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Tender

## **External Business Advisors**

South Holland District Council  
Boston Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-013667

Procurement identifier (OCID): ocds-h6vhtk-03c87d

Published 12 May 2023, 4:58pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Holland District Council

Priory Road

Spalding

PE11 2XE

#### **Contact**

Kiera Marsters

#### **Email**

[procurement@pspsl.co.uk](mailto:procurement@pspsl.co.uk)

#### **Telephone**

+44 7766361879

#### **Country**

United Kingdom

**NUTS code**

UKF3 - Lincolnshire

**Internet address(es)**

Main address

<https://www.sholland.gov.uk/>

**I.1) Name and addresses**

Boston Borough Council

Municipal Buildings

Boston

PE21 8QR

**Email**

[procurement@pspsl.co.uk](mailto:procurement@pspsl.co.uk)

**Country**

United Kingdom

**NUTS code**

UKF3 - Lincolnshire

**Internet address(es)**

Main address

<https://www.boston.gov.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law

South Holland acting as the lead authority on behalf of Boston Borough Council and East Lindsey District Council

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/pspslprocurement/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

External Business Advisors

Reference number

SHDC 000012

#### **II.1.2) Main CPV code**

- 79410000 - Business and management consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The three councils within the South and East Lincolnshire Council Partnerships (SELCP), namely, South Holland District Council, East Lindsey District Council and Boston Borough Council, are looking to create their own internal Business Advisory Team offering strategic advice and practical support to help local businesses develop and grow.

#### **II.1.5) Estimated total value**

Value excluding VAT: £440,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79410000 - Business and management consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UKF3 - Lincolnshire

Main site or place of performance

Across the three districts of Boston Borough Council, East Lindsey District Council and South Holland District Council

#### **II.2.4) Description of the procurement**

The three councils within the South and East Lincolnshire Council Partnerships (SELCP), namely, South Holland District Council, East Lindsey District Council and Boston Borough Council, are looking to create their own internal Business Advisory Team offering strategic advice and practical support to help local businesses develop and grow.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £440,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 July 2023

End date

31 March 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To view this contract opportunity, prospective suppliers must first register on the Council's electronic tendering portal: <https://in-tendhost.co.uk/psps/procurement/asp/HomeFrom> here you will be able to find full instructions on how to view and upload all associated tender documentation as well as ask clarification questions. All tender returns must be sent via the In-Tend system.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 June 2023

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

14 June 2023

Local time

9:00am

Place

Opening electronically via formal opening ceremony on our e-Tendering Portal.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

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### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

South Holland District Council

Priory Road

Spalding

PE11 2XE

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

South Holland District Council

Priory Road

Spalding

PE11 2XE

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

South Holland District Council

Priory Road

Spalding

PE11 2XE

Country

United Kingdom