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Tender

Supply & Distribution of Coffee Products & Equipment to University of York

University of York C/O Pelican Procurement Services

F02: Contract notice

Notice identifier: 2023/S 000-013793

Procurement identifier (OCID): ocids-h6vhtk-03c8ce

Published 15 May 2023, 2:38pm

Section I: Contracting authority

I.1) Name and addresses

University of York C/O Pelican Procurement Services

Ascent 4, Farnborough Aerospace Centre

Farnborough

GU14 6XN

Contact

Chloe Dalchow

Email

chloe.dalchow@pelicanprocurement.co.uk

Telephone

+44 1252705200

Country

United Kingdom

NUTS code

UKE21 - York

Internet address(es)

Main address

www.pelicanprocurementservices.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA5885

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.mytenders.co.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply & Distribution of Coffee Products & Equipment to University of York

II.1.2) Main CPV code

- 15860000 - Coffee, tea and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

Coffee, Tea & Related Products Including Equipment

II.1.5) Estimated total value

Value excluding VAT: £31,714

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 39711310 - Electric coffee makers

II.2.3) Place of performance

NUTS codes

- UKE21 - York

Main site or place of performance

University of York

York

YO10 5DD

II.2.4) Description of the procurement

Supply & Distribution of Coffee & Related Products and Machines to University of York

II.2.5) Award criteria

Quality criterion - Name: Delivery & Service / Weighting: 10

Quality criterion - Name: Product Range / Weighting: 5

Quality criterion - Name: Equipment & Maintenance / Weighting: 15

Quality criterion - Name: Presentation/ AV & Sampling / Weighting: 15

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 45

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2026

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The annual value of the products is 31,714 which does NOT take into account any equipment requirement which is included in this tender - currently FOL but costs for rental requested.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 June 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 July 2026

IV.2.7) Conditions for opening of tenders

Date

15 June 2023

Local time

12:00pm

Information about authorised persons and opening procedure

Chloe Dalchow

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3 to 5 years

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229396.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229396)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>