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Tender

## **Suite of Diversity and Inclusion Training**

Welsh Government

F02: Contract notice

Notice identifier: 2021/S 000-013827

Procurement identifier (OCID): ocds-h6vhtk-02ab79

Published 18 June 2021, 8:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Welsh Government

Corporate Procurement Services, Cathays Park

Cardiff

CF10 3NQ

#### **Email**

[catherine.evans@gov.wales](mailto:catherine.evans@gov.wales)

#### **Telephone**

+44 3000257095

#### **Country**

United Kingdom

## **NUTS code**

UKL - Wales

## **Internet address(es)**

Main address

<http://wales.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0007](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0007)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/>

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Suite of Diversity and Inclusion Training

Reference number

C261/2020/2021

#### **II.1.2) Main CPV code**

- 80570000 - Personal development training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The contract relates to the appointment of supplier(s) to design and/or deliver diversity and inclusion training for Board members, all those involved in public appointment recruitment campaigns and for individuals from under-represented groups who are interested in obtaining a public appointment. There are 5 lots, and each lot listed below will be appointed to a single supplier (or main supplier from a successful consortium bid) to deliver the work outlined within this specification.

#### **II.1.5) Estimated total value**

Value excluding VAT: £152,500

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

5

### **II.2) Description**

### **II.2.1) Title**

Near Ready Leadership Programme

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 80420000 - E-learning services
- 80521000 - Training programme services
- 80522000 - Training seminars
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

### **II.2.4) Description of the procurement**

A Near Ready Leadership Programme for disabled people and individuals from Black, Asian, Minority Ethnic communities. This will be aimed at people from these groups who already have leadership experience and would like to become a board member on a public body in Wales. The client will invite people from these groups to apply for a place on this course.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Optional extension of twelve months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Fair Recruitment Practices

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80420000 - E-learning services
- 80521000 - Training programme services
- 80522000 - Training seminars
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

#### **II.2.4) Description of the procurement**

Training for all those involved in public appointment recruitment campaigns, including, but not limited to Chairs, Board Members, Senior Independent Panel Members and some members of the Senior Civil Service.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Option of extension for 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Public Leaders of the Future Programme

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80420000 - E-learning services
- 80521000 - Training programme services
- 80522000 - Training seminars
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

### **II.2.4) Description of the procurement**

A Public Leaders of the Future Programme for disabled and ethnic minority individuals. The intention is to include other under-represented groups, such as LGBT+ in the future. The programme will focus on helping people to develop the skills and experience needed to move towards the goal of achieving a public appointment. The client will invite people from these groups to apply for a place on this programme.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Option of extension for 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Board Member Induction Training

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 80420000 - E-learning services
- 80521000 - Training programme services
- 80522000 - Training seminars

- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

### **II.2.4) Description of the procurement**

Induction Training for new Board Members of non-health public bodies (there is a separate induction programme for health appointees), which will include a section on diversity & inclusion.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Option of extension for 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Diversity and Inclusion Training

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 80420000 - E-learning services
- 80521000 - Training programme services
- 80522000 - Training seminars
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

### **II.2.4) Description of the procurement**

Training for all those involved in public appointment recruitment campaigns, including, but not limited to Chairs, Board Members, Senior Independent Panel Members and some members of the Senior Civil Service

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Option of extension for 12 months

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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# **Section III. Legal, economic, financial and technical information**

## **III.1) Conditions for participation**

### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-009224](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 August 2021

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

2 August 2021

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

E-Tender Information:

<https://etenderwales.bravosolution.co.uk>

- The first person from your Organisation to use the Platform will be required to register on behalf of the Organisation.
- Registration involves accepting a User Agreement, and providing basic information about your Organisation and about the User performing the Registration.
- On registering on the Platform the Super User will select a Username and will receive a password.
- The Password will be sent by e-mail to the email address that was specified in the User Details section of the Registration page.
- In order to log-in to the Platform please enter your Username and Password.
- Note: If you forget your Password then visit the homepage and click “Forgot your password?”
- Registration should only be performed once for each Organisation.
- If you think that someone in your Organisation may have already registered on this Platform then you must not register again.
- Please contact the person who Registered (i.e. the Super User) in order to arrange access to the Platform.

- Contact the Helpdesk immediately if you are unable to contact the Super User (for example if they have left your Organisation).

- Note: If your Organisation is already registered on the Platform then you must not make any additional registration. Please contact the

Helpdesk to gain access to the Platform.

- Tenders must be uploaded to the BravoSolution portal by 14:00. Late bids will not be accepted.

How To Find The ITT:

- Once logged in you must click on 'ITT's Open to all Suppliers'

- The e-tender references for this contract are: project\_47410 and itt\_87713

- Click on the title to access summary details of the contract. If you are still interested in submitting a tender, click the 'Express an Interest' button. This will move the ITT from the 'Open to all Suppliers' area to the 'My ITT's' on the home page.

- You will then see the full details of the ITT in the qualification and technical envelopes along with any relevant documents in the

'Attachments' area.

- Any questions on the ITT, please use the 'Messages' area to contact the buyer directly – Please do not contact the named person at the top

of this notice.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on

Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=105095](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=105095)

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=107985](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=107985)

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's

economic and social objectives. Accordingly, contract performance conditions may relate in

particular to social and environmental

considerations. The Community Benefits included in this contract are:

The Client has decided to take a non-core approach to Community Benefits , this means that the Community Benefits proposal that a

Bidder returns as part of this tender process will not be evaluated and scored but will form part of the framework at call off stage.

The Community Benefits Policy is designed to support a number of strategic priorities in other policy areas.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=110983](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=110983)

(WA Ref:110983)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom