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Tender

FWK1140 - Provision of Transcription Services

The Contracting Officer of The House of Commons and The Contracting Officer of the House of Lords

F02: Contract notice

Notice identifier: 2021/S 000-014118

Procurement identifier (OCID): ocds-h6vhtk-02be99

Published 21 June 2021, 6:12pm

Section I: Contracting authority

I.1) Name and addresses

The Contracting Officer of The House of Commons and The Contracting Officer of the House of Lords

Westminster

London

Email

ppcs@parliament.uk

Telephone

+44 2072191600

Country

United Kingdom

NUTS code

UKI32 - Westminster

Internet address(es)

Main address

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Parliament UK

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

FWK1140 - Provision of Transcription Services

Reference number

FWK1140

II.1.2) Main CPV code

- 98300000 - Miscellaneous services

II.1.3) Type of contract

Services

II.1.4) Short description

The House of Commons and House of Lords require transcription services for select committee and private bill committee hearings as well as occasional other similar proceedings. A proportion of these transcription services will be provided directly by the official report (Hansard) services in each House.

II.1.5) Estimated total value

Value excluding VAT: £2,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

II.2.4) Description of the procurement

The House of Commons and House of Lords require transcription services for select

committee and private bill committee hearings as well as occasional other similar proceedings. A proportion of these transcription services will be provided directly by the official report (Hansard) services in each House.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The ITT documents are accessible via UK Parliament's e-procurement portal: <http://intendhost.co.uk/parliamentuk>.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Contract is a specialist requirement with a limited number of companies who can provide this service.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 July 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

20 July 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice

Westminster

Country

United Kingdom