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Tender

## **Tender for the supply and distribution of Coffee & Equipment Products to Manchester Metropolitan University**

Manchester Metropolitan University C/O Pelican Procurement Services

F02: Contract notice

Notice identifier: 2022/S 000-013713

Procurement identifier (OCID): ocds-h6vhtk-033c36

Published 23 May 2022, 10:35am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Manchester Metropolitan University C/O Pelican Procurement Services

Ascent 4, Farnborough Aerospace Centre

Farnborough

GU14 6XN

#### **Contact**

Chloe Dalchow

#### **Email**

[chloe.dalchow@pelicanprocurement.co.uk](mailto:chloe.dalchow@pelicanprocurement.co.uk)

#### **Telephone**

+44 1252705200

**Country**

United Kingdom

**NUTS code**

UKD3 - Greater Manchester

**Internet address(es)**

Main address

[www.pelicanprocurementservices.co.uk](http://www.pelicanprocurementservices.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA5885](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA5885)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.mytenders.co.uk](http://www.mytenders.co.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tender for the supply and distribution of Coffee & Equipment Products to Manchester Metropolitan University

#### **II.1.2) Main CPV code**

- 15860000 - Coffee, tea and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Coffee & Equipment products

#### **II.1.5) Estimated total value**

Value excluding VAT: £109,539

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 15860000 - Coffee, tea and related products

#### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

Main site or place of performance

Manchester Metropolitan University

All Saints Building, Manchester M15 6BH

#### **II.2.4) Description of the procurement**

Coffee and Equipment Products

#### **II.2.5) Award criteria**

Quality criterion - Name: Delivery & Service / Weighting: 10

Quality criterion - Name: Equipment and Maintenance / Weighting: 15

Quality criterion - Name: Supplier Presentations and Sampling / Weighting: 20

Quality criterion - Name: Product Range / Weighting: 10

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 35

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

With an option to extend for a 1 Year + 1 Year

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Additions and removals of product where appropriate throughout the term of the contract

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 110-268496](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 June 2022

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

28 June 2022

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=226367](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=226367).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:226367)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>