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Contract

Develop a two-stage application form process Implement New application forms

The Mayor and Commonalty and Citizens of the City of London

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-013743

Procurement identifier (OCID): ocds-h6vhtk-04ff0a

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Scope

Description

Develop a two-stage application form process Implement New application forms Develop Pre-application call integration using Calendly Installation of New offer letter using DocuSign / Conga Creation of additional fields to capture feedback for the applicant Amendment to monitoring for legacy grants The budget will also include time for: H8 internal quality assurance processes, H8 testing and deployments User training and support required Fortnightly meetings with the CBF Salesforce Working Group Project Management

Contract 1

Supplier

- [Hyphen8](#)

Contract value

- £71,298 including VAT

Below the relevant threshold

Date signed

10 March 2025

Contract dates

- 17 March 2025 to 31 March 2026
- 1 year, 15 days

Main procurement category

Services

CPV classifications

- 79132100 - Electronic signature certification services

Contract locations

- UKI - London

Procedure

Procedure type

Below threshold - without competition

Supplier

Hyphen8

20-22 Wenlock Street

London

N1 7GU

United Kingdom

Email: elaine@hyphen8.com

Region: UKI41 - Hackney and Newham

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1

Contracting authority

The Mayor and Commonalty and Citizens of the City of London

- Public Procurement Organisation Number: PYQD-1693-MYXR

PO Box 270

City of London

EC2P 2EJ

United Kingdom

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Website: <https://www.cityoflondon.gov.uk>

Region: UKI43 - Haringey and Islington

Organisation type: Public authority - sub-central government