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Tender

## **Major Ceremonial Event**

Transport for London

F02: Contract notice

Notice identifier: 2021/S 000-014099

Procurement identifier (OCID): ocds-h6vhtk-02be86

Published 21 June 2021, 5:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Transport for London

14 Pier Walk

London

SE10 0ES

#### **Contact**

Mrs Aysha Mckenzie

#### **Email**

[AyshaMckenzie@tfl.gov.uk](mailto:AyshaMckenzie@tfl.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://tfl.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=cb61509d-81cf-eb11-810c-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=cb61509d-81cf-eb11-810c-005056b64545>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Transport

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Major Ceremonial Event

Reference number

DN551050

### **II.1.2) Main CPV code**

- 79950000 - Exhibition, fair and congress organisation services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Key stakeholders to this procurement are seeking a supplier that will provide a full end to end event and project management service. The provision for a programme of events in London supporting Ceremonial activities. There are core delivery objectives to this project including but are not limited to:

- 1) Event management plans
- 2) Contracting services including stewarding and traffic management
- 3) Risk assessments and assurance
- 4) Testing and exercising

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Event Management Planning for a number of pre-planned and unforeseen events in London including mobilisation, project management, site management, project staffing with resource allocation, contracting services such as stewarding and traffic management, risk assessments and assurance, stakeholder management and testing and exercising.

There will be a minimum of 25 key stakeholders with full contacts list to be provided on appointment. The events contract will be in collaboration with Department for Digital

Culture Media and Sport (DCMS).

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Option to extend up to five years.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 July 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

23 August 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Transport for London

London

Country

United Kingdom