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Tender

Provision of Vulnerable Families Housing Support Floating Support Services

Caerphilly County Borough Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-013821

Procurement identifier (OCID): ocids-h6vhtk-03c8e4

Published 15 May 2023, 4:04pm

Section I: Contracting authority

I.1) Name and addresses

Caerphilly County Borough Council

Penallta House, Tredomen Park, Ystrad Mynach

Hengoed

CF82 7PG

Contact

Rachel Baker

Email

bakerd@caerphilly.gov.uk

Telephone

+44 1443864545

Fax

+44 1443863167

Country

United Kingdom

NUTS code

UKL16 - Gwent Valleys

Internet address(es)

Main address

<https://www.caerphilly.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0272

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/account/login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/account/login>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://supplierlive.proactisp2p.com/account/login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Vulnerable Families Housing Support Floating Support Services

Reference number

CCBC/PS2430/23/RB

II.1.2) Main CPV code

- 98000000 - Other community, social and personal services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of Housing Support for vulnerable families via a floating support services. The contract period is 1st of October 2023 – 30th September 2027, with an option to extend for up to a further period of twenty-four (24) months, reviewed after twelve (12) months. The contract value includes the options to extend

II.1.5) Estimated total value

Value excluding VAT: £2,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Within the boundaries of the Caerphilly County Borough

II.2.4) Description of the procurement

Caerphilly County Borough Council (CCBC) are seeking to appoint an organisation to deliver Housing Related Support (HRS) for vulnerable families, where at least one parent is aged 16 and over through the Housing Support Grant (HSG).

The aim of the HSG is to enable vulnerable people to remain in a more independent living situation through the provision of support.

This requirement is outcomes based and the Service Provider is expected to offer an innovative and creative solution to meet the service users support needs, ensuring all possible outcomes are achieved as a priority whilst also seeking value for money. They also need to offer efficient savings over a longer period of time, ensuring that as people become more independent and need less support, the packages of support are tapered down to reflect this.

Full Details can be found in the ITT

II.2.6) Estimated value

Value excluding VAT: £2,500,000

II.2.7) Duration of the contract or the framework agreement

Start date

1 October 2023

End date

30 September 2027

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

There is an option to extend for up to a further period of twenty four (24) months, reviewed after twelve (12) months. Please note that the estimated spend includes the option of taking up any possible extensions EX VAT

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

This tender process shall follow a three stage process:-

Stage one - Selection Stage - pass / fail and scored questions

Stage Two and Three - Award Stage

Cost 20% / Quality 80% - scored Questions

The quality aspect will be divided into categories consisting of:

Social Value 10%

Tender Response 10%

Interview 45%

Case Study 15%

Stage Two - Tender Response 10% / Social Value 10% / Pricing 20%

Stage Three - Interview 45% / Case Study 15%

Minimum level(s) of standards required:

Providers must pass all pass / fail questions and achieve a score of 6 or above for any scored questions to proceed to Stage Two

Providers must achieve a score of 6 or above for any scored tender response question to proceed to Stage Three

Full details of the evaluation process are detailed in the initiation tender documents (ITT)

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.11) Main features of the award procedure

Full details can be found in the ITT

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 June 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.3) Additional information

PLEASE NOTE REGISTERING AN INTEREST IN THE SELL2WALES NOTICE IS NOT REGISTERING AN INTEREST IN THIS TENDER YOU MUST FOLLOW THE INSTRUCTIONS BELOW IN ORDER TO SUBMIT A TENDER

As part of the process, the tender will be undertaken utilising Caerphilly CBC's Proactis Portal e-tendering system.

Therefore, companies are invited to follow the directions below to register on the system:

1. Log in to the Proactis Portal E-tendering system at <https://www.proactisplaza.com>
2. Click the "Sign Up" button.
3. Enter your details such as Organisation Name, Details and Primary Contact Details.
4. Please make a note of the Organisation ID and Login Name, then click Register.
5. You may then receive an email from the system asking you to Click here to activate your account. This takes you to Enter Organisation Details. Or you may be redirected straight to your account home page, depending on your browser.
6. Please enter the information requested, click Next and follow the instructions ensuring that you enter all applicable details.
7. In the Enter Product Classification screen please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice.
8. Accept the Terms and Conditions and then click Next. This takes you in to the Welcome window.
9. In the Welcome window please enter your Organisation name, Organisation ID and User Name (User ID). You now need to create your unique password. Please ensure that you make a note of this along with the other information already recorded.
10. Now click Done and you will enter the Supplier Home page.
11. From the Home Page, go to the "Opportunities" area, where you can search for this

Opportunity. Click on the "Show Me Arrow" of the relevant opportunity and then click to register your interest on the relevant button.

12. Click the Opportunities Icon on the left of the page so that the page is refreshed, then, click on the "Show Me Arrow" of the relevant contract again and this will take you into the create a response section of the portal.

13. Note the closing date for completion of the relevant project. Please review the tabs at the top of the page as there will be information relating to the project held here.

14. You can now either continue to fill out this area and create a response or if the project is not of interest to you Decline this opportunity by clicking the "Decline" button at the top of the page.

Tenderers shall express an interest in tendering for this arrangement by registering their interest on the Proactis Portal System as stated above and then completing the online e-tender submission. If you have any issues with your account please use the 'Raise a Ticket' function on the Proactis Portal. Instructions on how to utilise this function can be found in the attachments.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=131417.

(WA Ref:131417)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom