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Tender

## **Provision of Property / Material Damage Insurance Services (excluding the provision of insurance broking services)**

The Police and Crime Commissioner for Hampshire and The Chief Constable for Hampshire Constabulary

F02: Contract notice

Notice identifier: 2022/S 000-013694

Procurement identifier (OCID): ocds-h6vhtk-033c23

Published 23 May 2022, 9:35am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Police and Crime Commissioner for Hampshire and The Chief Constable for Hampshire Constabulary

St Georges Chambers, St Georges Street

WINCHESTER

SO23 8AJ

#### **Email**

[procurement.support@hants.gov.uk](mailto:procurement.support@hants.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ36 - Central Hampshire

**Internet address(es)**

Main address

<https://www.hampshire-pcc.gov.uk/>

Buyer's address

[www.intendhost.co.uk/hampshire](http://www.intendhost.co.uk/hampshire)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.intendhost.co.uk/hampshire](http://www.intendhost.co.uk/hampshire)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.intendhost.co.uk/hampshire](http://www.intendhost.co.uk/hampshire)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Public order and safety

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Property / Material Damage Insurance Services (excluding the provision of insurance broking services)

Reference number

HC18728

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Police and Crime Commissioner for Hampshire invites applications from suitable organisations who wish to tender for Insurance for Property / Material Damage, Business Interruption, Contract Works, Money, Computers and Specified All Risks, but excluding Broker Services

The full requirements are set out within the procurement documents which are downloadable free of charge from In-Tend.

The contract will commence on 1st October 2022 for 12 months permits up to 6 annual renewals (total contract term 7 years).

Interested parties should register their interest in the project via the In-Tend website <https://in-tendhost.co.uk/hampshire> and complete and submit the tender return document together with any supporting information requested by 12.00 on 1st July 2022

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 66513200 - Contractor's all-risk insurance services
- 66515100 - Fire insurance services
- 66515200 - Property insurance services
- 66515300 - Weather and financial loss insurance services
- 66515400 - Weather-related insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

Main site or place of performance

Hampshire

### **II.2.4) Description of the procurement**

To apply, please register at <https://in-tendhost.co.uk/hampshire/>

We recommend that you refer to the e-tendering guidance for suppliers which can be found by clicking on

'Information for Suppliers' at the top of the In-Tend home page.

If your organisation is not registered on the Hampshire In-tend portal, please go to the website stated above and

click on the 'Register' tab - registration is free.

Logging into In-Tend (once registered)

- To view this opportunity please click on 'Tenders' then 'Current' and then scroll down to the project - 'Provision of Property / Material Damage Insurance Services (excluding the provision of insurance broking services)' or search via the project reference 'HC18728'

- Selecting 'View Details' on the relevant opportunity

- Clicking the 'Express Interest' tab

- Following the on-screen instructions

### Receiving Notification Emails

To ensure you receive email alerts and notifications from our system, please add the email domain '[@intend.co.uk](mailto:@intend.co.uk)' to your Safe Senders list.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Annual insurance requirement with break clauses. Potential for up to 6 annual renewals dependant on continuance of long term agreement.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Option 1 - Existing Deductibles, as outlined in each of the tabs of Appendix 1.1. in the procurement documents.

Option 2 - £100,000 deductible, applying to General Properties - Buildings & Contents,

(Not to apply to Seized Property), Lease Buildings and Contents within lease buildings - Housing Properties and Business Interruption sections. All other sections deductibles are to remain as outlined in each of the tabs of Appendix 1.1. in the procurement documents.

#### **II.2.14) Additional information**

Additional Insured Interests:

The Association of Chief Police Officers Criminal Records Office (ACRO)

PO Box 481, Fareham, Hampshire, PO14 9FS

Website: [www.acro.police.uk/home.aspx](http://www.acro.police.uk/home.aspx)

NAVCIS (National Vehicle Crime Intelligence Service)

1 Leamington Road, Ryton-on-Dunsmore, Coventry, CV8 3EN

Website: <https://navcis.police.uk>

NWCU (National Wildlife Crime Unit)

Based in Scotland

Website: <http://www.nwcu.police.uk>

NPFDU (National Police Freedom of Information and Data Protection Unit)

1st Floor, 10 Victoria Street London SW1H 0NN

Website: <http://www.npcc.police.uk/Home>

More information is available within the procurement documents.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Insurers will be authorised to write the classes of insurance listed within the EU Member States subject to English/Welsh Law and jurisdiction of the English/Welsh courts. Potential suppliers may be asked to produce a certificate issued by the appropriate insurance regulatory authority indicating the types of insurance the insurer is authorised to provide and must comply with Departments of Trade and Industry Regulations.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Potential suppliers may be asked to produce a copy of their annual reports and accounts for the last 3 years, name and address of bankers, details of last 3 years of underwriting experience for the classes of business referred to in this notice.

Minimum level(s) of standards possibly required

All Insurers must meet the Marsh minimum financial guidelines, being an interactive Standard and Poors rating of BBB or higher and the local currency equivalent of US\$100 million in unencumbered policyholders' surplus and / or approved by the Marsh Market Information Group. In the absence of an interactive Standard and Poors rating, companies

with an interactive A.M. Best rating of A- or higher and the local currency equivalent of US\$100 million in unencumbered policyholders' surplus and / or approved by the Marsh Market Information Group. Otherwise their submission will be automatically rejected.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Details of membership of any professional body or

association and education/Professional qualifications/

experience of all staff providing the services, and

evidence of risk management capabilities. Please see

the invitation to tender (ITT) for more details.

## **III.2) Conditions related to the contract**

### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Insurers will be insurance companies authorised to write classes of insurance listed within the EU Member

states subject to English/Welsh Law and the Jurisdiction of the English/Welsh courts. The service will be

regulated by the provisions of the Insurance Act 1982 and any modification thereof.

### **III.2.2) Contract performance conditions**

In accordance with Articles 57 - 62 of Directive 2014/24/EC and Regulation 58 of the Public Contracts Regulations 2015, and set out in the Tender documentation.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 July 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 October 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

1 July 2022

Local time

3:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Assuming all extension options are taken, approximately early to late spring of 2029.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Contracting Authority will incorporate a minimum ten (10) calendar days standstill period at the point that information on the conclusion of the Contract is communicated to all tenderers. This period allows any unsuccessful tenderer(s) to seek further debriefing information from the Contracting Authority before the conclusion of the Contract. Such additional information should be requested from the address at I.1 of this notice. If an appeal regarding the conclusion of the Contract has not been successfully resolved, then the Public Contracts Regulations 2015 (SI 2015/102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be started within thirty (30) days beginning with the date when the aggrieved party first knew or ought to have known that grounds for starting such proceedings had arisen. The Court may extend

the time-limit for starting proceedings where the Court considers that there is good reason for doing so, but not so as to permit proceedings to be started more than three (3) months after that date. Where the Contract has not been concluded, the Court may set aside the decision to award the Contract or order the Contracting Authority to amend any document and may award damages. If the Contract has been concluded, the Court may only award damages, or where the award procedures have not been followed correctly, declare the Contract to be ineffective.