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Tender

Provision of Office Furniture for Reading Borough Council and Reading Library - ESPO FW282_22

Reading Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-013625

Procurement identifier (OCID): ocds-h6vhtk-04557f

Published 26 April 2024, 2:35pm

Section I: Contracting authority

I.1) Name and addresses

Reading Borough Council

Civic Offices, Bridge Street

Reading

RG1 2LU

Contact

Jasmine Saini

Email

pchub@reading.gov.uk

Country

United Kingdom

NUTS code

UKJ11 - Berkshire

Internet address(es)

Main address

www.reading.gov.uk

Buyer's address

<https://in-tendhost.co.uk/reading/asp/Tenders/Current>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/readingbc/asp/Tenders/Current>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Office Furniture for Reading Borough Council and Reading Library - ESPO FW282_22

Reference number

RBC 00001883

II.1.2) Main CPV code

- 39100000 - Furniture

II.1.3) Type of contract

Supplies

II.1.4) Short description

Reading Borough Council (the "Customer") is inviting you to submit a response to a further competition in respect of the procurement opportunity referenced above. The Customer is utilising the ESPO Framework FW282_22 to appoint a Supplier to provide interior design services, a furniture plan and ultimately the provision of furniture for Reading Borough Council's new Customer Service, back office and it's new flagship Library. Suppliers that would like to take part in this process are invited to • Express Interest• upon which they will be given access to the full documentation delivered through this portal. Documents can be accessed from the •My Tenders• area of this website by selecting the •View Details• button for the project. Expressions of interest will only be accepted until 16.05.2024 23:59. Any questions relating to this opportunity should be made via the correspondence link on this portal.

II.1.5) Estimated total value

Value excluding VAT: £1,200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 39100000 - Furniture

II.2.3) Place of performance

NUTS codes

- UKJ11 - Berkshire

II.2.4) Description of the procurement

Reading Borough Council (the "Customer") is inviting you to submit a response to a further competition in respect of the procurement opportunity referenced above. The Customer is utilising the ESPO Framework FW282_22 to appoint a Supplier to provide interior design services, a furniture plan and ultimately the provision of furniture for Reading Borough Council's new Customer Service, back office and it's new flagship Library. This project is split into two phases, and the second phase will be taking place in early 2025. Suppliers are to note that they are submitting a response for both phases of the project. (Listed below are the timelines of the phased project). The supplier also must note that all services are included in their submission bid (i.e. not at an additional separate cost), which includes CAD drawings, design layouts (furniture) and install build in the furniture. This should include space planning services as well as producing drawings for the customer which includes innovations (such as biophilic designed furniture/designs) and solutions to furniture issues. The supplier must also note as part of their submission if they can demonstrate evidence for a variety of different material options, e.g easy to clean materials, faux leather, replacement seat pads, acoustic smart furniture, etc with manufacturers guarantees. Evidence of access to different manufacturers. The successful contractor will provide furniture fitout designs ensuring measurements fit into the proposed design. They must also deliver, assemble, and fit the furniture and must specify mechanical and electrical requirements. This would be at no additional cost to the Council. The budget for the furniture element of this project for the Customer Service area, back office and the Library is £1.2m.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

21 June 2024

End date

20 June 2026

This contract is subject to renewal

Yes

Description of renewals

+1+1

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

In this present instance, the Customer is issuing this Invitation to Tender as a Further Competition Lot 1 – Office Furniture - National Framework of ESPO Framework 282_22.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 May 2024

Local time

11:59pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 May 2024

Local time

8:00am

Place

Reading Borough Council via In-Tend portal)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice of England and Wales

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.justice.co.uk>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The relevant deadlines depend on the specific nature of the remedies required and are defined in Regulations 93 & 94 of the Public Contracts Regulations 2015.

VI.4.4) Service from which information about the review procedure may be obtained

The Cabinet Office

70 Whitehall

London

SW1A 2AS

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/cabinet-office>