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Tender

Gilbertstone Primary School ~ Catering Tender

Gilbertstone Primary School

F02: Contract notice

Notice identifier: 2024/S 000-013870

Procurement identifier (OCID): ocds-h6vhtk-045609

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Section I: Contracting authority

I.1) Name and addresses

Gilbertstone Primary School

Clay Lane, Birmingham

West Midlands

B26 1EH

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKG - West Midlands (England)

Internet address(es)

Main address

<https://www.gilbertstoneprimary.com/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/89238WE3EJ>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Gilbertstone Primary School ~ Catering Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide Catering services for Gilbertstone Primary School.

II.1.5) Estimated total value

Value excluding VAT: £650,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

II.2.4) Description of the procurement

The successful Supplier will be required to provide Catering services for Gilbertstone Primary School.

We have happy, hardworking children who are proud of their school and who want to learn and staff that go the extra mile to enable children to be the very best that they can be.

Through our strong inclusive ethos and caring values, children develop a range of personal qualities and skills to support their educational development and prepare them to make a positive contribution to the world around them.

Our Golden Rule: 'Treat others as you wish to be treated.'

We currently have our meals delivered; however, we have a small kitchen on site and would prefer if fresh meals were prepared at the School, we have previously been informed that this could be successfully managed for our 417 pupils.

We would welcome duo bid submissions from each contractor, offering either a prepared on-site or delivered meal service option.

This is the first time that the School has put their catering requirement to competitive tender. The contract will commence on 1 January 2025 for an initial period of five years, ending on 31 December 2029, with no subsequent opportunity to extend for a further period.

The Client expects the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared, if possible, in the small kitchen on-site. The Client expects the successful Supplier to evidence, through their bid, how they shall support and complement their stated target. The Client requires year one menus to be fully compliant with the Food for Life Silver standard.

The contract covers the scope for the provision of catering services, which currently includes only lunch, however the School would also like a morning break service if produced on site, all hospitality and free issue requirements. There is a 'before & after School Club' that is managed directly by the School. Meals shall be charged at £2.65 on consumption for the first year of the contract, with hospitality and free issues at net cost.

The Client intends to focus heavily on healthy, fresh, seasonal, locally sourced produce and sees the catering service as an exciting opportunity to complement the overall pupil experience, through the regular introduction of new ingredients, themed and promotional events. The successful Supplier will be required to play their part in acting as a catalyst for improvement of the pupil experience.

The successful Supplier will work closely with the Client to manage the provision of catering and the overall 'meal experience'. The value of the current catering contract is circa £130K.

Contractor's thoughts regarding how to support the schools' catering improvement objectives within the term of the initial contract are welcome. The school has a ParentPay 'cashless system' and parents generally pay on a day-to-day basis, with pupils selecting their meal preference from one of two options at the point of service

The Client invites bidders to consider offers of appropriate capital investment.

See SQ Document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £650,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2025

End date

31 December 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the

tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 June 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

5 July 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-West-Midlands:-School-cleaning-services./89238WE3EJ>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/89238WE3EJ>

GO Reference: GO-2024430-PRO-25908541

VI.4) Procedures for review

VI.4.1) Review body

Gilbertstone Primary School

Clay Lane, Birmingham

West Midlands

B26 1EH

Country

United Kingdom