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Tender

Removal and Storage of Bodies on behalf of His Majesty's Coroner - Area 7 Norwich

Norfolk County Council

F02: Contract notice

Notice identifier: 2024/S 000-013712

Procurement identifier (OCID): ocds-h6vhtk-0455b2

Published 29 April 2024, 11:30am

Section I: Contracting authority

I.1) Name and addresses

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 1DH

Contact

Annie Southgate

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

www.norfolk.gov.uk

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Removal and Storage of Bodies on behalf of His Majesty's Coroner - Area 7 Norwich

Reference number

NCCT42942

II.1.2) Main CPV code

- 98371200 - Undertaking services

II.1.3) Type of contract

Services

II.1.4) Short description

His Majesty's Coroners are involved in the investigation of any sudden or suspicious death. Under these circumstances, and by law, a post mortem examination may be undertaken to determine the cause of death. Norfolk County Council wishes to enter into a contract for the provision of services for the removal of bodies on behalf of His Majesty's Coroner for Norfolk. The contract is for one area (Area 7) covering Norwich. Full details of the requirement can be found in the Service Specification, which forms a Schedule to the Terms and Conditions.

II.1.5) Estimated total value

Value excluding VAT: £150,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98371200 - Undertaking services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norfolk County Council wishes to enter into a contract(s) for the provision of services for the removal of bodies on behalf of His Majesty's Coroner for Norfolk. His Majesty's Coroners are involved in the investigation of any sudden or suspicious death. Under these circumstances, and by law, a post mortem examination may be undertaken to determine the cause of death. The contract is for one area (Area 7) covering Norwich. Full details of the requirement can be found in the Service Specification, which forms a Schedule to the Terms and Conditions.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Price / Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2024

End date

30 June 2026

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended by 12 months as the Councils discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please note the value is an estimate based on a value of £50,000 per year. This value may increase or decrease dependent on need.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As detailed in the invitation to tender.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 May 2024

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 May 2024

Local time

11:05am

Place

Norfolk

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on <https://in-tendhost.co.uk/norfolkcc> (<https://in-tendhost.co.uk/norfolkcc>) Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BUYERPROFILES> (<https://in-tendhost.co.uk/norfolkcc/asp/BUYERPROFILE>). Once registered you will be able to see the procurement project under 'tenders' section and 'express an interest' to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +448442728810 or emailing support@in-tend.co.uk

VI.4) Procedures for review

VI.4.1) Review body

Norfolk County Council - Head of Sourcing

Norwich

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

NPLaw

Norwich

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.