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Tender

## **Supply of Barrister Services**

Kent County Council (t/a KCS)

F02: Contract notice

Notice identifier: 2021/S 000-013630

Procurement identifier (OCID): ocds-h6vhtk-02bcb1

Published 16 June 2021, 2:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kent County Council (t/a KCS)

Head Office, 1 Abbey Wood Group, Kings Hill

West Malling

ME19 4YT

#### **Contact**

Mr Ian Day

#### **Email**

[csgprocurement@csltdorg.uk](mailto:csgprocurement@csltdorg.uk)

#### **Telephone**

+44 1622236697

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.commercialservices.org.uk>

Buyer's address

<http://www.commercialservices.org.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=be88b3e2-a6ce-eb11-810c-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=be88b3e2-a6ce-eb11-810c-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Barrister Services

Reference number

DN550631

#### **II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

KCS Professional Services is a trading unit of Commercial Services Group (CSG), acting for and on behalf of Kent County Council (KCC), collectively these comprise a Procurement Buying Organisation (PBO) and Invicta Law wish to create a national, user friendly, time and cost effective Framework Agreement for the supply of Barrister Services.

The Framework Agreement covers the provision and ability to provide a full range of Barrister Services and associated services.

- Provision of a written opinion
- Advice
- Conference with client
- Attending advocates' meetings
- Advocacy at hearings (Case Management, Issue Resolution, Final, Fact Finding, Emergency Protection Order, Direction, Adoption)
- Appeals
- Attend Court (Magistrates, Crown, Family, County, High Court, Court of Appeal,

Supreme Court, European Court of Human Rights)

- Provide robust representation
- Ensure all parties are kept informed of all negotiations
- Seek realistic timescales for the filing and service of evidence
- Contact the Instructing Solicitor should an issue arise at Court which requires further instructions from an individual not present at Court
- Judicial reviews
- Adhere to all data protection and GDPR regulations in relation to material provided.
- Drafting documentation to include:
  - Case management Orders
  - Interim and Final threshold
  - Schedule of Findings
  - Witness templates
- Provision of attendance note to the Instructing Officer within 24/48 hours following Court hearing

Indicative Barrister Services requirements include, but are not limited to the following categories or service provided:

Child Protection:

Adult Services:

Community Care:

International Services:

Finance Services:

- Mergers and acquisition
- Financial regulations

- Disputes
- Payments and payment regulations
- International banking

Procurement & Contract Services :

Civil Litigation:

Services may extend beyond those listed

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

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- Drafting documentation to include:
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  - Witness templates
- Provision of attendance note to the Instructing Officer within 24/48 hours following Court hearing

Indicative Barrister Services requirements include, but are not limited to the following categories or service provided:

Child Protection:

- Children Act 1989
- Child Abduction and Custody Act

- Interim Care or Supervision Order applications
- Emergency Protection Order applications
- Designated authority matters
- Secure accommodation applications
- Deprivation of liberty applications
- Recovery order applications
- s34(4) applications
- Female genital mutilation protection orders
- Forced marriage protection orders
- Advice on international placements and placement of children in other jurisdictions
- Discharge of care order/Revocation of a care order applications
- Adoption proceedings, special guardianship and placement orders
- Public interest immunity
- Judicial review
- Human rights claims
- Reporting restriction applications and similar injunctions relating to social media
- Inherent jurisdiction and wardship

#### Adult Services:

- Adult Social Care Law
- Deprivation of Liberty Safeguards
- Advice on statutory duties and functions
- Public health functions

- Guardianship & court of protection matters
- Coroners Inquests
- Advice, representation and support
- Litigation and forms of dispute resolution

#### Community Care:

- UASC: Children Act duties relating to unaccompanied asylum-seeking children and Care Leavers (UASC)
- NRPF: Children Act duties relating to families with no recourse to public funds (NRPF)
- Age assessments
- Triple planning
- Leaving care
- Human Rights Act: Pre-Action letters and Judicial Reviews
- Immigration detention, asylum and deportation
- Health care services

#### International Services:

- International trade
- Investment and regulation
- Banking and financial services
- International family law

#### Finance Services:

- Mergers and acquisition
- Financial regulations
- Disputes

- Payments and payment regulations
- International banking

Procurement & Contract Services :

- Public Contract Regulations
- EU Law
- Competition
- Joint procurements
- Joint venture service company
- Outsourcing
- Public sector mutual

Civil Litigation:

- Personal injury litigation
- Property litigation including possession proceedings
- Dispute resolution in relation to property disputes and commercial matters
- Public law matters such as judicial reviews and injunctions and witness support or other legal services in relation to public enquiries
- Contract disputes
- Regulatory issues
- Specialised litigation support
- Anti-social behaviour
- Debt recovery and insolvency proceedings including care home recovery and deprivation of assets
- Cost recovery and enforcement

- Advice in relation to licensing appeals for taxi and liquor licences
- Inquests and Inquiries
- Professional negligence

Services may extend beyond those listed

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To gain access and complete the necessary documents please follow the instruction below

Visit - [WWW.Kentbusinessportal.org.uk](http://WWW.Kentbusinessportal.org.uk)

Select - Opportunities

Select Organisation - Commercial Services

Select the opportunity appropriate to you from the list provided

Express interest - you may need to register first

Once successful expression is completed you can access and complete the requirements in two ways

1 - when you register you will receive a successful registration email, this also contains an link taking you direct to the opportunity

2 - when you log in to proactis go to my activities, select commercial services and you will be presented with the opportunity.

Following the instruction from herein

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 July 2021

Local time

2:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

23 July 2021

Local time

2:15pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

Participating Authorities that have already expressed interest in accessing the Framework Agreement from the outset are:

Invicta Law

Other public bodies will have access to this Framework Agreement but may only do so with the agreement of the Contracting Authority. Those organisations who may wish to access this Framework Agreement will be members, Affiliates and associates of the CBC Group, local government authorities, the police service, the fire service, the NHS and NHS trusts, housing associations, third sector organisations, academic centres (including Academies), free schools, publicly funded organisations and publicly owned private companies, operating within the geographic boundaries of the United Kingdom, Channel Islands, Northern Ireland and Isle of Man (each a Participating Authority and collectively Participating Authorities)

The Framework Agreement will also be open for use by all other local authorities and public sector bodies. Full details of the classification of potential contracting authorities geographical areas and organisation classifications are detailed as follows:

#### LOCAL AUTHORITY COUNCILS:

England:

County, Unitary, District, Borough, and Metropolitan Councils. (Parish and Community Councils are also permissible users). See link:

<https://www.registers.service.gov.uk/registers>

<https://www.local.gov.uk/topics>

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

Northern Ireland: Administered across 26 Districts of Northern Ireland. See link:

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

Scotland: Administered across 32 Council areas. See link:

<http://www.cosla.gov.uk/scottish-local-government>

Wales: Administered across 22 Council areas. See link:

<http://wales.gov.uk/topics/localgovernment/?skip=1andlang=en>

Isle of Man: Administered across 22 local authorities, consisting of 4 town authorities, 2 district authorities, 2 village authorities, and 14 parish authorities.

<https://www.gov.im/categories/home-and-neighbourhood/local-authorities/local-authority-contacts/>

Channel Islands:

<https://www.gov.je/Government/Departments/Pages/default.aspx>

<https://www.gov.gg/article/152949/Government-Departments>

EMERGENCY SERVICES:

POLICE:

National

<https://www.btp.police.uk/>

<http://www.mod.police.uk>

<http://www.npas.police.uk/>

England

<http://www.police.uk/forces.htm>

<https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

Northern Island

<https://www.police.uk/northern-ireland/>

Scotland

<http://www.scotland.police.uk/>

<https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

## Wales

<https://www.police.uk/dyfed-powys/>

<https://www.police.uk/gwent/>

<https://www.police.uk/north-wales/>

<https://www.police.uk/south-wales/>

<https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

## Isle of Man

<https://www.iompolice.im/>

## Channel Islands

<https://jersey.police.uk/>

<http://www.guernsey.police.uk/>

## FIRE and RESCUE

UK – England, Scotland, Northern Ireland, Wales, IOM

<http://www.fireservice.co.uk/information/ukfrs/>

<https://www.ukfirestations.co.uk/brigades>

## Channel Islands

<https://www.gov.je/Government/Departments/HomeAffairs/Pages/default.aspx>

## MARITIME AND COASTGUARD AGENCY

UK – England, Scotland, Northern Ireland, Wales, IOM

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency/about/access-and-opening>

Isle of Man

<https://www.gov.im/coastguard>

Channel Islands

<http://www.ports.je/JerseyCoastguard/Pages/default.aspx>

<https://www.rnli.org.gg/guernseys-lifeboat/>

NHS/HEALTH BODIES AND AMBULANCE SERVICES:

England

<https://www.nhs.uk/servicedirectories/pages/nhstrustlisting.aspx>

East Midlands Ambulance Service NHS Trust

<http://www.emas.nhs.uk>

East of England Ambulance Service NHS Trust

<http://www.eastamb.nhs.uk>

London Ambulance Service NHS Trust

<http://www.londonambulance.nhs.uk>

North East Ambulance Service NHS Foundation Trust

<http://www.neas.nhs.uk>

North West Ambulance Service NHS Trust

<http://www.nwas.nhs.uk>

South Central Ambulance Service NHS Foundation Trust

<http://www.southcentralambulance.nhs.uk>

South East Coast Ambulance Service NHS Foundation Trust

<http://www.secamb.nhs.uk>

South Western Ambulance Service NHS Foundation Trust

<https://www.swast.nhs.uk/welcome>

West Midlands Ambulance Service NHS Trust

<http://www.wmas.nhs.uk>

Yorkshire Ambulance Service NHS Trust

<http://www.yas.nhs.uk>

Northern Island

<http://www.hscni.net/index.php?link=trusts>

<http://www.niamb.co.uk/>

Scotland

<https://www.scot.nhs.uk/organisations/>

<http://www.scottishambulance.com/WhatWeDo/Default.aspx>

Wales

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

<https://www.ambulance.wales.nhs.uk/>

Isle of Man

<https://www.gov.im/about-the-government/departments/health-and-social-care/>

<https://www.gov.im/categories/health-and-wellbeing/isle-of-man-ambulance-service/>

Channel Islands

<https://www.gov.je/Government/Departments/HealthSocialServices/Pages/index.aspx>

<https://www.gov.gg/article/119652/Health-Social-Care--Wellbeing>

<https://www.gov.je/pages/contacts.aspx?contactid=87>

<https://stjohn.gg/>

## CENTRAL GOVERNMENT DEPARTMENTS AND THEIR AGENCIES:

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

## REGISTERED SOCIAL LANDLORDS:

Government-funded, not-for-profit organisations that provide affordable housing. They include housing associations, trusts and cooperatives.

### England

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

### Scotland

<https://directory.scottishhousingregulator.gov.uk/Pages/Datasets-and-Reports.aspx>

### Northern Ireland

<https://www.nidirect.gov.uk/contacts/housing-associations>

### Wales

<https://gov.wales/>

### Isle of Man

<https://www.gov.im/categories/home-and-neighbourhood/affordable-housing/public-sector-housing/housing-authority-contacts/>

### Channel Islands

<https://www.gov.je/Home/RentingBuying/OtherRentalOptions/Pages/OtherHousing.aspx>

<http://www.gha.gg/>

## EDUCATIONAL ESTABLISHMENTS:

Nursery, primary, middle or high schools, secondary schools, Academies, free schools, special schools, Pupil Referral Units (PRU), further education colleges, universities.

UK – England, Scotland, Northern Ireland, Wales

<http://www.schoolswebdirectory.co.uk/index.php>

<https://get-information-schools.service.gov.uk/>

<https://www.hefcw.ac.uk/>

<http://www.universitiesuk.ac.uk/aboutus/members/Pages/default.aspx>

Isle of Man

<https://www.gov.im/categories/education-training-and-careers/schools-and-colleges/>

Channel Islands

<https://www.gov.je/Education/Schools/FindingSchool/Pages/default.aspx>

<https://www.gov.gg/article/163185/Education-Working--Retiring>

CHARITIES

England and Wales

<https://www.gov.uk/government/organisations/charity-commission>

Scotland

<http://www.oscr.org.uk/>

Northern Ireland

<https://www.charitycommissionni.org.uk/charity-search/>

Isle of Man

<https://www.gov.im/categories/home-and-neighbourhood/charities/index-of-registered-charities-and-departmental-information/>

Channel Islands

<http://www.jerseycharities.org/members>

<http://www.charity.org.gg/Find>

Chambers' are advised that the Contracting Authority, its Affiliates and/or Participating

Authorities, reserve the right to supply the tendered products, services, and commodities to companies that have a majority public sector ownership by any of the public sector bodies referred to above during the Framework Agreement period as stated in this document, for the purpose of selling to other public, private and third sector organisations.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Commercial Services Kent Ltd

1 Abbey Wood Road, Kings Hill

West Malling

ME19 4YT

Email

[csgprocurement@csLtd.org.uk](mailto:csgprocurement@csLtd.org.uk)

Country

United Kingdom