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Contract

## **BSH/ENR/Provision of Retrofit Assessment, Coordination and EPC Surveys of properties in Bristol, North Somerset and Bath and North East Somerset**

Bristol City Council

F03: Contract award notice

Notice identifier: 2022/S 000-013739

Procurement identifier (OCID): ocds-h6vhtk-02eb1d

Published 23 May 2022, 11:07am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Bristol City Council

Sandy Park Depot, Sandy Park Road

Brislington, Bristol

BS4 3NZ

#### **Contact**

Ms Jo Mealing

#### **Email**

[jo.mealing@bristol.gov.uk](mailto:jo.mealing@bristol.gov.uk)

#### **Telephone**

+44 1179223529

**Country**

United Kingdom

**NUTS code**

UKK11 - Bristol, City of

**Internet address(es)**

Main address

<https://www.bristol.gov.uk/>

Buyer's address

<https://www.bristol.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

BSH/ENR/Provision of Retrofit Assessment, Coordination and EPC Surveys of properties in Bristol, North Somerset and Bath and North East Somerset

Reference number

DN569826

#### **II.1.2) Main CPV code**

- 71000000 - Architectural, construction, engineering and inspection services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Bristol City Council requires the services of a contractor for the provision of Energy Performance Certificates (EPCs), Retrofit Assessments and Retrofit Coordination. These services will support a range of energy efficiency projects in domestic properties across Bristol, with some work within the administrative areas of North Somerset Council and Bath and North East Somerset Council.

Through the application of Energy Company Obligation (ECO) funding, new heating systems

are being installed alongside loft and cavity wall insulation using a fabric first approach. This

project requires both pre-installation and post-installation EPCs to be completed, along with

the services of a Retrofit Assessor and Retrofit Coordinator to continue delivering the Warm

Homes Fund in accordance with PAS2035 requirements.

The Council has reviewed and upgraded its payment processes with a view to achieving greater efficiency in paying its suppliers and as such improving its relationship with them. As

a result, the Council is now able to offer a Supplier Incentive Scheme. Further details are set

out in the tender documents.

Under this contract the contractor and their supply chain will be required to actively participate in the achievement of the Contracting Authority's social, economic and environmental objectives. Accordingly, contract documents may relate to social, economic and environmental considerations.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £300,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK11 - Bristol, City of

#### **II.2.4) Description of the procurement**

Under this contract, the roles of Retrofit Assessor and Retrofit Coordinator may be fulfilled by the same person or two different people per property. However, to ensure the best outcomes for the customer, no installations will take place under this EPC, Retrofit Assessment and Retrofit Coordination Contract.

Services to be Provided, but not Limited to

- Pre-install Warm Homes Fund and ECO EPCs
- Pre-install LAD EPCs, and post-install EPCs across all projects
- Retrofit assessments for the Warm Homes Fund and ECO
- Create improvement option evaluation
- Develop medium term plan
- Sign off on retrofit design
- On-site quality checks
- TrustMark lodgements
- Post install monitoring and evaluation outcome
- Use Core Logic software (PAS Hub) to upload documents and request Installer amendments as applicable throughout the process
- Any other key responsibilities within the PAS2035 process to ensure compliance

#### **II.2.5) Award criteria**

Cost criterion - Name: Price is not the only award criterion and all criteria are stated only in the procurement documents / Weighting: 100

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-025520](#)

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## **Section V. Award of contract**

### **Contract No**

DN569826

### **Title**

BSH/ENR/Provision of Retrofit Assessment, Coordination and EPC Surveys of properties in Bristol, North Somerset and Bath and North East Somerset

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

5 January 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Centre for Sustainable Energy

Bristol

Country

United Kingdom

NUTS code

- UKK11 - Bristol, City of

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £300,000

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**Section VI. Complementary information**

**VI.4) Procedures for review**

**VI.4.1) Review body**

Bristol District Registry of the High Court

Bristol

Country

United Kingdom