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Tender

## **Council Buildings Waste**

South Lanarkshire Council

F02: Contract notice

Notice identifier: 2021/S 000-013699

Procurement identifier (OCID): ocds-h6vhtk-029096

Published 17 June 2021, 8:54am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Lanarkshire Council

Finance and Corporate Resources Almada Street

Hamilton

ML3 0AB

#### **Email**

[Procurement\\_Service@southlanarkshire.gov.uk](mailto:Procurement_Service@southlanarkshire.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM95 - South Lanarkshire

#### **Internet address(es)**

Main address

<http://www.southlanarkshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00410](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00410)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Council Buildings Waste

Reference number

SLC/PS/COMENT/20/079

#### **II.1.2) Main CPV code**

- 90511000 - Refuse collection services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

South Lanarkshire Council invites offers from suitably qualified service providers to collect "Contract Waste" from its buildings and to recycle, treat or dispose of it in a manner appropriate to each particular waste stream. Bidders are specifically referred to the definition of "Contract Waste" in the Conditions of Contract. The Service is currently provided to Circa 442 premises across South Lanarkshire. "Contract Waste" currently includes three separate waste streams - Residual Waste, Recyclable Waste and Food Waste.

NOTE: The buyer is using PCS-Tender to carry out this procurement process. Please note this is a separate website and if you are not already registered, registration will be required.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90500000 - Refuse and waste related services
- 90511000 - Refuse collection services

- 90512000 - Refuse transport services
- 90514000 - Refuse recycling services
- 34144510 - Vehicles for refuse
- 34144511 - Refuse-collection vehicles
- 90510000 - Refuse disposal and treatment

### **II.2.3) Place of performance**

NUTS codes

- UKM95 - South Lanarkshire

Main site or place of performance

South Lanarkshire area and it's boundaries

### **II.2.4) Description of the procurement**

There are circa 442 premises that require waste collection services under the proposed contract. These premises are located throughout South Lanarkshire in urban and rural areas and the collection requirements (in terms of waste streams and frequencies) can be varied.

Refuse collection services. Refuse disposal and treatment. Refuse recycling services. The purpose of this contract is to secure the services of a contractor(s) to deliver the service across South Lanarkshire. In line with all statutory requirements and legal obligations, the successful contractor(s) will be required to collect residual waste, mixed recyclate and food waste where appropriate, through separate uplifts for each stream from properties owned or operated by the Council or its associated bodies. N.B Estimated cost per annum is only a guide.

### **II.2.5) Award criteria**

Quality criterion - Name: Service Delivery Plan / Weighting: 50

Quality criterion - Name: Contract Reporting and Monitoring / Weighting: 25

Quality criterion - Name: Sustainability and Climate Change / Weighting: 15

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Fair Working Practices / Weighting: 5

Price - Weighting: 65

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract is for 5 years with the option to extend for up to 24 months at the sole discretion of the Council.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Please note total quality section weightings add to 100% - Quality overall weighting is 35% and Price is 65% weighting

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

It is a requirement of this tender that if the bidder is UK based they must hold a valid registration with Companies House. Where the bidder is UK based but not registered at Companies House they must be able to verify to the Councils satisfaction that they are trading from the address provided in the tender and under the company name given.

If the bidder is based out-with the UK they must be enrolled in the relevant professional or trade register appropriate to their country as described in Schedule 5 of the Public Contracts (Scotland) Regulations 2015.

SPD Question 4A.2 Authorisation/Membership Where it is required, within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service.

Bidders must confirm if they hold the particular authorisation or memberships.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

List and brief description of selection criteria:

SPD Question 4B.4 Economic and Financial Standing

SPD Question 4B.5 Insurance

Minimum level(s) of standards required:

SPD Question 4B.4 Economic and Financial Standing.

The Council will use the following ratios to evaluate a bidders financial status:

Profitability – this is taken as profit after tax but before dividends and minority interests. If a company makes a profit then it is a pass for this ratio;

Liquidity – this is calculated as current assets less stock and work in progress, divided by current liabilities. If the answer is greater than or equal to one then it is a pass for this ratio

Gearing – this is calculated as the total external secured borrowing (short term and long term) divided by shareholder funds expressed as a percentage. If the answer is less than or equal to 100% it is considered a pass for this ratio.

Bidders must provide the name and state the value of each of the 3 ratios within their response to SPD question 4B.4.

The Council requires bidders to pass 2 out of the 3 financial ratios above.

Where 2 out of the 3 ratios cannot be met, the Council may take the undernoted into consideration when assessing financial viability and the risk to the Council, providing that the Bidder can supply evidence to substantiate any of the mitigating criteria when requested to do so. The following list is not exhaustive and other criteria may be considered where proposed by a bidder as mitigating factors:

Would the bidder have passed the checks if prior year accounts had been used?

Were any of the poor appraisal outcomes "marginal"?

Does the bidder operate in a market which, traditionally, requires lower liquidity or higher debt finance?

Does the bidder have sufficient reserves to sustain losses for a number of years?

Does the bidder have a healthy cashflow?

Is the bidder profitable enough to finance the interest on its debt?

Is most of the bidder's debt owed to group companies?

Is the bidder's debt due to be repaid over a number of years, and affordable?

Have the bidder's results been adversely affected by "one off costs" and / or "one off accounting treatments"?

Do the bidder's auditors (where applicable) consider it to be a "going concern"?

Do Keynote (where applicable) consider the bidder to be a "going concern"?

Will the bidder provide a Parent Company Guarantee?

Is the bidder the single supplier/source of the Goods/Works/Services in the marketplace?

The Council will request submission of and assess the bidders financial accounts, and

may use Keynote or similar financial verification systems to validate the information provided.

#### SPD Question 4B.5 Insurance

The bidder must confirm that they have or will commit to obtain prior to the commencement of the contract, the following levels of Insurance Cover:

Employer's Liability Insurance covering the death of or bodily injuries to employees of the bidder arising out of and in the course of their employment in connection with this contract to the level of 10000000 GBP in respect of each claim, without limit to the number of claims.

Public Liability Insurance covering the death of or bodily injury to a person (not an employee of the bidder) or loss of or damage to property resulting from an action or failure to take action by the bidder to the level of 5000000 GBP in respect of each claim, without limit to the number of claims.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

List and brief description of selection criteria:

Minimum level(s) of standards required:

- SPD Question 4C.1.2 Technical and Professional Ability

With reference to the nature and details of the services that are the subject matter of this tender, relevant examples are to be provided of the services undertaken by the bidder in the last 3 years. You must describe in sufficient detail your experience in terms of the specific services directly relevant to this requirement. Particular reference should be made to the handling of municipal waste The number of required examples, the minimum duration of experience e.g. 3 years and the value / scope of the previous projects e.g. must be of similar value to the contract being procured.

- SPD Question 4C.6 Technical and Professional Ability (Qualifications)

The bidder as a company will hold the following educational or professional qualifications:

- Waste Carrier Registration

- A Waste Management Licence for each site utilised including a list of categories which can be accommodated by the operator



- A Goods Vehicle Operators Licence

- SPD Question 4C.10 Technical and Professional Ability (Sub-Contracting)

Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

- SPD Question 4D.1 Quality Assurance Schemes

It is a requirement of this tender that the bidder recommended for award holds the required Quality Assurance scheme membership as detailed in the tender document.

- SPD Question 4D.2 Environmental Management Standards

It is a requirement of this tender that the bidder provides robust information including the required environmental standard/accreditation.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-002351](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 July 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

20 July 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The contract is initially for 5 years with up to 24 months extension, estimated time for further notice will be either 2025 or 2027 depending on if up to 24 months is accepted by the Council.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

SPD Questions 3A – 3C have been identified as mandatory exclusion grounds and SPD Questions 3D have been identified as discretionary exclusion grounds. All the exclusion grounds will be assessed on a PASS/FAIL basis. For the mandatory exclusion grounds a bid will be excluded where the bidder fails to provide either a positive response or to provide details to the satisfaction of the Council of the self cleansing measures undertaken. For the discretionary exclusion grounds a bid may be excluded where the bidder fails to provide either a positive response or if the Council is not satisfied as to the self cleansing measures undertaken.

SPD Questions 3A.1 to 3A.8 Serious and Organised Crime – Information Sharing Protocol

It is a requirement of this tender that the bidder recommended for award completes and submits, when requested to by the Council, the Serious and Organised Crime – Information Sharing Protocol form for evaluation prior to any award being made.

Declarations and Certificates

In an open tendering procedure prior to any award being made the successful bidder, or if restricted tendering procedure prior to the issue of invitation to tender the bidders who are being recommended for issue of tenders, and all bidders at any other time during the procurement process, will in addition provide the undernoted certificates, declarations and/or completed questionnaires to evidence their compliance with the relevant questions

within the Qualification Envelope.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18208.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

Not Required

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361> A summary of the expected community benefits has been provided as follows:

Community Benefits Evaluation

The Council has calculated that the minimum total of 250 community benefit points which must be delivered under this contract.

Bidders are asked in section 2.5 of the Technical Envelope to identify what community benefits they propose to deliver within the duration of this contract and to submit a method statement setting out how the community benefits offered will be achieved. Bidders should note that the failure to upload the community benefits method statement as part of the Technical Envelope may result in the tender being excluded from further consideration.

(SC Ref:652857)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Hamilton Sheriff Court

Sheriff Court House, 4 Beckford Street

Hamilton

ML3 OBT

Email

[hamiltoncivl@scotcourts.gov.uk](mailto:hamiltoncivl@scotcourts.gov.uk)

Fax

+44 1698282957

Country

United Kingdom

Internet address

[www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk)

**VI.4.4) Service from which information about the review procedure may be obtained**

Court of Session

Parliament House, Parliament Square,

Edinburgh

EH1 1RQ

Email

[supreme.courts@scotcourts.gov.uk](mailto:supreme.courts@scotcourts.gov.uk)

Telephone

+44 1312252595

Country

United Kingdom