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Tender

TfL 95566 Private Medical Benefit Administrator

Transport for London

F02: Contract notice

Notice identifier: 2021/S 000-013715

Procurement identifier (OCID): ocds-h6vhtk-02bd06

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Section I: Contracting authority

I.1) Name and addresses

Transport for London

14 Pier Walk

London

SE10 0ES

Contact

Ms Irene Kasanga

Email

irenekasanga@tfl.gov.uk

Telephone

+44 7894710357

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://tfl.gov.uk>

Buyer's address

<https://tfl.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TfL 95566 Private Medical Benefit Administrator

Reference number

DN549132

II.1.2) Main CPV code

- 66000000 - Financial and insurance services
 - AA01 - Metal

II.1.3) Type of contract

Services

II.1.4) Short description

TfL provide a medical benefit to c. 5,800 employees and some family members, through a healthcare trust arrangement via their own trust deed. In total c. 10,000 employees are eligible to join as members of the scheme, and members can voluntarily opt in and out meaning the total number of actual members may increase or decrease throughout any given scheme year.

TfL is conducting this procurement through the Competitive Procedure with Negotiation (CPN) procedure to identify a service provider for the Private Medical Benefit Administrator requirement.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66000000 - Financial and insurance services
- 75000000 - Administration, defence and social security services

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

4.1. This procurement is for the provision and administration of private medical benefits in Transport for London (TfL):

- Administration service is extremely important to TfL. TfL's chosen administrator needs to provide excellent service to both TfL and the private medical benefit scheme members.
- TfL are keen to work with an administrator who can procure and manage medical treatment spend appropriately. Bidders should demonstrate that they can control costs effectively and work with TfL to manage claims spend
- Administrators must demonstrate their ability to manage the transition of the scheme effectively and seamlessly, with no disruption to TfL or the plan members.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 80%

Quality criterion - Name: Commercial / Weighting: 20%

Cost criterion - Name: The administration charge per registration will be fixed / Weighting: 100%

II.2.6) Estimated value

Value excluding VAT: £2,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

This contract will be for 3 years with an option to extend for a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

An option to extend the 36 months contract by another 24 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 July 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

20 August 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Transport for London

14 Pier Walk

London

SE10 0ES

Email

irenekasanga@tfl.gov.uk

Telephone

+44 7894710357

Country

United Kingdom

Internet address

<https://tfl.gov.uk/>

VI.4.2) Body responsible for mediation procedures

HM Courts and Tribunals Services

London

Country

United Kingdom

Internet address

<https://www.gov.uk>