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Tender

850000.00

Westminster City Council

F02: Contract notice

Notice identifier: 2025/S 000-013577

Procurement identifier (OCID): ocds-h6vhtk-04fe91

Published 8 April 2025, 10:56am

Section I: Contracting authority

I.1) Name and addresses

Westminster City Council

64 Victoria Street

London

SW1E 6QP

Contact

Jade Peek

Email

jpeek@westminster.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://wcc.ukp.app.jaggaer.com>

Buyer's address

www.westminster.gov.uk

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://wcc.ukp.app.jaggaer.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://wcc.ukp.app.jaggaer.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

850000.00

II.1.2) Main CPV code

- 72263000 - Software implementation services

II.1.3) Type of contract

Services

II.1.4) Short description

This opportunity is being procured via the Crown Commercial Service Spark DPS (RM6094). Therefore to be able to submit a tender, you must be registered as a supplier on the DPS. Please note that this can take up to 15 days;

* Please register on the DPS by following the below link by 5pm (UK time) on Friday 11th April 2025. <https://supplierregistration.cabinetoffice.gov.uk/organisation/register>

* Register on Westminster City Council's eProcurement system Jaggaer <https://wcc.ukp.app.jaggaer.com>

* Westminster City Council will pull a shortlist on Wednesday 7th May based on the Spark DPS registered suppliers. Please note that it is the Supplier's responsibility to ensure that they are registered on the DPS and showing live prior to this date.

* All shortlisted suppliers will be added to the opportunity and able to view and submit a bid.

Westminster City Council (WCC) is looking to develop its next generation, strategic data platform, to underpin its reporting, analytics, AI and personalisation goals. The platform will leverage Snowflake as its core data warehouse, likely supported by a range of other products and services. The programme of work will involve consolidation of a range of existing data platforms through migration activities, as well as identifying and processing new datasets to fuel new data products.

The programme will likely involve several phases. In first instance, the contract will focus on Phase One, covering delivery items related to the Data hub and Data deliverables. Future phases, that are in scope, will be subject to variations throughout the contract term, as and when required as the programme progresses and subject to budget approval.

Phase One:

The initial phase will be to design the new data warehouse environment, then migrate and refactor the existing corporate data warehouse. It will involve discovery and analysis around the data sets, privacy considerations, etc. of the data held in the existing Microsoft SQL Server environment. These datasets and their data pipelines will need to be migrated onto the Snowflake environment. Downstream dependencies such as Power BI dashboards will need to be repointed and if necessary, redesigned. Importantly, this will require extensive refactoring. For example, ingestion may move from SQL Server Integration Services (SSIS) to Azure Data Factory (ADF) and the overall architectural pattern will move from ETL to ELT. The migration is therefore not a “lift and shift” migration. However, the scope will be limited to datasets currently processed into the existing CDW.

It should be noted that the advertised estimated budget of up to £3.87million represents the full potential project and is subject to further budgetary approval. The initial Phase One budget is up to £850,000.00. Further phases and additional expenditure will be confirmed as the programme progresses and are discretionary, subject to both budgetary approval and the requirements of the council, therefore not guaranteed to the supplier.

II.1.5) Estimated total value

Value excluding VAT: £3,870,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,870,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

18 August 2025

End date

17 August 2028

This contract is subject to renewal

Yes

Description of renewals

The initial Phase One budget is up to £850,000.00 and covers year one of the contract. Further phases and additional expenditure will be confirmed as the programme progresses and are discretionary, subject to both budgetary approval and the requirements of the council, therefore not guaranteed to the supplier. There are 2 x optional 12 month extensions based on the above.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 May 2025

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

8 May 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

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This opportunity and all associated procurement documents will be accessible to all shortlisted suppliers via our City of Westminster Procurement and Contracts portal ("the Portal"), kindly visit <https://wcc.ukp.app.jaggaer.com> and search for the following reference: ITT_30323. If you have any questions, please submit these through the portal.

Our portal is free to register on.

To view details of the Opportunity via the Portal please click the following link and click on Opportunities: <https://wcc.ukp.app.jaggaer.com>

Or browse as follows:

- Connect to <https://wcc.ukp.app.jaggaer.com>
- Enter your Username and Password
- Go to Published Opportunities

- Click on the Project Title to view details

VI.4) Procedures for review

VI.4.1) Review body

The High Court of Justice

The Royal Court of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

In accordance with Regulation 86 (Notices of decisions to award a contract), Regulation 87 (Standstill Period) and Regulations 91 (Enforcement of duties through the Court) of the Public Contracts Regulations 2015 (as amended).