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Tender

## **Operation Management and Staffing for Care Homes**

City of Edinburgh Council

F21: Social and other specific services – public contracts

Prior information notice with call for competition

Notice identifier: 2022/S 000-013885

Procurement identifier (OCID): ocids-h6vhtk-033ce2

Published 23 May 2022, 3:29pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City of Edinburgh Council

Waverley Court

Edinburgh

EH8 8BG

#### **Contact**

Anna Penman

#### **Email**

[anna.penman@edinburgh.gov.uk](mailto:anna.penman@edinburgh.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Operation Management and Staffing for Care Homes

#### **II.1.2) Main CPV code**

- 85311000 - Social work services with accommodation

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The City of Edinburgh Council seek interest from suitably qualified care home operators for the provision of operational care home management and staffing. Currently the council has two 60 bed care homes which are strategically delivered through the Edinburgh Health and Social Care Partnership (EHSCP) delivering a range of dependency levels to older people. These are currently residential, nursing, dementia, specialist dementia and complex care.

EHSCP will assess and refer all potential residents to the service. The Provider will be expected to accept all residents assessed as suitable for the care home unless there are significant concerns around safety of existing residents.

The opportunity includes the leasing and maintenance of the building(s) and this lease is held with the Council.

It is anticipated the annual value of both contracts will be in the region of 4,700,000 GBP. Values are subject to change.

#### **II.1.5) Estimated total value**

Value excluding VAT: £14,100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

organisations can apply for one or both lots

## **II.2) Description**

### **II.2.1) Title**

North Edinburgh - Castlegreen

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85311000 - Social work services with accommodation
- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

### **II.2.4) Description of the procurement**

The City of Edinburgh Council seek interest from suitably qualified care home operators for the provision of operational care home management and staffing.

Castlegreen is a 60 bed care home delivering a range of dependency levels to Older People. These currently include nursing, dementia, specialist dementia and complex care including palliative care and end of life care.

### **II.2.6) Estimated value**

Value excluding VAT: £7,500,000

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

36

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

This the covered under the light touch regime of The Public Contracts (Scotland) Regulations 2015.

**II.2) Description****II.2.1) Title**

South Edinburgh - North Merchiston

Lot No

2

**II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services
- 85311000 - Social work services with accommodation

**II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

**II.2.4) Description of the procurement**

The City of Edinburgh Council seek interest from suitably qualified care home operators for the provision of operational care home management and staffing.

North Merchiston is a 60 bed care home delivering a range of dependency levels to Older People. These are currently residential, nursing, dementia, specialist dementia and complex care including palliative care and end of life care.

#### **II.2.6) Estimated value**

Value excluding VAT: £7,200,000

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

36

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

This service is covered under the light touch regime, the Public Contracts (Scotland) Regulations 2015

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Economic operators may be excluded if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

#### **B ECONOMIC AND FINANCIAL STANDING:**

4B.1.1 Yearly turnover - minimum of double value general annual turnover

4B.1.4 Financial Ratios - minimum current ratio of 1.20

4B.5.1b Employer's liability insurance, limit of indemnity of not less than 5,000,000GBP

4B.5.2 Public liability insurance, limit of indemnity of not less than 10,000,000GBP

4B.5.2 Insurance which covers all activities under care including where applicable any intrusive procedures.

## D QUALITY ASSURANCE SCHEMES AND ENVIRONMENTAL MANAGEMENT STANDARDS:

4D.1 (1) Health and Safety Procedures – Confirmation of maintain Health and Safety management.

4D.1(2) Disclosure – ensure relevant staff have the appropriate disclosure check.

4D.1 (3) Registration - Registered with the Care Inspectorate.

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Residential care roles in the social service sector must register with the Scottish Social Services Council (SSSC). Employers have a legal responsibility to make sure all their staff are correctly registered. It is an offence to continue to employ an unregistered worker for more than six months after their start date in a role recognised for registration.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Procedure involving negotiation

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

27 June 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.5) Scheduled date for start of award procedures**

8 June 2022

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Note an Interest in this opportunity if you are interested in being considered for this requirement. The council will be in touch with further information. The time limit to note interest in this opportunity is the 27th June 2022 at 12 noon.



Any contracts may be awarded without further publication.

Any Contract awarded will be subject to the Councils Terms and Conditions Long Form which will be tailored to the contract. These terms and conditions are available on the Council website at:

<https://www.edinburgh.gov.uk/downloads/file/29803/long-form-goods-and-services>

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=685924](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=685924).

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

It is unlikely that this service is to be sub contracted. This is the management of a care home and associated services.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The City of Edinburgh Council will actively engage with the successful provider to discuss and agree and ensure delivery of community benefits within the City of Edinburgh area.

(SC Ref:685924)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Court of Session

Parliament House, Parliament Square

Edinburgh

EH1 1RQ

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

A tenderer that suffers loss as a result of a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or the Court of Session. The City of Edinburgh Council (the Council) will have a minimum standstill period of 10 days before awarding the contract. The communication of the award decision notice will be sent by fax or e-mail to all tenderers with the standstill period commencing on the next day. If proceedings are started in the Sheriff Court or the Court of Session against the Council in respect of the decision to award the contract within the standstill period then the Council is prevented from awarding the contract. Post contract award the Sheriff Court or the Court of Session may (1) award damages provided proceedings are brought within 3 months from the date when the grounds for the bringing of the proceedings first arose (2) be entitled to issue an ineffectiveness order or impose a financial penalty on the Council. A claim for an ineffectiveness order must be made within 30 days of the Contract Award Notice being published in the FTS or within 30 days of the date those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.