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Contract

PS25066 - Temporary Administration Services for Innovate UK Loans

UK Research and Innovation

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-013648

Procurement identifier (OCID): ocds-h6vhtk-04feba

Published 8 April 2025, 1:31pm

Scope

Reference

PS25066

Description

***** THIS IS A CONTRACT DETAILS NOTICE, NOT A CALL FOR COMPETITION *****

This procurement is being concluded following a limited competition procurement exercise.

Brief Description of Requirement

The requirement is for Innovate UK Loans Limited to have the ability to appoint their own administrator in cases where a company may be entering distress/default and/or solicitors when legal work is required. Due to nature of this work, it is difficult to determine the volumes of administration cases that will materialise in the coming months and years. This appointment needs to be made rapidly in a matter of days rather than weeks.

Contract 1. PS25066 - Temporary Administration Services for Innovate UK Loans

Supplier

- [Menzies LLP](#)

Contract value

- £48,000 excluding VAT
- £50,000 including VAT

Below the relevant threshold

Date signed

25 March 2025

Contract dates

- 26 March 2025 to 31 July 2025
- 4 months, 6 days

Main procurement category

Services

CPV classifications

- 75100000 - Administration services

Contract locations

- UK - United Kingdom

Signed contract documents

[PS25066 - UKRI Precedent Supplies Services Contract \(Low value\) v.5 - redacted.pdf](#)

Procedure

Procedure type

Below threshold - limited competition

Supplier

Menzies LLP

1st Floor, Midas House, 62 Goldsworth Road

Woking

GU21 6LQ

United Kingdom

Email: grees@menzies.co.uk

Website: <http://www.menzies.co.uk>

Region: UKJ25 - West Surrey

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Contract 1. PS25066 - Temporary Administration Services for Innovate UK Loans

Contracting authority

UK Research and Innovation

- Public Procurement Organisation Number: PDQJ-7126-JDHG

Polaris House, North Star Avenue

Swindon

SN2 1FL

United Kingdom

Email: commercial@ukri.org

Region: UKK14 - Swindon

Organisation type: Public authority - central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

UK Shared Business Services Ltd

Summary of their role in this procurement: Shared Service Provider

- Public Procurement Organisation Number: PMPN-7535-GNTG

Polaris House, North Star Avenue

Swindon

SN2 1FF

United Kingdom

Email: professionalservices@uksbs.co.uk

Region: UKK14 - Swindon

Contact organisation

Contact [UK Shared Business Services Ltd](#) for any enquiries.