

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/013951-2025>

Tender

## **Leaflet Distribution South Tyneside**

South Tyneside Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-013951

Procurement identifier (OCID): ocds-h6vhtk-04f8be ([view related notices](#))

Published 9 April 2025, 1:08pm

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

Change of submission date from the 17th April to 24th April

### **Scope**

### **Reference**

F8870

## **Description**

Distribution of the South Tyneside newsletter to every residential property in South Tyneside. There are approximately 74,000 households in South Tyneside 2 times per year.

## **Total value (estimated)**

- £57,600 including VAT

Below the relevant threshold

## **Contract dates (estimated)**

- 1 June 2025 to 31 May 2027
- Possible extension to 31 May 2028
- 3 years

Description of possible extension:

1 x 12 month extension

## **Main procurement category**

Services

## **CPV classifications**

- 79342000 - Marketing services
- 79571000 - Mailing services

## **Contract locations**

- UKC - North East (England)

---

## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

---

## **Submission**

### **Enquiry deadline**

11 April 2025, 12:00pm

### **Tender submission deadline**

24 April 2025, 12:00pm

### **Submission address and any special instructions**

<https://www.nepo.org/open>

### **Tenders may be submitted electronically**

Yes

---

## Award criteria

Name	Type	Weighting
Tender Vaule	Price	30%
Coverage	Quality	25%
Missed Deliveries	Quality	10%
Quality of Service	Quality	10%
Complaints	Quality	10%
Hotspot Area	Quality	10%
Staff Performance	Quality	5%

---

## Procedure

### Procedure type

Below threshold - open competition

---

## Contracting authority

### South Tyneside Borough Council

- Public Procurement Organisation Number: PYPB-8737-VBHG

Town Hall and Civic Offices, Westoe Road

South Shields

NE33 2RL

United Kingdom

Email: [strategic.procurement@southtyneside.gov.uk](mailto:strategic.procurement@southtyneside.gov.uk)

Region: UKC22 - Tyneside

Organisation type: Public authority - sub-central government