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Contract

## **Catering Services**

Local Government Association

F03: Contract award notice

Notice identifier: 2024/S 000-013676

Procurement identifier (OCID): ocds-h6vhtk-040dc6

Published 28 April 2024, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Local Government Association

18 Smith Square

London

SW1P 3HZ

#### **Contact**

Breda Hillman

#### **Email**

[Procurement@devaneconsultancy.co.uk](mailto:Procurement@devaneconsultancy.co.uk)

#### **Telephone**

+44 7855842292

#### **Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.local.gov.uk>

Buyer's address

<http://www.local.gov.uk>

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Other activity

the local government association is the national voice of local government

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Catering Services

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The scope of the services is to provide a comprehensive catering service to the Local Government Association (LGA), at its location at 18 Smith Square, London.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,222,110

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

#### **II.2.4) Description of the procurement**

The scope of the services is to provide a comprehensive catering service to the Local Government Association (LGA), at its location at 18 Smith Square, London. The Service Provider will provide the following services: -Management of LGA's Catering

requirements conference and meeting room facilities at 18 Smith Square -A full hospitality service to internal and external clients as necessary in any of the LGA's entertainment, meeting or office spaces -Catering services required includes hot and cold food for conference and events and occasional fine dining for smaller numbers. The Service Provider shall be required to provide labour, consumables and disposables to provide catering services for a number of conference rooms/meeting rooms during the day with some evening events. The Service Provider shall be required to adhere to relevant food and health & safety regulations. The contract is for 3 years (36 months) with a possible extension for two further years (24 months) - therefore a total of 60 months. Renewal timing will depend on whether the extension has been granted. Award value stated in this notice includes for 2 year extension.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Pricing / Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-033677](#)

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## **Section V. Award of contract**

### **Title**

Catering Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

19 March 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Bartlett Mitchell Ltd

80 High Street

Egham

TW20 9HE

Country

United Kingdom

NUTS code

- UKI - London

National registration number

03828478

Internet address

<https://www.bmcaterers.co.uk/>

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,100,000

Total value of the contract/lot: £1,222,110

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=858510739>

GO Reference: GO-2024428-PRO-25881933

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Local Government Association

18 Smith Square

London

SW1P 3HZ

Country

United Kingdom