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Tender

## **NHS Estates Technical Standards & Guidance Programme**

NHS England

F02: Contract notice

Notice identifier: 2023/S 000-013762

Procurement identifier (OCID): ocds-h6vhtk-03849f

Published 15 May 2023, 12:51pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS England

1st Floor, Quarry House, Quarry Hill

Leeds

LS2 7UE

#### **Contact**

Russell Greenwood

#### **Email**

[russell.greenwood@nhs.net](mailto:russell.greenwood@nhs.net)

#### **Country**

United Kingdom

#### **Region code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.england.nhs.uk//>

Buyer's address

<https://www.england.nhs.uk//>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NHS Estates Technical Standards & Guidance Programme

#### **II.1.2) Main CPV code**

- 71000000 - Architectural, construction, engineering and inspection services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The NHS England Technical Standards and Guidance (TSG) Programme is responsible for publication of Health Building Notes (HBNs) and Health Technical Memoranda (HTMs). These have been provided to the NHS since the 1960s, but in 2017 responsibility was discharged from DHSC to NHS Improvement (now NHS England), within the national NHS Estates and Facilities division.

Producing TSG requires a specialist skill set, including architects, health planners, engineers, technical author and editorial skills. Since 2018 external specialist consultancy support has been procured to provide the necessary resource and expertise so NHS England can progress updates.

The current contract for technical authoring is coming to an end and so NHS England are looking to award a new 4-year contract for the specialist skills required so the TSG Programme can continue.

#### **II.1.5) Estimated total value**

Value excluding VAT: £7,885,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

### **II.2.1) Title**

Lot 1 Scoping and Production of Priority HBNs and HTMs

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 71000000 - Architectural, construction, engineering and inspection services
- 71530000 - Construction consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The NHS Estates Technical Standards and Guidance Programme team have responsibility to support the NHS Constitution right for patients to be cared for in a “clean, safe, secure and suitable environment” through publication of a suite of technical guidance documents, available free of charge and disseminated via the NHS England website

<https://www.england.nhs.uk/estates/>

Health Building Notes (HBNs) give best practice guidance on the design and planning of new healthcare buildings and adaptation or extension of existing facilities.

Health Technical Memoranda (HTMs) give comprehensive advice and guidance on the design, installation and operation of specialised building and engineering technology used in the delivery of healthcare.

Specific skills required depend on the nature and coverage of individual guidance documents. Some will be provided by NHS England staff, but the majority of the work to deliver these documents will need to be provided by external suppliers:

Scoping – review existing guidance, both NHS related and more widely, to determine the specification of the guidance to be produced;

Production – work with the specified teams and stakeholders to develop the guidance, test and edit it;

Engagement with the appropriate stakeholders from NHS England, DHSC, across the NHS and relevant industry.

Professional services needed include:

Technical Authors

Subject Matter Experts

Technical Editors

Other specialist skillsets not available within NHS England, including healthcare architects, healthcare planners, engineers (e.g. mechanical, electrical, decontamination, fire) with specialist healthcare experience, medical equipment specialists, etc.

Project and Programme Management (PMO) resource to manage delivery of the programme and relevant interfaces.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £6,846,140

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Up to 12 months extension option

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Up to 12 months extension option

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 HTM 05-series (Firecode)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 71240000 - Architectural, engineering and planning services
- 71530000 - Construction consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

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Professional services needed include:

Technical Authors

Subject Matter Experts

Technical Editors

Other specialist skillsets not available within NHS England, including healthcare architects, healthcare planners, engineers (e.g. mechanical, electrical, decontamination, fire) with specialist healthcare experience, medical equipment specialists, etc.

Project and Programme Management (PMO) resource to manage delivery of the programme and relevant interfaces.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £662,500

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Up to 12 months extension option

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Up to 12 months extension option

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-032383](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 June 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

26 June 2023

Local time

1:00pm

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: Yes

**VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic payment will be used

**VI.3) Additional information**

Interested suppliers should register on the NHS England procurement system here:

<https://health-family.force.com/login>

- Once logged in click 'Find Opportunities' and search for 'NHS Estates Technical Standards & Guidance Programme'
- Click 'Register Interest'
- Once you have registered your interest you will be able to view the Requirements and submit a response to the question within the portal
- Any messages about the opportunity should be sent via the e-procurement system. You

can do this by going to the home page and:

- o Click on 'My proposals & Quotes'
- o Click the relevant Project Title
- o Click 'Messages' & 'New Message'

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The High Court

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.judiciary.uk/courts-and-tribunals/high-court/>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The tender includes a 10 day standstill period as required by the procurement contract regulations