Admin@gillamoor.n-yorks.sch.uk](mailto:Admin@gillamoor.n-yorks.sch.uk)

**Country**

United Kingdom

**NUTS code**

UKE2 - North Yorkshire

**Internet address(es)**

Main address

<https://www.gillamoor.n-yorks.sch.uk/home/contact-us/>

**I.1) Name and addresses**

Colburn Community Primary School

Colburn

Yo62 7hx

**Email**

[Admin@colburn.n-yorks.sch.uk](mailto:Admin@colburn.n-yorks.sch.uk)

**Country**

United Kingdom

**NUTS code**

UKE2 - North Yorkshire

**Internet address(es)**

Main address

<https://www.colburn.n-yorks.sch.uk/contact-details-1/>

**I.1) Name and addresses**

Easingwold primary school

Easingwold

Yo62 7hx

**Email**

[admin@easingwold-pri.n-yorks.sch.uk](mailto:admin@easingwold-pri.n-yorks.sch.uk)

**Country**

United Kingdom

**NUTS code**

UKE2 - North Yorkshire

**Internet address(es)**

Main address

<https://www.easingwoldprimary.co.uk/contact-details/>

## **I.1) Name and addresses**

Hunton and Arrathorne Community Primary School

Bedale

Yo62 7hx

### **Email**

[Admin@huntonarrathorne.n-yorks.sch.uk](mailto:Admin@huntonarrathorne.n-yorks.sch.uk)

### **Country**

United Kingdom

### **NUTS code**

UKE2 - North Yorkshire

### **Internet address(es)**

Main address

<http://huntonarrathorne.n-yorks.sch.uk/>

## **I.1) Name and addresses**

Masham CE Primary School

Masham

Yo62 7hx

### **Email**

[Admin@masham.n-yorks.sch.uk](mailto:Admin@masham.n-yorks.sch.uk)

### **Country**

United Kingdom

### **NUTS code**

UKE2 - North Yorkshire

## **Internet address(es)**

Main address

<http://www.masham.n-yorks.sch.uk/home/contact-us/#content-content-inner>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

North Yorkshire Primary Group Catering Contract

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Catering provision for School meals on site and all food management, legislative duties and Compliance.

## **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £26,586

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKE2 - North Yorkshire

### **II.2.4) Description of the procurement**

The Contract will be awarded for a three-year duration with the option of two additional one-year extensions. Each School will sign a separate agreement with the successful tendering organisation.

The financial structure of the contract is designed to reflect the Schools' aims to reward the Contractor in a fair manner and based upon contract delivery and to have an open-book agreement that is easily auditable.

Sales

These will be variable based on the actual levels achieved.

Food Costs

This will be fixed at the percentage agreed as part of this tender process. However, costs must be net of ALL discounts at 'into-unit' level with all rebates of any kind reflected on the Catering Managers' invoices. The costs must reflect those submitted in the financial schedules which will be fixed for twelve months. The food costs will be audited at least annually.

Tariff

The tariff will be based upon the local marketplace and the free-meal meal cost should reflect the local authority rates unless agreed between the School and the Contractor.

#### Wastage

All wastage should form part of the food costs and should not be accounted for separately.

#### Gross Profit or Loss

This will be fixed at the percentage agreed as part of this tender process.

#### Labour costs

The core labour costs will be fixed. All other labour costs, such as for special events and out of hours events will be charged as and when incurred but at a level pre-agreed in writing.

#### Sundries

All sundry costs, as defined in the Contractor's response will be fixed for a year. Any increase in years two and three are not go above inflation.

#### Management Fee

The management fee is fixed for a year. Any increase in years two and three are not go above inflation.

#### Hospitality Costs

Hospitality costs will be charged as occurred but at fixed item and buffet consumable costs per head.

#### Summary

In summary the following lines will make up the total cost of catering:

- Fixed gross profit percentage

- Fixed labour cost

- Fixed sundries cost

- Fixed management fee

- Variable hospitality costs

## Aims and Objectives of the Service

The Schools wish to be at the forefront of school catering and as such require a modern, branded offer that reflects the leading trends in the industry.

At this time, the Schools wish is to commence a catering contract, with a partner who shares their vision for a customer-focused service that attracts the maximum number of students. The meals that are to be provided must be appealing to customers, imaginative, provide good value for money and be nutritionally balanced to encourage all students to make an educated choice. For rural Schools, an appropriate deliver in solution is required and Schools are open to Contractor input on how this would operate effectively.

The Schools objectives for the new contract are as follows:-

A catering service that is well managed and requires minimal involvement from the Schools management team.

A strong Contractor Area Manager who will develop and lead the team to deliver a customer service focused offer and spend a substantial amount of time on site at the outset to undertake this.

A Contractor who is proactive in their relationship management with the Schools.

Investment in the Schools Catering service through increased marketing in return for a tenure of contract.

A higher number of students and staff using the facilities by providing a high quality, affordable and nutritious meal.

A catering service that encourages students to take a healthy and balanced meal.

Food and drinks that look appetising and are attractively presented.

A hospitality service that will help showcase the Schools through events and to visitors.

A Contractor that adopts a flexible and proactive approach to all Schools activities.

A service that is professionally merchandised and marketed with discretion and to the mutual benefit of the Schools and the Contractor.

A Contractor that operates using the optimum level of staffing.

Develops a community food provision that extends to staff, parents, visitors, and the immediate neighbourhood and promotes food education for all stakeholders.



Is professionally marketed and promoted to the mutual benefit of the pupils, parents, Schools, and contractor.

Demonstrates a flexible approach to all School activities and supports aspects of the curriculum as appropriate, including positively contributing to the education of pupils about food and nutrition.

Is managed by an organisation who works with the Schools in partnership to move the service forward together.

Achieves best value and eliminates any subsidies as far as is realistically possible.

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: Yes

Description of options

2 one year extensions to the 36 month contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-005830](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

22 June 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Taylor Shaw

Macclesfield

Country

United Kingdom

NUTS code

- UKE3 - South Yorkshire

Internet address

<https://taylorshaw.com/>

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £4,914

Lowest offer: £4,914 / Highest offer: £19,272 taken into consideration

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

22 June 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Taylor Shaw

Macclesfield

Country

United Kingdom

NUTS code

- UKE3 - South Yorkshire

Internet address

<https://taylorshaw.com/>

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,491

Lowest offer: £1,491 / Highest offer: £13,500 taken into consideration

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

22 June 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Taylor Shaw

Macclesfield

Country

United Kingdom

NUTS code

- UKE3 - South Yorkshire

Internet address

<https://taylorshaw.com/>

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £6,981

Lowest offer: £6,981 / Highest offer: £27,795 taken into consideration

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

22 June 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Taylor Shaw

Macclesfield

Country

United Kingdom

NUTS code

- UKE3 - South Yorkshire

Internet address

<https://taylorshaw.com/>

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £2,596

Lowest offer: £2,596 / Highest offer: £30,084 taken into consideration

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### **Section V. Award of contract**

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

22 June 2021

##### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Taylor Shaw

Macclesfield

Country

United Kingdom

NUTS code

- UKE3 - South Yorkshire

Internet address

<https://taylorshaw.com/>

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,722

Lowest offer: £1,772 / Highest offer: £13,500 taken into consideration

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

22 June 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Taylor Shaw

Macclesfield

Country

United Kingdom

NUTS code

- UKE3 - South Yorkshire

Internet address

<https://taylorshaw.com/>

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £3,690

Lowest offer: £3,690 / Highest offer: £14,658 taken into consideration



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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Red Box Consultancy Services Ltd

Harrogate

HG2 8PB

Email

[leh@redboxcs.com](mailto:leh@redboxcs.com)

Country

United Kingdom

Internet address

[www.redboxcs.com](http://www.redboxcs.com)