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Tender

EHRC 2425-01 Graphic Design Framework

Equality and Human Rights Commission

F02: Contract notice

Notice identifier: 2024/S 000-013812

Procurement identifier (OCID): ocds-h6vhtk-0455ee

Published 30 April 2024, 8:27am

Section I: Contracting authority

I.1) Name and addresses

Equality and Human Rights Commission

3rd Floor Arndale House, Arndale Centre

Manchester

M4 3AQ

Email

procurementhelpdesk@equalityhumanrights.com

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.equalityhumanrights.com>

Buyer's address

<http://www.equalityhumanrights.com>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.duenorth.com/Advert/Index?advertId=6cfe12a2-c006-ef11-812b-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.duenorth.com/Advert/Index?advertId=6cfe12a2-c006-ef11-812b-005056b64545>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Equality and Human Rights

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

EHRC 2425-01 Graphic Design Framework

Reference number

DN721636

II.1.2) Main CPV code

- 79822500 - Graphic design services

II.1.3) Type of contract

Services

II.1.4) Short description

The Equality and Human Rights Commission is looking to set up a Framework Agreement with suitably qualified suppliers to undertake graphic design work for publications, including guidance, research reports and business plans, as well as simple static infographics and simple gifs. Designers will be selected for the Framework according to the evaluation criteria in the specification.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79822500 - Graphic design services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

- UKL - Wales
- UKM - Scotland

II.2.4) Description of the procurement

The Equality and Human Rights Commission is looking to set up a Framework Agreement with suitably qualified suppliers to undertake graphic design work for publications, including guidance, research reports and business plans, as well as simple static infographics and simple gifs. Designers will be selected for the Framework according to the evaluation criteria in the specification.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Option to extend by 2x periods of 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 June 2024

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

4 June 2024

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Equality and Human Rights Commission

Manchester

Country

United Kingdom