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Tender

Service and Maintenance of Fire Extinguishing Services

Dundee City Council

F02: Contract notice

Notice identifier: 2024/S 000-013564

Procurement identifier (OCID): ocids-h6vhtk-045556

Published 26 April 2024, 11:22am

Section I: Contracting authority

I.1) Name and addresses

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1NZ

Contact

Wendy Hall

Email

wendy.hall@dundeecity.gov.uk

Telephone

+44 1382433745

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

<http://www.dundeeecity.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Service and Maintenance of Fire Extinguishing Services

Reference number

DCC/CD/280/23

II.1.2) Main CPV code

- 50413200 - Repair and maintenance services of firefighting equipment

II.1.3) Type of contract

Services

II.1.4) Short description

Dundee City Council are looking for a single supplier to service and maintain fire fighting extinguishing equipment across its portfolio of buildings.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 50413200 - Repair and maintenance services of firefighting equipment

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Buildings across Dundee City.

II.2.4) Description of the procurement

The works shall comprise the Inspection, Testing, Certification, written reporting and subsequent servicing and maintenance of the Fire Extinguishing equipment and Gas Suppression Systems within various Dundee City Council properties, along with minor and urgent repair works which may have not been foreseen (e.g.: arising from discharge or damage)

II.2.5) Award criteria

Quality criterion - Name: Resourcing of Requirement – Contract Resourcing / Weighting: 15

Quality criterion - Name: Resourcing of Requirement – Development / Weighting: 5

Quality criterion - Name: Resourcing of Requirements – Timescales / Weighting: 8

Quality criterion - Name: Resourcing of Requirements – Disruption / Weighting: 5

Quality criterion - Name: Resourcing of Requirements – Emergency Call Out Resourcing of Requirements – Emergency Call Out / Weighting: 10

Quality criterion - Name: Resourcing of Requirements – Programme of Works / Weighting: 5

Quality criterion - Name: Continuous Improvement / Weighting: 9

Quality criterion - Name: Community Benefits / Weighting: 1.5

Quality criterion - Name: Fair Work Practices / Weighting: 1.5

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

there is an option to extend for 2 years, then a further 2 years thereafter

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in procurement documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 May 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 27 September 2024

IV.2.7) Conditions for opening of tenders

Date

27 May 2024

Local time

12:00pm

Place

Dundee

Information about authorised persons and opening procedure

PCS Electronic Postbox

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: July 2031

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Award Criteria as follows:

Resourcing of Requirement – Contract Resourcing: Weight 15%

Resourcing of Requirement – Development: Weight 5%

Resourcing of Requirements – Timescales: Weight 8%

Resourcing of Requirements – Disruption: Weight 5%

Resourcing of Requirements – Emergency Call Out: Weight 10%

Resourcing of Requirements – Programme of Works: Weight 5%

Continuous Improvement: Weight 9%

Community Benefits: Weight 1.5%

Fair Work Practices: Weight 1.5%

Compliance with Specification of Requirements PASS/FAIL

CDM Construction, Design and Management Regulations 2015 PASS/FAIL

Duty of Care, Health and Safety & Risk Management PASS/FAIL

Site Specific Risk Assessment and Method Statement PASS/FAIL

Health and Safety PASS/FAIL

Resourcing PASS/FAIL

Environment PASS/FAIL

Fair Tax Declaration PASS/FAIL

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=764761.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Bidding Organisation to deliver 2 Community Benefit activities for the duration of this contract. Bidder to provide details of proposed activities to be undertaken.

Community Benefit activity can include the following

Awareness Raising Event for community group, college or school – this could include a wide range of activities which support learning and employability such as talks about environmental issues for school, college or university students or job seekers; training workshops carried out by contractors for target groups to raise awareness of their sector and its benefits and where appropriate the careers available, motivational talks, school talks, or to run events which tie in with a particular aspect of the curriculum.

Community Support Activity or Community Wish – the council is developing a Community Wishes approach which will gather and moderate requests for support for small

community projects. These will be wide ranging but likely to include requests to provide materials or volunteer labour to support small community projects including community gardens, allotment projects or community clear ups.

Work Experience Opportunity – where appropriate to provide a work placement opportunity for a young person or adult on an appropriate programme. Support would be provided to identify an appropriate programme and candidate.

Mentoring Opportunity – provide a mentoring opportunity to a young person from Dundee on the MCR pathway mentoring programme. More information at <https://mcrpathways.org/> Support would be provided to identify an appropriate school and candidate.

Post award, the Councils Community Benefits Officer will contact the successful contractor to advise on the type of outcome which can be delivered. Support will be provided to identify an appropriate intervention.

(SC Ref:764761)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=764761

VI.4) Procedures for review

VI.4.1) Review body

Dundee Sherriff Court and Justice of the Peace Court

Sheriff Court House, 6 West Bell Street

Dundee

DD19AD

Email

dundee@scotcourts.gov.uk

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Scottish Courts Service

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XP

Email

enquiries@scotscourts.gov.uk

Country

United Kingdom