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Contract

# Develop a two-stage application form process Implement New application forms

The Mayor and Commonalty and Citizens of the City of London

UK7: Contract details notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-013743

Procurement identifier (OCID): ocds-h6vhtk-04ff0a

Published 8 April 2025, 3:31pm

#### Scope

### **Description**

Develop a two-stage application form process Implement New application forms Develop Pre-application call integration using Calendly Installation of New offer letter using DocuSign / Conga Creation of additional fields to capture feedback for the applicant Amendment to monitoring for legacy grants The budget will also include time for: H8 internal quality assurance processes, H8 testing and deployments User training and support required Fortnightly meetings with the CBF Salesforce Working Group Project Management

#### **Contract 1**

### **Supplier**

• <u>Hyphen8</u>

#### **Contract value**

• £71,298 including VAT

Below the relevant threshold

## **Date signed**

10 March 2025

#### **Contract dates**

- 17 March 2025 to 31 March 2026
- 1 year, 15 days

# Main procurement category

Services

#### **CPV** classifications

• 79132100 - Electronic signature certification services

#### **Contract locations**

• UKI - London

### **Procedure**

### **Procedure type**

Below threshold - without competition

# **Supplier**

## Hyphen8

20-22 Wenlock Street

London

N<sub>1</sub> 7GU

**United Kingdom** 

Email: elaine@hyphen8.com

Region: UKI41 - Hackney and Newham

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1

## **Contracting authority**

### The Mayor and Commonalty and Citizens of the City of London

• Public Procurement Organisation Number: PYQD-1693-MYXR

PO Box 270

City of London

EC2P 2EJ

**United Kingdom** 

Telephone: 020 7606 3030

Email: michael.gotthjalpsen@cityoflondon.gov.uk

Website: <a href="https://www.cityoflondon.gov.uk">https://www.cityoflondon.gov.uk</a>

Region: UKI43 - Haringey and Islington

Organisation type: Public authority - sub-central government