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Tender

Provision of Security and Safety Wardens

City of Portsmouth College

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2024/S 000-014157

Procurement identifier (OCID): ocids-h6vhtk-0456be

Published 2 May 2024, 10:05am

Section I: Contracting authority

I.1) Name and addresses

City of Portsmouth College

Highbury Campus, Tudor Crescent

Portsmouth

P06 2SA

Contact

Paul Martin

Email

paul.martin@copc.ac.uk

Telephone

+44 7894536326

Country

United Kingdom

Region code

UKJ31 - Portsmouth

National registration number

130005158

Internet address(es)

Main address

www.city-of-portsmouth-college.ac.uk

Buyer's address

www.city-of-portsmouth-college.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Portsmouth:-Security-services./32DU23ECC6>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

WWW.DELTA-ESOURCING.COM

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Security and Safety Wardens

Reference number

COPC/23/17

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Bidder shall provide a security and safety service via the provision of one Security & Safety Warden based within the Reception areas for each of the campuses. These Wardens should be SIA approved. Additionally we are interested in an additional Security & Safety Warden at Highbury and Sixth Form campuses to provide a presence across the campus in the form of patrolling during the core teaching hours.

II.1.5) Estimated total value

Value excluding VAT: £750,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79710000 - Security services

II.2.3) Place of performance

NUTS codes

- UKJ31 - Portsmouth

Main site or place of performance

Portsmouth

II.2.4) Description of the procurement

CoPC is seeking to establish a new Contract for these services and for this to run for three (3) years, from September 2024 to July 2027, with the possibility of a 1-year extension subject to satisfactory performance. We are looking at two Options: 1: The successful Bidder shall provide Security & Safety Warden based within the Reception areas for each of the campuses; Option 2: As above PLUS an additional Security & Safety Warden at Highbury and Sixth Form campuses to provide a presence across the campus in the form of patrolling during the core teaching hours.

II.2.6) Estimated value

Value excluding VAT: £750,000

II.2.7) Duration of the contract or the framework agreement

Duration in months

36

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

This is a 2 stage process being carried out under the auspices of the light touch regime, PCR (15). Stage 1 will assess potential bidders capability, capacity and experience to perform the contract using this Single Procurement Document issued by the Delta esourcing platform. Potential bidders will also be required to answer a number of standard questions to do with any potential bidders financial status, insurance and liabilities cover and Mandatory and Discretionary declarations. The outcome of this preliminary process will be to identify up to 5 potential bidders to go forward to the next round of the process, which is the Invitation To Tender (ITT) Stage. The evaluation panel will score any non price proposals inline with the following criteria ; Criteria for Awarding Score

0Unacceptable Tender response supplied fails to grasp/reflect standard or does not provide a proposal core issues and requirements. 1Poor Tender response supplied reflects a very limited understanding of core issues and requirements with significant concerns. Proposal falls short of achieving expected standard in a number of identifiable respects. 2Satisfactory Tender response meets the required standard / expectations in most material respects, but is lacking or inconsistent in others 3Good Response supplied reflects good understanding of core issues and requirements and meets the required standard / expectations in all material respects 4Excellent Response supplied reflects an excellent understanding of core issues and exceeds some or all of the major requirements and/or expectations

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Restricted procedure

IV.1.11) Main features of the award procedure

STAGE 1 Contract Notice (inviting Expressions of Interest): 1 May 2024; Expressions of Interests (Window open 25 days): Closes 12 Noon on 27th May 2024; STAGE 2 Shortlisting of five (5) Bidders to be invited to ITT stage: 27th to 28th May 2024; Shortlisted Bidders advised: 29th May; ITT Stage - Window opens: 30th May 2024; ITT Stage Window Closes Midnight (15 days): 14th June 2024; Assessment Panel: 17th to 20th June 2024; Preferred Supplier confirmed: 21st June 2024; 10 Day Standstill Period (Midnight): 1st July 2024; Contract Awarded & Mobilisation: 2nd July 2024; Contract Start Date: 1 September 2024 The College reserves the right to amend this timetable and/or postpone or cancel this procurement and without notice and at its sole discretion. Please also note that any references to days relates to calendar days and not working days. For the purposes of this procurement, CoPC will be using its electronic procurement platform, Delta e-Sourcing, to undertake all external notice publications and communications with potential Bidders, including the issuing of any procurement documentation and, at the Invitation to Tender (ITT) stage, to respond to Bidder clarification questions.

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 May 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.3) Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Portsmouth:-Security-services./32DU23ECC6>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/32DU23ECC6>

GO Reference: GO-202451-PRO-25920530

VI.4) Procedures for review

VI.4.1) Review body

City of Portsmouth College

Highbury Campus, Tudor Crescent

Portsmouth

P06 2SA

Email

paul.martin@copc.ac.uk

Telephone

+44 7894536326

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

10 Days following official notification of Stage 1 process

