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Tender

NIHR funding awards annual reporting: Research Inclusion

Leeds Teaching Hospitals NHS Trust

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-014089

Procurement identifier (OCID): ocds-h6vhtk-065585

Published 17 February 2026, 8:01 am

Scope

Reference

C404200

Description

Research Inclusion would like to procure an organisation to fulfil NIHR Infrastructure reporting requirement for a 5-year period, starting in summer 2026. This approach is suggested to ensure we meet reporting requirements in short timeframes and minimise risks to deliver the NIHR Research Inclusion programme. The number of reviews will increase over the next few years with new Infrastructure awards and then start decreasing from 2027 once some awards come to a close. The identified supplier will be expected to fulfil the same requirements as above, as well as reviewing elements of annual reporting narrative reports

Total value (estimated)

- £50,000 excluding VAT
- £60,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 May 2026 to 30 April 2030
- 4 years

Main procurement category

Services

CPV classifications

- 75121000 - Administrative educational services

Submission

Enquiry deadline

6 March 2026, 12:00pm

Tender submission deadline

13 March 2026, 12:00pm

Submission address and any special instructions

<https://atamis-1928.my.salesforce-sites.com/?searchtype=Projects>

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Technical Questionnaire	4 Quality questions	Quality	60.00%
Commercial Questionnaire	Pricing schedule	Price	20.00%
Social Value	2 social value questions	Quality	10.00%
Presentation	Only 2 best scoring suppliers will be attending presentation	Quality	10.00%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Leeds Teaching Hospitals NHS Trust

- Public Procurement Organisation Number: PNQG-8433-QXBP

Great George Street

Leeds

LS1 3EX

United Kingdom

Email: mariusz.moskwa@nhs.net

Website: <https://www.leedsth.nhs.uk>

Region: UKE42 - Leeds

Organisation type: Public authority - central government