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Planning

## **The BFI London Film Festival Guest Transportation Services**

The B F I

F01: Prior information notice

Reducing time limits for receipt of tenders

Notice identifier: 2021/S 000-013951

Procurement identifier (OCID): ocds-h6vhtk-02bdf2

Published 18 June 2021, 5:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The B F I

21 Stephen Street

LONDON

W1T 1LN

#### **Contact**

Stephen Adams

#### **Email**

[stephen.adams@bfi.org.uk](mailto:stephen.adams@bfi.org.uk)

#### **Telephone**

+44 2079574849

**Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

[www.bfi.org.uk](http://www.bfi.org.uk)

Buyer's address

<https://in-tendhost.co.uk/bfi/asp/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/bfi/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/bfi/asp/Home>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/bfi/asp/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The BFI London Film Festival Guest Transportation Services

Reference number

2021/257

#### **II.1.2) Main CPV code**

- 60170000 - Hire of passenger transport vehicles with driver

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The BFI London Film Festival taking place 6 October 2021 - 17 October 2021.

In 2019, The 63rd BFI London Film Festival welcomed audiences of over 161,059 across 17 London cinema sites during 12 days, as well as an additional UK-wide audience. The festival screened a total of 233 fiction and documentary features, including 28 world premieres, 12 international premieres and 32 European Premieres, from 78 countries. It welcomed 868 filmmaker guests over half of which came from international territories.

An integral part of the festival operation is the transport of guests and important staff around the festival's main venues, guest accommodation and airport/train stations. A total of 1400 car journeys were made during the 2019 edition of the festival. For the 2021, edition of the festival, it is estimated that this will be divided between taxi services (standard and executive) and as-directed chauffer services. However, actual requirements will vary from year to year based on the size and scope of the festival

#### **II.1.5) Estimated total value**

Value excluding VAT: £80,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Taxi Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

Provision of 24/7 taxi services across the festival including airport meet and greet services, for the festival's guests. Taxi services in London should have a maximum response time of 15minutes. The ideal supplier will be able to demonstrate a commitment to sustainable, low emission vehicles.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Initial one year contract with the option to renew for up to an additional two x one years.

(BFI London Film Festival 2021, 2022 and 2023)

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Chauffeur Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 60171000 - Hire of passenger cars with driver

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

Chauffeur services for BFI London Film Festival guests. A minimum of 10 vehicles will be required at peak times, covering a total of 1,900 hours during the festival.

Hours of service: 9am - 2am (in some circumstances drivers may be required to service until 3am and from 6am)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Initial one year contract with the option to renew for up to an additional two x one years.  
(BFI London Film Festival 2021, 2022 and 2023)

### **II.3) Estimated date of publication of contract notice**

26 July 2021

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The BFI

London

Country

United Kingdom