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Planning

The BFI London Film Festival Guest Transportation Services

The B F I

F01: Prior information notice

Reducing time limits for receipt of tenders

Notice identifier: 2021/S 000-013951

Procurement identifier (OCID): ocds-h6vhtk-02bdf2

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Section I: Contracting authority

I.1) Name and addresses

The B F I

21 Stephen Street

LONDON

W1T 1LN

Contact

Stephen Adams

Email

stephen.adams@bfi.org.uk

Telephone

+44 2079574849

Country

United Kingdom

NUTS code

UKI - London

Internet address(es)

Main address

www.bfi.org.uk

Buyer's address

<https://in-tendhost.co.uk/bfi.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/bfi.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/bfi.aspx/Home>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/bfi.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The BFI London Film Festival Guest Transportation Services

Reference number

2021/257

II.1.2) Main CPV code

- 60170000 - Hire of passenger transport vehicles with driver

II.1.3) Type of contract

Services

II.1.4) Short description

The BFI London Film Festival taking place 6 October 2021 - 17 October 2021.

In 2019, The 63rd BFI London Film Festival welcomed audiences of over 161,059 across 17 London cinema sites during 12 days, as well as an additional UK-wide audience. The festival screened a total of 233 fiction and documentary features, including 28 world premieres, 12 international premieres and 32 European Premieres, from 78 countries. It welcomed 868 filmmaker guests over half of which came from international territories.

An integral part of the festival operation is the transport of guests and important staff around the festival's main venues, guest accommodation and airport/train stations. A total of 1400 car journeys were made during the 2019 edition of the festival. For the 2021, edition of the festival, it is estimated that this will be divided between taxi services (standard and executive) and as-directed chauffeur services. However, actual requirements will vary from year to year based on the size and scope of the festival

II.1.5) Estimated total value

Value excluding VAT: £80,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1 - Taxi Services

Lot No

1

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

Provision of 24/7 taxi services across the festival including airport meet and greet services, for the festival's guests. Taxi services in London should have a maximum response time of 15minutes. The ideal supplier will be able to demonstrate a commitment to sustainable, low emission vehicles.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Initial one year contract with the option to renew for up to an additional two x one years.

(BFI London Film Festival 2021, 2022 and 2023)

II.2) Description

II.2.1) Title

Lot 2 - Chauffeur Services

Lot No

2

II.2.2) Additional CPV code(s)

- 60171000 - Hire of passenger cars with driver

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

Chauffeur services for BFI London Film Festival guests. A minimum of 10 vehicles will be required at peak times, covering a total of 1,900 hours during the festival.

Hours of service: 9am - 2am (in some circumstances drivers may be required to service until 3am and from 6am)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Initial one year contract with the option to renew for up to an additional two x one years.
(BFI London Film Festival 2021, 2022 and 2023)

II.3) Estimated date of publication of contract notice

26 July 2021

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

The BFI

London

Country

United Kingdom