

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/014153-2025>

Tender

2024 - 1053 - Supply & Instillation of Carpets and Flooring in Coventry

Citizen Housing Group Limited

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-014153

Procurement identifier (OCID): ocds-h6vhtk-04fbc0

Published 10 April 2025, 9:22am

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Scope

Description

Citizen are looking to enter into a Framework Agreement with potentially 3 - 4 Service Providers for the supply and installation of carpets and flooring options within individual dwellings across Coventry to ensure that we receive an excellent service, which represents value for money. The number of providers is based on the quality of bids received and may be less than that stated above.

If you wish to express an interest in this project please ensure you are registered and logged into our Portal. The 'Express Interest' button will only appear on the Tender Management page if you are logged in.

Applicants are advised to ensure that they do not base their submission on discussions with any other member of Citizen Staff. If you require any clarification on matters contained within the Tender Documents, you must do so via Correspondence of the Citizen E-Procurement portal. Failure to observe this requirement may result in your bid being eliminated.

Please note that in the case of tender clarifications where appropriate, answers will be circulated to all tenderers.

NB: Should you require assistance or clarification on the use of In-Tend, please contact In-Tend support on 0845 557 8079 / +44 (0) 114 407 0065.

You must upload your bid by using the 'Attach Documents' button and your return must be submitted via 'Submit Return' on the Citizen E-Procurement portal before the deadline date provided in the project details. You will have the option to modify your bid up until the deadline.

Commercial tool

Establishes a framework

Total value (estimated)

- £600,000 excluding VAT
- £720,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 July 2025 to 1 July 2027
- Possible extension to 1 July 2029
- 4 years, 1 day

Description of possible extension:

Initial contract term of 2 years. The extensions will be a further period of 2-years, in durations to be agreed upon by Citizen and the successful bidders.

Main procurement category

Services

CPV classifications

- 39530000 - Carpets, mats and rugs
- 39531000 - Carpets
- 39531400 - Carpeting
- 44112210 - Solid flooring
- 45432113 - Parquet flooring
- 44191200 - Laminated wood
- 79931000 - Interior decorating services

Contract locations

- UKG - West Midlands (England)

Framework

Maximum number of suppliers

Unlimited

Maximum percentage fee charged to suppliers

0%

Framework operation description

Prices are determined through the submission of a Pricing Schedule. Bidders will be awarded a place on the framework based on the Price per Quality Point evaluation (PQP). This is where the total submitted cost is divided by the total weighted quality score. The best PQP is the lowest. Citizen are looking to appoint 3-4 providers, but may award less than this depending on the quality of bids received.

Award method when using the framework

Either with or without competition

Contracting authorities that may use the framework

Establishing party only

Submission

Enquiry deadline

24 April 2025, 5:00pm

Tender submission deadline

1 May 2025, 1:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/citizenhousing.aspx/Home>

All submissions are to be through our e-procurement portal, In-Tend, using the above link. Citizen's procurement team can be contacted on Procurement@citizenhousing.org.uk to assist with onboarding onto the portal and general portal enquiries. All tender enquires, however, must be submitted through the In-tend portal to ensure a full audit trail of communication regarding the tender, is captured.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

20 May 2025

Recurring procurement

Publication date of next tender notice (estimated): 1 January 2027

Award criteria

Name	Description	Type
Simple description	Bidders will be awarded a place on the framework based on Citize's Price per Quality Point (PQP) Evaluation mechanism. Here the bidders submitted cost is divided by their total scored wighted quality points. The lower the PQP score the better. Citizen are looking to appoint 3-4 suppliers onto the framework, but may award to less depending on the quality of submissions recieved. There are 3 Pass/Fail questions and then the scored quality questions. Also required from the bidders is a completed pricing schedule (Individual rates and a quote exercise) and a signed form of tender.	Price

Weighting description

Bidders will be awarded a place on the framework based on Citize's Price per Quality Point (PQP) Evaluation mechanism. Here the bidders submitted cost is divided by their total scored wighted quality points. The lower the PQP score the better. Citizen are looking to appoint 3-4 suppliers onto the framework, but may award to less depending on the quality of submissions recieved. There are 3 Pass/Fail questions and then the scored quality questions. Also required from the bidders is a completed pricing schedule (Individual rates and a quote exercise) and a signed form of tender.

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Justification for not publishing a preliminary market engagement notice

None carried out.

Contracting authority

Citizen Housing Group Limited

- Charity Commission (England and Wales): 8181

4040 Lakeside, Solihull Parkway, Birmingham Business Park

Birmingham

B37 7YN

United Kingdom

Email: Procurement@citizenhousing.org.uk

Website: <https://www.citizenhousing.org.uk/>

Region: UKG32 - Solihull

Organisation type: Public authority - sub-central government