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Tender

SSD 23 11 Autism - Information and Advice Service

Derbyshire County Council

F02: Contract notice

Notice identifier: 2023/S 000-014125

Procurement identifier (OCID): ocds-h6vhtk-03cd5e

Published 18 May 2023, 9:05am

Section I: Contracting authority

I.1) Name and addresses

Derbyshire County Council

County Hall

Matlock

DE4 3AG

Contact

Mrs Vicki Cauldwell

Email

Vicki.Cauldwell@derbyshire.gov.uk

Telephone

+44 1629532243

Country

United Kingdom

Region code

UKF1 - Derbyshire and Nottinghamshire

Internet address(es)

Main address

<http://www.derbyshire.gov.uk/>

Buyer's address

<http://www.derbyshire.gov.uk/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=7631d99d-4ef5-ed11-8122-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=7631d99d-4ef5-ed11-8122-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

SSD 23 11 Autism - Information and Advice Service

Reference number

DN670580

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

The Derbyshire Autism Information and Advice Service will be available to residents of Derbyshire County and Derby City for the first 2 years, and it will provide two main functions,

- Autism information, advice, and signposting
- Autism awareness raising and the development of a 'Derbyshire Autism Engagement Network'

Autism Information, Advice, and signposting elements of the service will include,

- Different contact methods, including, a free telephone helpline, an 'out of office' voicemail, an email enquiry service, and a social media presence on various websites with methods of contact.
- Information resources relevant to autistic people (aged 16+) and their families, support networks, and carers
- Maintaining a database of local provision across Derbyshire within the statutory and voluntary sector
- A website providing a range of information, advice, and downloads in various forms of media (such as written and videos), covering topics such as,

- o Employment and training related issues
- o Rights and reasonable adjustments
- o Access to Adult Social Care support, including accessing a carers assessment
- o The Autism Diagnostic pathway and pre and post diagnostic support
- o Support for parents and carers
- o Voluntary Sector support and social groups
- o National organisations such as the National Autistic Society

The autism awareness raising and the development of a Derbyshire Autism Engagement Network element of the service will include,

- Engaging with a variety of universal and targeted services to provide autism awareness raising, including within Derbyshire County Council and Derby City Council.
- Monthly drop-in sessions within varied locations, attending each of the Derbyshire County districts at least once per year
- Monthly ad-hoc autism information and awareness sessions, as requested by Public Sector services
- Monthly face-to-face parents and carers autism information and advice session held at varied locations, attending each of the Derbyshire County districts at least once per year
- Autism awareness raising sessions for Public Sector services, to include a guide to communication and support approaches for autistic people in different fields of work
- To support the 'Autism Alliance' of autistic adults and their families, parents/carers, professionals, and other support services to help shape future autism services.
- An annual face-to-face autism information and advice event during World Autism Acceptance Week

The contract has a maximum annual contract value of £100,311.63 for the fixed-term only (2 years), which will cover Derbyshire and Derby City, however any possible extensions used may exclude Derby City until further funding is confirmed and may therefore have a reduced contract value.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

II.2.4) Description of the procurement

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- Information resources relevant to autistic people (aged 16+) and their families, support networks, and carers
- Maintaining a database of local provision across Derbyshire within the statutory and voluntary sector
- A website providing a range of information, advice, and downloads in various forms of media (such as written and videos), covering topics such as,
 - o Employment and training related issues
 - o Rights and reasonable adjustments
 - o Access to Adult Social Care support, including accessing a carers assessment
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 - o Support for parents and carers

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 December 2023

End date

30 November 2028

This contract is subject to renewal

Yes

Description of renewals

Possible subject to recommission when the contract ceases in 2028.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 June 2023

Local time

9:30am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

18 May 2023

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Derbyshire County Council

Matlock

Email

Vicki.cauldwell@derbyshire.gov.uk

Country

United Kingdom