

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/013726-2021>

Tender

## **Bus Tender**

University Of Bedfordshire

F02: Contract notice

Notice identifier: 2021/S 000-013726

Procurement identifier (OCID): ocds-h6vhtk-02bd11

Published 17 June 2021, 11:02am

The closing date and time has been changed to:

**21 July 2021, 12:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

University Of Bedfordshire

University Square

LUTON

LU13JU

### **Contact**

Tracy Wilson

### **Email**

[tracy.wilson@beds.ac.uk](mailto:tracy.wilson@beds.ac.uk)

**Telephone**

+44 1582743315

**Country**

United Kingdom

**NUTS code**

UKH2 - Bedfordshire and Hertfordshire

**Internet address(es)**

Main address

<https://www.in-tendhost.co.uk/universityofbedfordshire.aspx/Home>

Buyer's address

<https://www.in-tendhost.co.uk/universityofbedfordshire.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.in-tendhost.co.uk/universityofbedfordshire.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.in-tendhost.co.uk/universityofbedfordshire.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Bus Tender

Reference number

UoB/EST525/2021/06

#### **II.1.2) Main CPV code**

- 60172000 - Hire of buses and coaches with driver

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University is seeking to appoint one or more transport operators to provide inter-campus shuttle buses, for our Luton and Bedford sites.

The services are not run commercially but are free for all students and visitors to the University of Bedfordshire on production of their staff or student ID card or visitor pass. We may later introduce a token charge and/or seek to have it registered as a public service.

Lot 1 Luton Shuttle Bus Service

Lot 2 Bedford Shuttle Bus Service

It is a mandatory requirement that the supplier must operate locally to the University as additional buses may be required within an hour's notice.

This contract is for a maximum of 5 years with yearly break clauses.

The University reserves the right not to continue the service at each yearly break clause.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Luton Shuttle Bus Service

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

### **II.2.3) Place of performance**

NUTS codes

- UKH - East of England

Main site or place of performance

Luton Bedfordshire

### **II.2.4) Description of the procurement**

Bus service to the Luton Campus, University of Bedfordshire

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Yearly break clause

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Contract will be reviewed on a yearly basis under the break clause

## **II.2) Description**

### **II.2.1) Title**

Bedford Shuttle Bus Service

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

### **II.2.3) Place of performance**

NUTS codes

- UKH - East of England

Main site or place of performance

Bedford Campus, Bedford - University of Bedfordshire

#### **II.2.4) Description of the procurement**

Bus Service - Bedford Campus

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £500,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Contract will be reviewed on a yearly basis under the break clause

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Renewed at each break clause

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

#### **III.2.2) Contract performance conditions**

The Service Provider shall ensure that vehicles and drivers used in the provision of this service are fully licensed under the appropriate UK Legislation and that all the appropriate certificates and licenses are at all times in full force and effect.

The contractor must take out and maintain all necessary insurances in respect of the vehicles and services. Copies of the insurances must be forwarded to the coordinator at the University upon renewal.

To ensure all drivers hold the necessary licence and other necessary qualifications and comply at all times with any relevant regulations.

To register with the Traffic Commissioner as appropriate, all necessary particulars of the service and any subsequent variations to those particulars permitted or agreed under this contract.

The Service Provider will ensure that all relevant employment legislation is complied with.

The Service Provider must take every precaution to ensure the safety of the students and have the necessary insurance agreements in place (i.e. Public Liability/Professional Indemnity).

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

20 July 2021

Local time

12:00pm

Changed to:

Date

21 July 2021

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

21 July 2021

Local time

12:00pm

---

### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

#### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

University of Bedfordshire

University Square

Luton

LU1 3JU

Email

[tracy.wilson@beds.ac.uk](mailto:tracy.wilson@beds.ac.uk)

Telephone

+44 1234400400

Fax

+44 1582743330

Country

United Kingdom

Internet address

[www.beds.ac.uk](http://www.beds.ac.uk)