

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/013866-2021>

Tender

## **The Provision of Internal Audit Service Support to the Regional Internal Audit Service**

Vale of Glamorgan Council

F02: Contract notice

Notice identifier: 2021/S 000-013866

Procurement identifier (OCID): ocds-h6vhtk-02bd9d

Published 18 June 2021, 12:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Vale of Glamorgan Council

Civic Offices, Holton Road

BARRY

CF63 4RU

#### **Contact**

Joan Davies

#### **Email**

[JDavies@valeofglamorgan.gov.uk](mailto:JDavies@valeofglamorgan.gov.uk)

#### **Telephone**

+44 1446700111

## **Country**

United Kingdom

## **NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

## **Internet address(es)**

Main address

<http://www.valeofglamorgan.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0275](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0275)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sell2wales.gov.wales>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sell2wales.gov.wales>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.sell2wales.gov.wales>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision of Internal Audit Service Support to the Regional Internal Audit Service

Reference number

VOG/MD/JUN21

#### **II.1.2) Main CPV code**

- 79212200 - Internal audit services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Vale of Glamorgan Council (“the Council”) wishes to establish a framework agreement with one supplier for the provision of an Internal Audit service, to be used as and when required, to supplement the existing in-house provision

#### **II.1.5) Estimated total value**

Value excluding VAT: £252,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79212000 - Auditing services

- 79212200 - Internal audit services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

The Vale of Glamorgan Council

### **II.2.4) Description of the procurement**

The Vale of Glamorgan Council (“the Council”) wishes to establish a framework agreement with one supplier for the provision of an Internal Audit service, to be used as and when required, to supplement the existing in-house provision.

The Vale of Glamorgan hosts the Regional Internal Audit Service on behalf of the Vale, Bridgend, Merthyr Tydfil and Rhondda Cynon Taf Councils

Any agreement will be in the form of a framework and will operate for a period of three (3) years, with the option to extend for up to an additional one (1) year

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please see tender documents for full information. All questions must be forwarded through the Sell2Wales portal. The Council will not be able to respond to any questions received from outside of the site.

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please see tender documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 July 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

23 July 2021

Local time

12:00pm

Place

Via Sell2Wales Portal

Information about authorised persons and opening procedure

Nominated Council Officers with relevant access to Sell2Wales

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Additional resource/expertise is required from time to time to supplement the existing internal workforce to undertake audit work within any of the four Councils forming the Regional Internal Audit Service

Most internal audit work is undertaken remotely with Microsoft Teams being widely used for contacting auditees, however Skype and other platforms may also be used. The 4 Councils use a variety of software to support various services. Access will be provided as and when required

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=111478](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=111478).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.sell2wales.gov.wales/sitehelp/help\\_guides.aspx](https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:111478)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom