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Tender

The Provision of Internal Audit Service Support to the Regional Internal Audit Service

Vale of Glamorgan Council

F02: Contract notice

Notice identifier: 2021/S 000-013866

Procurement identifier (OCID): ocds-h6vhtk-02bd9d

Published 18 June 2021, 12:44pm

Section I: Contracting authority

I.1) Name and addresses

Vale of Glamorgan Council

Civic Offices, Holton Road

BARRY

CF63 4RU

Contact

Joan Davies

Email

JDavies@valeofglamorgan.gov.uk

Telephone

+44 1446700111

Country

United Kingdom

NUTS code

UKL22 - Cardiff and Vale of Glamorgan

Internet address(es)

Main address

<http://www.valeofglamorgan.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0275

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sell2wales.gov.wales>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sell2wales.gov.wales>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.sell2wales.gov.wales>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of Internal Audit Service Support to the Regional Internal Audit Service

Reference number

VOG/MD/JUN21

II.1.2) Main CPV code

- 79212200 - Internal audit services

II.1.3) Type of contract

Services

II.1.4) Short description

The Vale of Glamorgan Council (“the Council”) wishes to establish a framework agreement with one supplier for the provision of an Internal Audit service, to be used as and when required, to supplement the existing in-house provision

II.1.5) Estimated total value

Value excluding VAT: £252,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79212000 - Auditing services
- 79212200 - Internal audit services

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

The Vale of Glamorgan Council

II.2.4) Description of the procurement

The Vale of Glamorgan Council (“the Council”) wishes to establish a framework agreement with one supplier for the provision of an Internal Audit service, to be used as and when required, to supplement the existing in-house provision.

The Vale of Glamorgan hosts the Regional Internal Audit Service on behalf of the Vale, Bridgend, Merthyr Tydfil and Rhondda Cynon Taf Councils

Any agreement will be in the form of a framework and will operate for a period of three (3) years, with the option to extend for up to an additional one (1) year

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see tender documents for full information. All questions must be forwarded through the Sell2Wales portal. The Council will not be able to respond to any questions received from outside of the site.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 July 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

23 July 2021

Local time

12:00pm

Place

Via Sell2Wales Portal

Information about authorised persons and opening procedure

Nominated Council Officers with relevant access to Sell2Wales

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Additional resource/expertise is required from time to time to supplement the existing internal workforce to undertake audit work within any of the four Councils forming the Regional Internal Audit Service

Most internal audit work is undertaken remotely with Microsoft Teams being widely used for contacting auditees, however Skype and other platforms may also be used. The 4 Councils use a variety of software to support various services. Access will be provided as and when required

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=111478.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:111478)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

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+44 2079477501

Country

United Kingdom