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Tender

## **Occupational Health and Employee Assistance Programme**

London Borough of Hackney

F02: Contract notice

Notice identifier: 2023/S 000-013838

Procurement identifier (OCID): ocds-h6vhtk-03c8f0

Published 15 May 2023, 6:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Hackney

Hackney Service Centre, 1 Hillman Street

Hackney

E8 1DY

#### **Contact**

LBH Imoudu Idornigie

#### **Email**

[imoudu.idornigie@hackney.gov.uk](mailto:imoudu.idornigie@hackney.gov.uk)

#### **Telephone**

+44 2083563000

## **Country**

United Kingdom

## **Region code**

UK - United Kingdom

## **Internet address(es)**

Main address

<http://www.hackney.gov.uk>

Buyer's address

<http://www.hackney.gov.uk>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=9eb82700-fdf2-ed11-8122-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=9eb82700-fdf2-ed11-8122-005056b64545>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Occupational Health and Employee Assistance Programme

Reference number

DN666409

#### **II.1.2) Main CPV code**

- 85100000 - Health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The council wishes to appoint a contractor to provide Occupational Health and Employee Assistance Programme Services to its employees from 1 January 2024. The contract term is 36 months with an option to extend for a further period of 12 months.

#### **II.1.5) Estimated total value**

Value excluding VAT: £710,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71317200 - Health and safety services

### **II.2.3) Place of performance**

NUTS codes

- UKI41 - Hackney and Newham

### **II.2.4) Description of the procurement**

The council wishes to appoint a contractor to provide Occupational Health and Employee Assistance Programme Services to its employees from 1 January 2024. The contract term is 36 months with an option to extend for a further period of 12 months. The successful service provider will provide a friendly, efficient service delivered by flexible, committed and professional personnel. The preferred delivery option is offsite and tenderers bids will be on this basis.

The service will actively promote the good health and well-being of employees and minimise the effects, impacts and risks of ill health in the workplace. All services will be provided to comply with relevant legislative requirements.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £710,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

End date

31 December 2026

This contract is subject to renewal

Yes

Description of renewals

Option to extend for 1 period of 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 June 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 June 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom