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Tender

## **Service and Maintenance of Fire Extinguishing Services**

Dundee City Council

F02: Contract notice

Notice identifier: 2024/S 000-013564

Procurement identifier (OCID): ocds-h6vhtk-045556

Published 26 April 2024, 11:22am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1NZ

#### **Contact**

Wendy Hall

#### **Email**

[wendy.hall@dundeecity.gov.uk](mailto:wendy.hall@dundeecity.gov.uk)

#### **Telephone**

+44 1382433745

#### **Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

[www.dundeeecity.gov.uk](http://www.dundeeecity.gov.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00220](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Service and Maintenance of Fire Extinguishing Services

Reference number

DCC/CD/280/23

#### **II.1.2) Main CPV code**

- 50413200 - Repair and maintenance services of firefighting equipment

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Dundee City Council are looking for a single supplier to service and maintain fire fighting extinguishing equipment across its portfolio of buildings.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50413200 - Repair and maintenance services of firefighting equipment

#### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Buildings across Dundee City.

#### **II.2.4) Description of the procurement**

The works shall comprise the Inspection, Testing, Certification, written reporting and subsequent servicing and maintenance of the Fire Extinguishing equipment and Gas Suppression Systems within various Dundee City Council properties, along with minor and urgent repair works which may have not been foreseen (e.g.: arising from discharge or damage)

#### **II.2.5) Award criteria**

Quality criterion - Name: Resourcing of Requirement – Contract Resourcing / Weighting: 15

Quality criterion - Name: Resourcing of Requirement – Development / Weighting: 5

Quality criterion - Name: Resourcing of Requirements – Timescales / Weighting: 8

Quality criterion - Name: Resourcing of Requirements – Disruption / Weighting: 5

Quality criterion - Name: Resourcing of Requirements – Emergency Call Out Resourcing of Requirements – Emergency Call Out / Weighting: 10

Quality criterion - Name: Resourcing of Requirements – Programme of Works / Weighting: 5

Quality criterion - Name: Continuous Improvement / Weighting: 9

Quality criterion - Name: Community Benefits / Weighting: 1.5

Quality criterion - Name: Fair Work Practices / Weighting: 1.5

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

there is an option to extend for 2 years, then a further 2 years thereafter

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As stated in procurement documents.

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 May 2024

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 27 September 2024

### **IV.2.7) Conditions for opening of tenders**

Date

27 May 2024

Local time

12:00pm

Place

Dundee

Information about authorised persons and opening procedure

PCS Electronic Postbox

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: July 2031

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Award Criteria as follows:

Resourcing of Requirement – Contract Resourcing: Weight 15%

Resourcing of Requirement – Development: Weight 5%

Resourcing of Requirements – Timescales: Weight 8%

Resourcing of Requirements – Disruption: Weight 5%

Resourcing of Requirements – Emergency Call Out: Weight 10%

Resourcing of Requirements – Programme of Works: Weight 5%

Continuous Improvement: Weight 9%

Community Benefits: Weight 1.5%

Fair Work Practices: Weight 1.5%

Compliance with Specification of Requirements PASS/FAIL

CDM Construction, Design and Management Regulations 2015 PASS/FAIL

Duty of Care, Health and Safety & Risk Management PASS/FAIL

Site Specific Risk Assessment and Method Statement PASS/FAIL

Health and Safety PASS/FAIL

Resourcing PASS/FAIL

Environment PASS/FAIL

Fair Tax Declaration PASS/FAIL

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=764761](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=764761).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Bidding Organisation to deliver 2 Community Benefit activities for the duration of this contract. Bidder to provide details of proposed activities to be undertaken.

Community Benefit activity can include the following

Awareness Raising Event for community group, college or school – this could include a wide range of activities which support learning and employability such as talks about environmental issues for school, college or university students or job seekers; training workshops carried out by contractors for target groups to raise awareness of their sector and its benefits and where appropriate the careers available, motivational talks, school talks, or to run events which tie in with a particular aspect of the curriculum.

Community Support Activity or Community Wish – the council is developing a Community Wishes approach which will gather and moderate requests for support for small



community projects. These will be wide ranging but likely to include requests to provide materials or volunteer labour to support small community projects including community gardens, allotment projects or community clear ups.

Work Experience Opportunity – where appropriate to provide a work placement opportunity for a young person or adult on an appropriate programme. Support would be provided to identify an appropriate programme and candidate.

Mentoring Opportunity – provide a mentoring opportunity to a young person from Dundee on the MCR pathway mentoring programme. More information at <https://mcrpathways.org/> Support would be provided to identify an appropriate school and candidate.

Post award, the Councils Community Benefits Officer will contact the successful contractor to advise on the type of outcome which can be delivered. Support will be provided to identify an appropriate intervention.

(SC Ref:764761)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=764761](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=764761)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Dundee Sherriff Court and Justice of the Peace Court

Sheriff Court House, 6 West Bell Street

Dundee

DD19AD

Email

[dundee@scotcourts.gov.uk](mailto:dundee@scotcourts.gov.uk)

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Scottish Courts Service

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XP

Email

[enquiries@scotscourts.gov.uk](mailto:enquiries@scotscourts.gov.uk)

Country

United Kingdom