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Tender

## **Catering Services Tender for Habinteg Housing Association**

Habinteg Housing Association

F02: Contract notice

Notice identifier: 2021/S 000-013627

Procurement identifier (OCID): ocds-h6vhtk-02bcae

Published 16 June 2021, 2:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Habinteg Housing Association

Bradford

#### **Contact**

Maggie Steed

#### **Email**

[ms@redboxcs.com](mailto:ms@redboxcs.com)

#### **Telephone**

+44 1423810985

#### **Country**

United Kingdom

#### **NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

[www.redboxcs.com](http://www.redboxcs.com)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.redboxcs.com](http://www.redboxcs.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Catering Services Tender for Habinteg Housing Association

**II.1.2) Main CPV code**

- 55520000 - Catering services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Habinteg Housing Association in Bradford, West Yorkshire have decided to tender their catering services for the residents on site to investigate the financial and qualitative benefits they could be offered.

The contract start date is 1st October 2021.

Habinteg want to work in close partnership with the chosen caterer to offer good quality food and service for residents and visitors to the site.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55520000 - Catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

Main site or place of performance

Habinteg Housing Association

Wagtail Close, Bradford, West Yorkshire, BD6 3YJ

#### **II.2.4) Description of the procurement**

Issue of Invitation to Tender - 18th June 2021

Bidding companies to visit Wagtail Close - 28th June 2021

Deadline for return of Tender Responses - 16th July 2021

Presentation by shortlisted Bidders to Habinteg - 4th August 2021

Site visits or references to take place before - 11th August 2021

Contract award by - 13th August 2021

Mobilisation meeting - 6th September 2021

Contract Start Date - 1st October 2021

### Assessment of Submissions

All of the tenders will be subject to a detailed evaluation process which will be based on an appropriate balance between sound commercial principals, technical expertise and a firm commitment to meeting all of Habinteg's requirements. Habinteg will select the best value for money tender considering the following principal factors:

- ? On site management support
- ? Innovation
- ? Health and Safety
- ? External management and cleaning personnel support
- ? References provided
- ? Effective quality systems and self-auditing
- ? Cost

The above criteria are not listed in relative order of importance.

Habinteg shall be under no obligation to accept the lowest or any tender submitted hereunder.

### Aims of the Service and Tender

The key aims of the tender are to:

- ? Provide a high standard of catering
- ? Good communication at local and operations manager level with Habinteg - two-way communication
- ? Daily interaction with the Habinteg representative
- ? Develop an effective method of handing over any special needs and comments on a daily basis

? Catering team to work the hours that best suit the needs of the residents and Habinteg and maximise the work completed

? Training and development of the teams at site

This does not imply that this is not happening now - these are the aims of the contract.

### **II.2.5) Award criteria**

Quality criterion - Name: Qualitative Information / Weighting: 50

Cost criterion - Name: Financial Information / Weighting: 50

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Two optional extensions of 12 months each.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 July 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 July 2021

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The documents you require can be obtained on request by emailing [admin@redboxcs.com](mailto:admin@redboxcs.com)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Red Box Consultancy Services Ltd

Harrogate

HG2 8PB

Country

United Kingdom