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Tender

Provision of Gutter Cleaning Services

Scottish Borders Housing Association

F02: Contract notice

Notice identifier: 2023/S 000-014137

Procurement identifier (OCID): ocds-h6vhtk-03cd65

Published 18 May 2023, 10:01am

Section I: Contracting authority

I.1) Name and addresses

Scottish Borders Housing Association

South Bridge House, Whinfield Road

Selkirk

TD7 5DT

Email

jgray@sbha.org.uk

Telephone

+44 1750724444

Fax

+44 1750724445

Country

United Kingdom

NUTS code

UKM91 - Scottish Borders

Internet address(es)

Main address

<http://www.sbha.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11442

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Gutter Cleaning Services

Reference number

SBHA GCS 2023

II.1.2) Main CPV code

- 90000000 - Sewage, refuse, cleaning and environmental services

II.1.3) Type of contract

Services

II.1.4) Short description

Scottish Borders Housing Association (SBHA) is seeking to award a contract for the Provision of Gutter Cleaning Services. The award will be for a Contract for two (2) years with the opportunity to extend for a further two (2) x 12 month periods. The Service is expected to commence in August 2023 with an estimated value of GBP208333 exc VAT per year, that is GBP833333 exc VAT for the full term.

II.1.5) Estimated total value

Value excluding VAT: £800,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

Main site or place of performance

South of Scotland

II.2.4) Description of the procurement

Scottish Borders Housing Association (SBHA) is seeking to award a contract for the Provision of Gutter Cleaning Services. SBHA intend to award a Contract for two (2) years with the opportunity to extend for a further two (2) x 12 month periods. The Service is expected to commence in August 2023.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £800,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month periods

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

II.2.14) Additional information

Our existing strategies and policies emphasise our commitment to growing our impact on the Borders and South of Scotland economy. We are striving to use our investment capacity to reduce carbon emissions and supporting a circular economy and community wealth building.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see the full suite of procurement documents.

III.1.2) Economic and financial standing

List and brief description of selection criteria

SBHA will carry out an Experian Check on bidders organisation, this is a risk based approach.

Minimum level(s) of standards possibly required

A minimum score of 51.

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please see the full suite of Procurement Documents

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 June 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 20 September 2023

IV.2.7) Conditions for opening of tenders

Date

20 June 2023

Local time

12:00pm

Place

SBHA Head Office

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

All bidders should read the full suite of procurement documentation paying particular attention to all instructions.

Please ensure the documentation is returned in the format requested. Specifically the Appendix 1 to be returned as a separate excel spreadsheet - bidders are asked NOT to return as a PDF, and NOT to include within the response document.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=732431.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Please see the Invitation to Tender, appendix 2 and the response document regarding community benefits.

(SC Ref:732431)

VI.4) Procedures for review

VI.4.1) Review body

Selkirk Sherriff Court

Ettrick Terrace

Selkirk

TD5 9SE

Country

United Kingdom