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Tender

International Employee Relocation Services

Ordnance Survey Limited

F02: Contract notice

Notice identifier: 2021/S 000-013924

Procurement identifier (OCID): ocids-h6vhtk-02bdd7

Published 18 June 2021, 4:15pm

Section I: Contracting authority

I.1) Name and addresses

Ordnance Survey Limited

Explorer House, Adanac Drive

Southampton

SO16 0AS

Contact

Amanda Miles

Email

amanda.miles@os.uk

Telephone

+44 2380055657

Country

United Kingdom

NUTS code

UKJ32 - Southampton

National registration number

09121572

Internet address(es)

Main address

www.os.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Southampton:-Employee-relocation-services./9DZQV23H2P>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

UK National Mapping Agency (Department of Business Energy & Industrial Strategy)

I.5) Main activity

Other activity

UK National Mapping Agency (Department of Business Energy & Industrial Strategy)

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

International Employee Relocation Services

Reference number

BS2064.2021

II.1.2) Main CPV code

- 79613000 - Employee relocation services

II.1.3) Type of contract

Services

II.1.4) Short description

International Employee Relocation Services: encompassing Visa advice and applications, home search services, school search services, settling in services, move management services, expense management, cost projections, in country transport services, basic language and cultural skills training, departure from property service and associated account management and customer service.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Southampton

II.2.4) Description of the procurement

International Employee Relocation Services

II.2.5) Award criteria

Quality criterion - Name: Part 3 Technical / Weighting: 65%

Quality criterion - Name: Part 2 Governance and Due Diligence / Weighting: 5%

Price - Weighting: 30%

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

3 year contract with an optional 12 month extension.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 July 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

16 July 2021

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Southampton:-Employee-relocation-services./9DZQV23H2P>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/9DZQV23H2P>

GO Reference: GO-2021618-PRO-18424298

VI.4) Procedures for review

VI.4.1) Review body

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Country

United Kingdom

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