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Tender

## **Business Travel Management Services Framework Agreement**

Offshore Renewable Energy Catapult  
Active Building Centre Co. Ltd  
Agri-Tech Centres  
Catapult Network & Trading Subsidiaries  
Vaccines Manufacturing & Innovations Centre (UK) Ltd (VMIC)  
UK Battery Industrialisation Centre (UKBIC)  
Glass Futures

F02: Contract notice

Notice identifier: 2021/S 000-013888

Procurement identifier (OCID): ocds-h6vhtk-02bdb3

Published 18 June 2021, 2:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Offshore Renewable Energy Catapult

INOVO, 121 George Street

Glasgow

G1 1RD

#### **Email**

[procurement@ore.catapult.org.uk](mailto:procurement@ore.catapult.org.uk)

#### **Telephone**

+44 3330041400

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.ore.catapult.org.uk](http://www.ore.catapult.org.uk)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA29950](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA29950)

**I.1) Name and addresses**

Active Building Centre Co. Ltd

John Huggett Building, Gloucester Science And Technology Park, Berkeley

Gloucester

GL13 9FB

**Email**

[Tony@activebuildingcentre.com](mailto:Tony@activebuildingcentre.com)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

11962431

**Internet address(es)**

Main address

<https://www.activebuildingcentre.com>

**I.1) Name and addresses**

Agri-Tech Centres

John Huggett Building, Gloucester Science And Technology Park, Berkeley

Edgmond Newport

TF10 8JZ

**Email**

[andrew.clifton@agri-epicentre.com](mailto:andrew.clifton@agri-epicentre.com)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

11962431

**Internet address(es)**

Main address

<https://www.agritechcentres.com/>

**I.1) Name and addresses**

Catapult Network & Trading Subsidiaries

John Huggett Building, Gloucester Science And Technology Park, Berkeley

UK

TF10 8JZ

**Contact**

Sheena Thomson

**Email**

[procurement@ore.catapult.org.uk](mailto:procurement@ore.catapult.org.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

11962431

**Internet address(es)**

Main address

<https://catapult.org.uk>

**I.1) Name and addresses**

Vaccines Manufacturing & Innovations Centre (UK) Ltd (VMIC)

John Huggett Building, Gloucester Science And Technology Park, Berkeley

Oxford

TF10 8JZ

**Contact**

Sheena Thomson

**Email**

[john.thompson@vmicuk.com](mailto:john.thompson@vmicuk.com)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

11962431

**Internet address(es)**

Main address

<https://www.vmicuk.com>

**I.1) Name and addresses**

UK Battery Industrialisation Centre (UKBIC)

John Huggett Building, Gloucester Science And Technology Park, Berkeley

Coventry

TF10 8JZ

**Contact**

Sheena Thomson

**Email**

[ian.whiting@ukbic.co.uk](mailto:ian.whiting@ukbic.co.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

11962431

**Internet address(es)**

Main address

<https://www.ukbic.co.uk/>

**I.1) Name and addresses**

Glass Futures

John Huggett Building, Gloucester Science And Technology Park, Berkeley

Sheffield

TF10 8JZ

**Contact**

Sheena Thomson

**Email**

[aston.fuller@glass-futures.org](mailto:aston.fuller@glass-futures.org)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

11962431

**Internet address(es)**

Main address

<https://www.glass-futures.org/>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

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# **Section II: Object**

## **II.1) Scope of the procurement**

### **II.1.1) Title**

Business Travel Management Services Framework Agreement

### **II.1.2) Main CPV code**

- 63516000 - Travel management services

### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Invitation to Tender is for a Business Travel Management Services Framework Agreement issued by Offshore Renewable Energy Catapult ("The Authority"), as a collaboration lead on behalf of the Catapult programme and their Trading Subsidiaries (<https://www.catapult.org.uk/>). The Business Travel Management Services Framework is to cover the requirements of the Catapult centres, as well as other Innovate UK funded projects such as <https://www.vmicuk.com>; <https://www.activebuildingcentre.com>; <https://www.glass-futures.org>; <https://www.agritechcentres.com/agri-epi-centre>, and their subsidiaries. It will also be made available to any new Innovate UK funded projects created during the term of the framework. Each Buying Authority (or their trading subsidiary) is a legal entity in its own right and therefore individually responsible for any liabilities as a consequence of any Call Off Agreement.

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 63515000 - Travel services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

All UK Locations

#### **II.2.4) Description of the procurement**

Provision of Business Travel Management Services

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents



**II.2.6) Estimated value**

Value excluding VAT: £10,000,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

This Framework may be used for travel requirements relating to projects fully or partly funded by European

Union Funds.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Requirements listed in ITT Documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 144-355971](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 July 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

12 August 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

(WA Ref:111577)

The buyer considers that this contract is suitable for consortia.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In the first instance, all appeals should be promptly brought to the attention of the contact specified in Section I

above, and will be dealt with in accordance with the requirements of the Public Contracts Regulations 2015. Any

appeals must be brought within the timescales specified by the applicable law, including without limitation, the

Public Contracts Regulations 2015. In accordance with the Public Contracts Regulations 2015, the contracting authority will also incorporate a minimum 10 calendar day standstill period from the date information on award of

contract is communicated to tenderers.

As the UK does not have any special review body with responsibility for appeal/mediation procedures in public

procurement competitions, any challenges will be dealt with by the High Court, Commercial Division, to which

proceedings may be issued regarding alleged breaches of the Public Contracts Regulations 2015.