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Tender

Business Travel Management Services Framework Agreement

Offshore Renewable Energy Catapult
Active Building Centre Co. Ltd
Agri-Tech Centres
Catapult Network & Trading Subsidiaries
Vaccines Manufacturing & Innovations Centre (UK) Ltd (VMIC)
UK Battery Industrialisation Centre (UKBIC)
Glass Futures

F02: Contract notice

Notice identifier: 2021/S 000-013888

Procurement identifier (OCID): ocds-h6vhtk-02bdb3

Published 18 June 2021, 2:25pm

Section I: Contracting authority

I.1) Name and addresses

Offshore Renewable Energy Catapult

INOVO, 121 George Street

Glasgow

G1 1RD

Email

procurement@ore.catapult.org.uk

Telephone

+44 3330041400

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

www.ore.catapult.org.uk

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA29950

I.1) Name and addresses

Active Building Centre Co. Ltd

John Huggett Building, Gloucester Science And Technology Park, Berkeley

Gloucester

GL13 9FB

Email

Tony@activebuildingcentre.com

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

11962431

Internet address(es)

Main address

<https://www.activebuildingcentre.com>

I.1) Name and addresses

Agri-Tech Centres

John Huggett Building, Gloucester Science And Technology Park, Berkeley

Edgmond Newport

TF10 8JZ

Email

andrew.clifton@agri-epicentre.com

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

11962431

Internet address(es)

Main address

<https://www.agritechcentres.com/>

I.1) Name and addresses

Catapult Network & Trading Subsidiaries

John Huggett Building, Gloucester Science And Technology Park, Berkeley

UK

TF10 8JZ

Contact

Sheena Thomson

Email

procurement@ore.catapult.org.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

11962431

Internet address(es)

Main address

<https://catapult.org.uk>

I.1) Name and addresses

Vaccines Manufacturing & Innovations Centre (UK) Ltd (VMIC)

John Huggett Building, Gloucester Science And Technology Park, Berkeley

Oxford

TF10 8JZ

Contact

Sheena Thomson

Email

john.thompson@vmicuk.com

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

11962431

Internet address(es)

Main address

<https://www.vmicuk.com>

I.1) Name and addresses

UK Battery Industrialisation Centre (UKBIC)

John Huggett Building, Gloucester Science And Technology Park, Berkeley

Coventry

TF10 8JZ

Contact

Sheena Thomson

Email

ian.whiting@ukbic.co.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

11962431

Internet address(es)

Main address

<https://www.ukbic.co.uk/>

I.1) Name and addresses

Glass Futures

John Huggett Building, Gloucester Science And Technology Park, Berkeley

Sheffield

TF10 8JZ

Contact

Sheena Thomson

Email

aston.fuller@glass-futures.org

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

11962431

Internet address(es)

Main address

<https://www.glass-futures.org/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Business Travel Management Services Framework Agreement

II.1.2) Main CPV code

- 63516000 - Travel management services

II.1.3) Type of contract

Services

II.1.4) Short description

The Invitation to Tender is for a Business Travel Management Services Framework Agreement issued by Offshore Renewable Energy Catapult (“The Authority”), as a collaboration lead on behalf of the Catapult programme and their Trading Subsidiaries (<https://www.catapult.org.uk/>). The Business Travel Management Services Framework is to cover the requirements of the Catapult centres, as well as other Innovate UK funded projects such as <https://www.vmicuk.com>; <https://www.activebuildingcentre.com>; <https://www.glass-futures.org>; <https://www.agritechcentres.com/agri-epi-centre>, and their subsidiaries. It will also be made available to any new Innovate UK funded projects created during the term of the framework. Each Buying Authority (or their trading subsidiary) is a legal entity in its own right and therefore individually responsible for any liabilities as a consequence of any Call Off Agreement.

II.1.5) Estimated total value

Value excluding VAT: £10,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 63515000 - Travel services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

All UK Locations

II.2.4) Description of the procurement

Provision of Business Travel Management Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

This Framework may be used for travel requirements relating to projects fully or partly funded by European

Union Funds.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Requirements listed in ITT Documentation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 144-355971](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 July 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

12 August 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

(WA Ref:111577)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

In the first instance, all appeals should be promptly brought to the attention of the contact specified in Section I

above, and will be dealt with in accordance with the requirements of the Public Contracts Regulations 2015. Any

appeals must be brought within the timescales specified by the applicable law, including without limitation, the

Public Contracts Regulations 2015. In accordance with the Public Contracts Regulations 2015, the contracting authority will also incorporate a minimum 10 calendar day standstill period from the date information on award of

contract is communicated to tenderers.

As the UK does not have any special review body with responsibility for appeal/mediation procedures in public

procurement competitions, any challenges will be dealt with by the High Court, Commercial Division, to which

proceedings may be issued regarding alleged breaches of the Public Contracts Regulations 2015.