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Tender

## **Routine and ad-hoc building maintenance services**

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2024/S 000-013740

Procurement identifier (OCID): ocds-h6vhtk-0455c4

Published 29 April 2024, 1:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

#### **Email**

[karolina.pukyte@fco.gov.uk](mailto:karolina.pukyte@fco.gov.uk)

#### **Telephone**

+44 2070080932

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.gov.uk](http://www.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Routine and ad-hoc building maintenance services

#### **II.1.2) Main CPV code**

- 79993000 - Building and facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Regular maintenance services for British Embassy in Sofia, Bulgaria offices, residential properties; and additional services as per requirements.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- BG - Bulgaria

Main site or place of performance

British Embassy Sofia

#### **II.2.4) Description of the procurement**

The Contract includes the inspection, testing and maintenance of all building engineering services, equipment/fixture, and facilities as described in the statement of service requirement together with the provision of written reports, asset lists and drawings (where required).

These services will include but will not be limited to Planned and reactive (ad hoc) maintenance covering plumbing; electrical; HVAC; fire alarms sensors installation and

testing; furniture moving and assembling; general handyman, sub-contractor management and occasional escorting duties (e.g. for chimney sweeping).

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2024

End date

31 August 2028

This contract is subject to renewal

Yes

Description of renewals

Subject to satisfactory performance, the contract may be extended for additional 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 May 2024

Local time

11:59pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 September 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

30 May 2024

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

FCDO

London

Country

United Kingdom