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Tender

Routine and ad-hoc building maintenance services

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2024/S 000-013740

Procurement identifier (OCID): ocds-h6vhtk-0455c4

Published 29 April 2024, 1:44pm

Section I: Contracting authority

I.1) Name and addresses

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

Email

karolina.pukyte@fco.gov.uk

Telephone

+44 2070080932

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

www.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Routine and ad-hoc building maintenance services

II.1.2) Main CPV code

- 79993000 - Building and facilities management services

II.1.3) Type of contract

Services

II.1.4) Short description

Regular maintenance services for British Embassy in Sofia, Bulgaria offices, residential properties; and additional services as per requirements.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- BG - Bulgaria

Main site or place of performance

British Embassy Sofia

II.2.4) Description of the procurement

The Contract includes the inspection, testing and maintenance of all building engineering services, equipment/fixture, and facilities as described in the statement of service requirement together with the provision of written reports, asset lists and drawings (where required).

These services will include but will not be limited to Planned and reactive (ad hoc) maintenance covering plumbing; electrical; HVAC; fire alarms sensors installation and

testing; furniture moving and assembling; general handyman, sub-contractor management and occasional escorting duties (e.g. for chimney sweeping).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2024

End date

31 August 2028

This contract is subject to renewal

Yes

Description of renewals

Subject to satisfactory performance, the contract may be extended for additional 12 months.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 May 2024

Local time

11:59pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 September 2024

IV.2.7) Conditions for opening of tenders

Date

30 May 2024

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

FCDO

London

Country

United Kingdom