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Contract

Landscaping Services - Lot 7 Innse Gall (Western Isles)

Highlands and Islands Enterprise

F03: Contract award notice

Notice identifier: 2021/S 000-013880

Procurement identifier (OCID): ocds-h6vhtk-0292ef

Published 18 June 2021, 1:55pm

Section I: Contracting authority

I.1) Name and addresses

Highlands and Islands Enterprise

An Lòchran, 10 Inverness Campus

Inverness

IV2 5NA

Email

hieprocurement@hient.co.uk

Telephone

+44 1463245245

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

National registration number

313

Internet address(es)

Main address

<http://www.hie.co.uk>

Buyer's address

http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00313

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local Agency/Office

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Landscaping Services - Lot 7 Innse Gall (Western Isles)

Reference number

FTS003

II.1.2) Main CPV code

- 77314000 - Grounds maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

HIE requires a suitable qualified and experienced supplier to provide the following services: repair, maintenance and general upkeep of hard and

soft landscaped areas incl. grass cutting and a preventative winter schedule for HIE's commercial and HIE occupied property portfolio.

It is expected that these services will be required from 1 July 2021 for an initial period of 2.75 years (until 31 March 2024), with HIE having the option to extend for a period or periods together not exceeding 1 year following the Initial Term.

The initial 2.75-year budget currently available to deliver this service for this particular lot is between GBP 48,125 and GBP 68,750 (excluding VAT).

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71421000 - Landscape gardening services

- 45112700 - Landscaping work
- 77300000 - Horticultural services
- 90620000 - Snow-clearing services
- 77342000 - Hedge trimming

II.2.3) Place of performance

NUTS codes

- UKM64 - Na h-Eileanan Siar (Western Isles)

II.2.4) Description of the procurement

HIE's current requirements are divided into 8 Lots:

1 Moray

2 Inner Moray Firth

3 Argyll and the Islands

4 Caithness and Sutherland

5 Lochaber

6 Skye and Wester Ross

7 Innse Gall (Western Isles)

8 Orkney

As the values for Lot 5 and 6 meet all of the following criteria it is exempt from both The Public Contracts (Scotland) Regulations 2015 and the Procurement Reform (Scotland) Act 2014:

- below the small lot threshold and
- does not exceed 20% of the estimated aggregated value of all the combined Lots and
- does not exceed GBP 50k

Consequently, and as this requirement covers the whole of the HIE geographic area, HIE is procuring Lot 5 and 6 via a selective competitive process.

Bidders who are interested in bidding for any of the other contracts can do so by locating the respective Public Contract Scotland (PCS)/Find a Tender Service (FTS) notices, which were all published on the same date with 'Landscaping Services' in the contract description.

Please refer to the "Restriction on Number on Lots Awarded" section in the Scope of Requirements document.

II.2.5) Award criteria

Quality criterion - Name: Management & Delivery Methodology / Weighting: 30%

Quality criterion - Name: Management & Delivery Team / Weighting: 25%

Quality criterion - Name: Sustainability / Weighting: 5%

Quality criterion - Name: Risks & Challenges / Weighting: 10%

Price - Weighting: 30%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-002952](#)

Section V. Award of contract

Contract No

FTS003

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

Section VI. Complementary information

VI.3) Additional information

It is estimated that the total value of the services for ALL of the lots over the maximum duration of 3.75 years will be between GBP 735k and GBP 934k (excluding VAT).

The figures used in II.1.5 & II.2.6 express the maximum value of this particular lot over the maximum duration of 3.75 years.

Where bidders are participating with others (SPD 2A.17) and/or relying on the capacity of other entities in order to meet selection criteria (SPD 2C.1) they are required to provide information relating to these entities with the relevant supporting SPD documentation being submitted.

SPD 2A.3 (not scored) Where relevant, bidders are required to insert details of their Companies House (or equivalent) registration number.

SPD 2C.1 & 2D.1 Where relevant, bidders are required to provide information relating to consortia and/or sub-contractors.

SPD 3D.12 Bidders should refer to the "Conflict of Interest" Section within the Scope of Requirements when completing this question.

The Award criteria will be marked according to the following criteria:

0 - Unacceptable - Nil or inadequate response which fails to demonstrate an ability to meet the requirement.

1 - Poor - Response is partially relevant but generally poor. It addresses some elements of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

2 - Acceptable - Response is relevant and acceptable. It addresses a broad understanding of the requirement but may lack details on how the requirement will be fulfilled in certain areas.

3 - Good - Response is relevant and good. It is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements will be fulfilled.

4 - Excellent - Response is completely relevant and excellent overall. It is comprehensive, unambiguous and demonstrate a thorough understanding of the requirement and provides details of how the requirement will be met in full.

In order to participate, bidders should register, for free, on the Public Contracts Scotland (PCS) website(www.publiccontractsscotland.gov.uk), and record their interest in this contract and download and complete all relevant documentation.

Tenders must be submitted via the PCS postbox and must be received by the published deadline. Late tenders will not be accepted and HIE will reject any submissions received after the deadline. Email or hard copy responses will not be accepted.

PCS also gives suppliers access to an on-line Question & Answer facility which allows queries to be submitted (anonymously), and answers published and shared with all

potential bidders.

This Contract will be non-exclusive i.e. HIE reserves the right, in certain circumstances, to procure out with the Contract as and when required.

(SC Ref:657848)

VI.4) Procedures for review

VI.4.1) Review body

Inverness Sheriff Court and Justice of the Peace Court

The Inverness Justice Centre, Longman Road

Inverness

IV1 1AH

Email

inverness@scotcourts.gov.uk

Telephone

+44 1463230782

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/inverness-sheriff-court-and-justice-of-the-peace-court>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

An economic operator that suffers, or is at risk of suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 or the Procurement Reform (Scotland) Act 2014 , may bring proceedings in the Sheriff Court or the Court of Session.

