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Contract

Catering Services

Local Government Association

F03: Contract award notice

Notice identifier: 2024/S 000-013676

Procurement identifier (OCID): ocds-h6vhtk-040dc6

Published 28 April 2024, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

Local Government Association

18 Smith Square

London

SW1P 3HZ

Contact

Breda Hillman

Email

Procurement@devaneconsultancy.co.uk

Telephone

+44 7855842292

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<http://www.local.gov.uk>

Buyer's address

<http://www.local.gov.uk>

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Other activity

the local government association is the national voice of local government

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Catering Services

II.1.2) Main CPV code

- 55520000 - Catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The scope of the services is to provide a comprehensive catering service to the Local Government Association (LGA), at its location at 18 Smith Square, London.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,222,110

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

LONDON

II.2.4) Description of the procurement

The scope of the services is to provide a comprehensive catering service to the Local Government Association (LGA), at its location at 18 Smith Square, London. The Service Provider will provide the following services: -Management of LGA's Catering

requirements conference and meeting room facilities at 18 Smith Square -A full hospitality service to internal and external clients as necessary in any of the LGA's entertainment, meeting or office spaces -Catering services required includes hot and cold food for conference and events and occasional fine dining for smaller numbers. The Service Provider shall be required to provide labour, consumables and disposables to provide catering services for a number of conference rooms/meeting rooms during the day with some evening events. The Service Provider shall be required to adhere to relevant food and health & safety regulations. The contract is for 3 years (36 months) with a possible extension for two further years (24 months) - therefore a total of 60 months. Renewal timing will depend on whether the extension has been granted. Award value stated in this notice includes for 2 year extension.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Pricing / Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-033677](#)

Section V. Award of contract

Title

Catering Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

19 March 2024

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Bartlett Mitchell Ltd

80 High Street

Egham

TW20 9HE

Country

United Kingdom

NUTS code

- UKI - London

National registration number

03828478

Internet address

<https://www.bmcaterers.co.uk/>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £1,100,000

Total value of the contract/lot: £1,222,110

Section VI. Complementary information

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

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<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=858510739>

GO Reference: GO-2024428-PRO-25881933

VI.4) Procedures for review

VI.4.1) Review body

Local Government Association

18 Smith Square

London

SW1P 3HZ

Country

United Kingdom