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Tender

WCC - Invoice Data Capture Solution

Warwickshire County Council

F02: Contract notice

Notice identifier: 2023/S 000-013581

Procurement identifier (OCID): ocds-h6vhtk-03c848

Published 12 May 2023, 12:29pm

Section I: Contracting authority

I.1) Name and addresses

Warwickshire County Council

Shire Hall, Market Square

Warwick

CV344RL

Email

procurement@warwickshire.gov.uk

Country

United Kingdom

Region code

UKG13 - Warwickshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<http://www.warwickshire.gov.uk>

Buyer's address

<https://www.warwickshire.gov.uk/procurement>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/csw-jets.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/csw-jets.aspx/Home>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

WCC - Invoice Data Capture Solution

Reference number

WCC - 15874

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Warwickshire County Council are seeking a replacement Invoice Capture solution. The preferred solution will extract identified information from PDF invoices, verify the data and export the invoice data, alongside an image of the invoice, to our Unit4 ERP system.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

II.2.4) Description of the procurement

Warwickshire County Council are seeking a replacement Invoice Capture solution. The preferred solution will extract identified information from PDF invoices, verify the data and export the invoice data, alongside an image of the invoice, to our Unit4 ERP system.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

96

This contract is subject to renewal

Yes

Description of renewals

3 years initial contract term with the ability to extend by additional periods up to but not exceeding 60 months.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

3 years initial contract term with the ability to extend by additional periods up to but not exceeding 60 months.

II.2.14) Additional information

Whilst we have stated within this notice a spend value up to circa £300,000, this value is an aspirational spend figure and the likely spend value is estimated to be circa £100,000.

The higher value is to cover any as yet unknown/unforeseen requirements over the 8 year contract duration.

During the course of the contract period the range and scope of these services may be subject to modification and variation to meet the changing needs and requirements of the Council, potential changes in legislation and the changing demand place on the Council by its customers.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 June 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

12 June 2023

Local time

12:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

The Strand

London

WC2LL

Country

United Kingdom