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Tender

Leaflet Distribution South Tyneside

South Tyneside Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-013951

Procurement identifier (OCID): ocds-h6vhtk-04f8be ([view related notices](#))

Published 9 April 2025, 1:08pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Change of submission date from the 17th April to 24th April

Scope

Reference

F8870

Description

Distribution of the South Tyneside newsletter to every residential property in South Tyneside. There are approximately 74,000 households in South Tyneside 2 times per year.

Total value (estimated)

- £57,600 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 June 2025 to 31 May 2027
- Possible extension to 31 May 2028
- 3 years

Description of possible extension:

1 x 12 month extension

Main procurement category

Services

CPV classifications

- 79342000 - Marketing services
- 79571000 - Mailing services

Contract locations

- UKC - North East (England)

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

11 April 2025, 12:00pm

Tender submission deadline

24 April 2025, 12:00pm

Submission address and any special instructions

<https://www.nepo.org/open>

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Tender Vaule	Price	30%
Coverage	Quality	25%
Missed Deliveries	Quality	10%
Quality of Service	Quality	10%
Complaints	Quality	10%
Hotspot Area	Quality	10%
Staff Performance	Quality	5%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

South Tyneside Borough Council

- Public Procurement Organisation Number: PYPB-8737-VBHG

Town Hall and Civic Offices, Westoe Road

South Shields

NE33 2RL

United Kingdom

Email: strategic.procurement@southtyneside.gov.uk

Region: UKC22 - Tyneside

Organisation type: Public authority - sub-central government