This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/013672-2024">https://www.find-tender.service.gov.uk/Notice/013672-2024</a>

Tender

# **Management System for Alive West Norfolk**

Borough Council of King's Lynn & West Norfolk

F02: Contract notice

Notice identifier: 2024/S 000-013672

Procurement identifier (OCID): ocds-h6vhtk-04559e

Published 26 April 2024, 7:05pm

## **Section I: Contracting authority**

### I.1) Name and addresses

Borough Council of King's Lynn & West Norfolk

Kings Court, Chapel Street

King's Lynn

**PE30 1EX** 

#### **Email**

procurementtenders@west-norfolk.gov.uk

#### **Telephone**

+44 1553616200

#### Country

**United Kingdom** 

#### Region code

UKH16 - North and West Norfolk

#### National registration number

E07000146

#### Internet address(es)

Main address

https://www.west-norfolk.gov.uk

Buyer's address

https://www.west-norfolk.gov.uk

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Programming-services-of-packaged-software-products./278653VQXD

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## I.4) Type of the contracting authority

Regional or local authority

## I.5) Main activity

General public services

## **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

Management System for Alive West Norfolk

#### II.1.2) Main CPV code

• 72210000 - Programming services of packaged software products

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Council and Alive West Norfolk are conducting a Tender exercise inviting bidders to tender for a hosted leisure, arts and culture management system. With the intention of centralising the management of those systems at multiple sites across West Norfolk.

#### II.1.5) Estimated total value

Value excluding VAT: £180,000

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.2) Additional CPV code(s)

• 72210000 - Programming services of packaged software products

#### II.2.3) Place of performance

**NUTS** codes

UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

### II.2.4) Description of the procurement

Alive West Norfolk is a local authority-controlled company wholly owned by the Borough Council of Kings Lynn & West Norfolk. The purpose of this tender is to review options for management systems for our Leisure, Community and Arts Provision.

#### II.2.5) Award criteria

Quality criterion - Name: Achievement of Core Module Specification / Weighting: 20

Quality criterion - Name: Additional Modules / Weighting: 10

Quality criterion - Name: ICT Specification adherence / Weighting: 10

Quality criterion - Name: Proposed Implementation Plan, Development Plan, Training &

Ongoing Support / Weighting: 5

Quality criterion - Name: Supplier's Terms & Conditions / Weighting: 5

Quality criterion - Name: Performance of system / Weighting: 30

Cost criterion - Name: Total Fixed cost for the management System / Weighting: 20

#### II.2.6) Estimated value

Value excluding VAT: £180,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The agreement will be reviewed 9 to 12 months before expiry as to whether this will be extended or re-tendered.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: Yes

Description of options

The contracting authority has the option to exercise the right to extend the contract for a further 2 year term, subsequent to expiry of the initial 3 year period.

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

#### II.2.14) Additional information

To respond to this opportunity please click here: <a href="https://www.delta-esourcing.com/respond/278653VQXD">https://www.delta-esourcing.com/respond/278653VQXD</a>

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

### Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 May 2024

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.7) Conditions for opening of tenders

Date

31 May 2024

Local time

12:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 6 months prior to expiration

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Programming-services-of-packaged-software-products./278653VQXD

To respond to this opportunity, please click here:

https://www.delta-esourcing.com/respond/278653VQXD

GO Reference: GO-2024426-PRO-25878574

## VI.4) Procedures for review

#### VI.4.1) Review body

Borough Council of Kings Lynn and West Norfolk

Kings Court, Chapel Street

Kings Lynn

**PE30 1EX** 

Telephone

+44 1553616200

Country

**United Kingdom**