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Tender

GSS25107 - UKSBS Health Assessments

UKSBS

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-013704

Procurement identifier (OCID): ocds-h6vhtk-04feec ([view related notices](#))

Published 8 April 2025, 2:35pm

Scope

Reference

GSS25107

Description

The final date and time for the submission of bids is Tuesday, 22 April 2025 at 11:00.

DO NOT apply directly to the buyer.

All tender information MUST be submitted through the Jaggaer eSourcing Portal.

Brief Description of Requirement

To enable UKSBS to fulfil their obligations to employees and to assist with each party's Employee Benefit and Wellbeing programmes, UKSBS are seeking a Health Assessment provider for all UKSBS staff across multiple locations. Services to be provided to a current headcount of approximately 791, with the potential for this to fluctuate with changes in the organisation in the next few years.

Please ensure you review all attached information to ensure a full understanding of this requirement. All attachments can be found with the Supplier Attachments tab within the Jaggaer eSourcing Portal.

This contract will be awarded based on the evaluation criteria as set out in the ITQ document.

How to Apply

UK Shared Business Services Ltd (UKSBS) will be using the Jaggaer eSourcing Portal for this procurement.

To register on the Jaggaer eSourcing portal please use the link <https://beisgroup.ukp.app.jaggaer.com/> and follow the instructions to register as a supplier.

If you are already registered on the Jaggaer eSourcing Portal and wish to participate in this procurement, please use the link: <https://beisgroup.ukp.app.jaggaer.com/>.

Once you are logged into the system you will be able to locate the Procurement you wish to leave a bid on by clicking the ITTs Open to All Suppliers and searching for the reference number GSS25107 / itt_2023

Total value (estimated)

- £100,000 excluding VAT
- £120,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 7 May 2025 to 6 May 2026
- Possible extension to 6 May 2027
- 2 years

Description of possible extension:

This contract is for an initial 1-year term with optional 2 x one-year extensions (1 + 1 + 1).

Main procurement category

Services

CPV classifications

- 85100000 - Health services
- 85147000 - Company health services

Contract locations

- UK - United Kingdom

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

15 April 2025, 11:00am

Tender submission deadline

22 April 2025, 11:00am

Submission address and any special instructions

Tenders must be submitted electronically via <https://beisgroup.ukp.app.jaggaer.com/>

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Technical Criteria - Health Assessments	Quality	40%
Technical Criteria - Contract Management	Quality	30%
Commercial Criteria	Price	30%

Procedure**Procedure type**

Below threshold - open competition

Documents

Associated tender documents

[GSS25107 - Short Form Contract.docx](#)

GSS25107 - Short Form Contract

[GSS25107 - Invitation to Quote Questions - ITQQ - Final.pdf](#)

GSS25107 - Invitation to Quote Questions - ITQQ - Final

[GSS25107 - Invitation to Quote - ITQ - Final.pdf](#)

GSS25107 - Invitation to Quote - ITQ - Final

[GSS25107 - AW5.2 Price Schedule.xlsx](#)

GSS25107 - AW5.2 Price Schedule

[AW3.1 ITQ Validation check.doc](#)

AW3.1 ITQ Validation check

Contracting authority

UKSBS

- Public Procurement Organisation Number: PMPN-7535-GNTG

Polaris House, North Star Avenue

Swindon

SN2 1FF

United Kingdom

Email: policy@uksbs.co.uk

Region: UKK14 - Swindon

Organisation type: Public authority - sub-central government