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Tender

Occupational Health and Employee Assistance Programme

London Borough of Hackney

F02: Contract notice

Notice identifier: 2023/S 000-013838

Procurement identifier (OCID): ocds-h6vhtk-03c8f0

Published 15 May 2023, 6:14pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Hackney

Hackney Service Centre, 1 Hillman Street

Hackney

E8 1DY

Contact

LBH Imoudu Idornigie

Email

imoudu.idornigie@hackney.gov.uk

Telephone

+44 2083563000

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.hackney.gov.uk>

Buyer's address

<http://www.hackney.gov.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=9eb82700-fdf2-ed11-8122-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=9eb82700-fdf2-ed11-8122-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Occupational Health and Employee Assistance Programme

Reference number

DN666409

II.1.2) Main CPV code

- 85100000 - Health services

II.1.3) Type of contract

Services

II.1.4) Short description

The council wishes to appoint a contractor to provide Occupational Health and Employee Assistance Programme Services to its employees from 1 January 2024. The contract term is 36 months with an option to extend for a further period of 12 months.

II.1.5) Estimated total value

Value excluding VAT: £710,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71317200 - Health and safety services

II.2.3) Place of performance

NUTS codes

- UKI41 - Hackney and Newham

II.2.4) Description of the procurement

The council wishes to appoint a contractor to provide Occupational Health and Employee Assistance Programme Services to its employees from 1 January 2024. The contract term is 36 months with an option to extend for a further period of 12 months. The successful service provider will provide a friendly, efficient service delivered by flexible, committed and professional personnel. The preferred delivery option is offsite and tenderers bids will be on this basis.

The service will actively promote the good health and well-being of employees and minimise the effects, impacts and risks of ill health in the workplace. All services will be provided to comply with relevant legislative requirements.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £710,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 December 2026

This contract is subject to renewal

Yes

Description of renewals

Option to extend for 1 period of 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 June 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

16 June 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom