This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/013793-2023">https://www.find-tender.service.gov.uk/Notice/013793-2023</a>

Tender

# Supply & Distribution of Coffee Products & Equipment to University of York

University of York C/O Pelican Procurement Services

F02: Contract notice

Notice identifier: 2023/S 000-013793

Procurement identifier (OCID): ocds-h6vhtk-03c8ce

Published 15 May 2023, 2:38pm

# **Section I: Contracting authority**

## I.1) Name and addresses

University of York C/O Pelican Procurement Services

Ascent 4, Farnborough Aerospace Centre

Farnborough

**GU14 6XN** 

#### Contact

Chloe Dalchow

#### **Email**

chloe.dalchow@pelicanprocurement.co.uk

#### **Telephone**

+44 1252705200

#### Country

**United Kingdom** 

**NUTS** code

UKE21 - York

Internet address(es)

Main address

www.pelicanprocurementservices.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search\_AuthProfile.aspx?ID=AA5885

## I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.mytenders.co.uk

# I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Education

# **Section II: Object**

## II.1) Scope of the procurement

## II.1.1) Title

Supply & Distribution of Coffee Products & Equipment to University of York

#### II.1.2) Main CPV code

• 15860000 - Coffee, tea and related products

## II.1.3) Type of contract

Supplies

#### II.1.4) Short description

Coffee, Tea & Related Products Including Equipment

#### II.1.5) Estimated total value

Value excluding VAT: £31,714

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.2) Additional CPV code(s)

• 39711310 - Electric coffee makers

#### II.2.3) Place of performance

**NUTS** codes

• UKE21 - York

Main site or place of performance

University of York

York

#### YO10 5DD

## II.2.4) Description of the procurement

Supply & Distribution of Coffee & Related Products and Machines to University of York

#### II.2.5) Award criteria

Quality criterion - Name: Delivery & Service / Weighting: 10

Quality criterion - Name: Product Range / Weighting: 5

Quality criterion - Name: Equipment & Mantainence / Weighting: 15

Quality criterion - Name: Presentation/ AV & Sampling / Weighting: 15

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 45

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2026

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

#### II.2.14) Additional information

The annual value of the products is 31,714 which does NOT take into account any equipment requirement which is included in this tender - currently FOL but costs for rental requested.

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 June 2023

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 July 2026

## IV.2.7) Conditions for opening of tenders

Date

15 June 2023

Local time

12:00pm

Information about authorised persons and opening procedure

Chloe Dalchow

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3 to 5 years

# VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search\_Switch.aspx?ID=229396.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help\_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229396)

## VI.4) Procedures for review

#### VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

**United Kingdom** 

Internet address

https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit