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Contract

Tender for the Provision of Supported Internship

LTE Group

F03: Contract award notice

Notice identifier: 2023/S 000-014006

Procurement identifier (OCID): ocds-h6vhtk-0337f8

Published 17 May 2023, 10:16am

Section I: Contracting authority

I.1) Name and addresses

LTE Group

Whitworth House, Ashton Old Road

Openshaw

M11 2WH

Contact

Mrs Louise Timms

Email

LTimms@ltegroup.co.uk

Telephone

+44 1616746188

Country

United Kingdom

Region code

UKD3 - Greater Manchester

Internet address(es)

Main address

<http://www.ltegroup.co.uk/>

Buyer's address

<http://www.ltegroup.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for the Provision of Supported Internship

Reference number

DN612659

II.1.2) Main CPV code

- 80340000 - Special education services

II.1.3) Type of contract

Services

II.1.4) Short description

LTE group are looking to contract with an experienced supported employment provider to deliver a Supported Internship programme for young people ages 16-24 who have an Education Health and Care Plan and aspire to go into paid work. The programme will offer high quality work experience placement opportunities with a strong focus on securing sustainable paid employment

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,000,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel
- 80310000 - Youth education services

II.2.3) Place of performance

NUTS codes

- UKD3 - Greater Manchester

II.2.4) Description of the procurement

LTE Group on behalf of The Manchester College is seeking bids from suppliers that can support with the delivery of a successful and high-quality Supported Internship provision.

Provision is for up to 80 students across 6 sites each academic year.

The cohort of Supported Internship students are aged 16-24 with Special Educational Needs and Disabilities (SEND) and who have an Education Health and Care Plan (EHCP).

Suppliers will be expected to provide Supported Internship students with work related experiences that build skills and aspirations for future employment opportunities.

The standards required of the successful tender are aligned to the Supported Internship Quality Assurance Framework, 2022.

The supplier must provide appropriately trained and experienced members of staff for each Supported Internship site. The Supported Internship sites will be the main employment base for the staff members.

There is a strong focus on paid employment outcomes with an expectation that the supplier will source and secure paid employment opportunities for an aspirational outcome of 70% each academic year in line with the Supported Internship Quality Assurance Framework.

The supplier must be able to develop partnerships with local small, medium and large employers. They will network with employers and achieve strategic commitment.

The supplier will arrange and co-chair steering group meetings

The supplier is expected to support key events e.g., launch, recruitment, and celebration events. This includes support to The Manchester College with recruitment and assessment of applicants to the Supported Internship programme.

The supplier must complete a Vocational Profile or equivalent with each student, assessing skills, interests, support needs and aspirations.

The supplier must source and secure all work placements and work closely with the student and The Manchester College to match students appropriately to employer

placements. It is expected that students will participate in up to three placements each academic year. Each placement is expected to be for 4 days per week for the duration of a term.

The supplier must complete a Job Analysis or equivalent and all Health and Safety checks for each work placement. Copies of these documents will be provided to The Manchester College.

The supplier must contribute to an Employer pack to be provided to each placement employer with key information about the Supported Internship, expectations, support available to employer and needs of the student.

The supplier must negotiate (and support with the provision of where required) any reasonable adjustments with the employer including job carving, training support, aids and adaptations.

The supplier must work with The Manchester College to support students with transition into work placements, route training, completion of employer induction/ training and provide ongoing support and liaison with students, employers, parents and carers

The supplier must complete work placement reviews with the student and employer – minimum of one per placement. Copies of the reviews will be provided to The Manchester College.

The supplier will be expected to support the collation of work-based learning evidence including for individual student targets/ EHCP outcomes as required for the College.

The supplier will be expected to attend and contribute to Education Health and Care Plan reviews.

The supplier will work in partnership with The Manchester College to ensure that all students have an appropriate and aspirational exit strategy and destination. They will support students with the transition into paid employment.

The supplier will support students and families with benefits better off calculations.

The supplier will be expected to work closely with The Manchester College to ensure students attend and engage.

The supplier must be responsive and reactive to college and student need.

The supplier must report safeguarding concerns directly to the College lead.

The supplier must protect all shared data on students in line with GDPR.

The supplier will be expected to contribute to an annual self-assessment of the Supported Internship provision in line with the Supported Internship Quality Assurance Framework.

The supplier will be required to support The Manchester College regarding Internal or External Quality Reviews, Local Authority, DfE or Ofsted visits or requests for information.

Suppliers must provide appropriate training to their Supported Internship staff, including Training in Systematic Instruction, Supported Employment Core Values Training, GDPR and Safeguarding.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80

Quality criterion - Name: Price / Weighting: 20

Price - Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-012634](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 September 2022

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Pure Innovations LTD

Prospect House. Newby Road Industrial Estate Newby Road, Hazel Grove

Stockport

SK7 5DA

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,000,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

LTE Group

Manchester

Country

United Kingdom