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Contract

## **(Main) Insurance and Related Services 2025**

Muirhouse Housing Association Limited

F03: Contract award notice

Notice identifier: 2025/S 000-013557

Procurement identifier (OCID): ocds-h6vhtk-04b442

Published 8 April 2025, 10:22am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Muirhouse Housing Association Limited

11 Muirhouse Medway

Edinburgh

EH4 4RW

#### **Contact**

Andy Bygrave

#### **Email**

[andy.bygrave@gibbslaidler.co.uk](mailto:andy.bygrave@gibbslaidler.co.uk)

#### **Telephone**

+44 1959562242

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gibbslaidler.co.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30717](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30717)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

(Main) Insurance and Related Services 2025

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Contract is for the provision of general insurance and related services, including claims handling, loss control services and general

programme maintenance and advice as required by Muirhouse Housing Association Limited commencing 1st April 2025. A full Summary of

Current Cover will be provided with the Invitation to Tender to selected bidders. Bids are invited from suitably qualified insurance brokers

and direct providers for the entire scope of services. The procurement will follow the two-stage Restricted Procedure with a pre-qualifying

stage based on completed SPDs and bidders will be selected on the basis of their capability, capacity and experience to perform the

contract.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £225,000

### **II.2) Description**

### **II.2.1) Title**

Insurance for Property & related Business Interruption risks (possibly including Property Owners Liability)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66513000 - Legal insurance and all-risk insurance services
- 66510000 - Insurance services
- 66515200 - Property insurance services
- 66518100 - Insurance brokerage services
- 66516400 - General liability insurance services
- 66516000 - Liability insurance services
- 66515410 - Financial loss insurance services
- 66515411 - Pecuniary loss insurance services
- 66512100 - Accident insurance services
- 66515000 - Damage or loss insurance services
- 66515300 - Weather and financial loss insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

The scope of the Contract includes the provision of insurance cover, brokerage services (where applicable), professional advice, claims management and loss control services for property, legal liabilities and other general insurances as required by Muirhouse Housing Association Limited for a period of three years commencing 01.04.2025, with the option to extend by up to a further two years at Muirhouse Housing Association's sole discretion. Bids are invited from suitably qualified and experienced insurance brokers and direct insurers. The Contract will follow the two-stage Competitive Procedure with Negotiation

with bidders being selected on the basis of the responses contained in the pre-qualifying SPD. Bidders will be expected have the capability, capacity, financial and economic standing and experience to perform the contract. SPDs must be completed in full with all relevant information supplied. The Contract will be awarded on the basis of Most Economically Advantageous Tender, with specific evaluation criteria detailed within the Invitation To Tender and contract documents

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Cost criterion - Name: Cost / Weighting: 60

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

A Summary of Muirhouse's current insurances will be made available along with the Invitation to Tender. Bidders are required to submit

the appropriate SPD, completed in full in order to be considered for Stage 2 of the procurement

### **II.2) Description**

#### **II.2.1) Title**

Insurance and related services associated with Terrorism and/or Political Violence (Pool-Re) as required by Muirhouse Housing Association Limited

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 66513000 - Legal insurance and all-risk insurance services

- 66510000 - Insurance services
- 66518100 - Insurance brokerage services
- 66516400 - General liability insurance services
- 66515411 - Pecuniary loss insurance services
- 66515410 - Financial loss insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

The scope of the Contract includes the provision of insurance cover, brokerage services (where applicable), professional advice, claims

management and loss control services for terrorism/political violence (Pool Re) as required by Muirhouse Housing Association Limited for a

period of three years commencing 01.04.2025, with the option to extend by up

to a further two years at Muirhouse Housing Association's sole

discretion. Bids are invited from suitably qualified and experienced insurance

brokers and direct insurers. The Contract will follow the

two-stage Competitive Procedure with Negotiation with bidders being selected

on the basis of the responses contained in the

pre-qualifying SPD. Bidders will be expected have the capability, capacity,

financial and economic standing and experience to perform the

contract. SPDs must be completed in full with all relevant information supplied.

The Contract will be awarded on the basis of Most

Economically Advantageous Tender, with specific evaluation criteria detailed

within the Invitation To Tender and contract documents.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Cost criterion - Name: Cost / Weighting: 60

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

A Summary of Muirhouse Housing Association's current insurances will be made available along with the Invitation to Tender. Bidders are required to submit the appropriate SPD, completed in full in order to be considered for Stage 2 of the procurement

## **II.2) Description**

### **II.2.1) Title**

Insurance and related services associated with Cyber Risk as required by Muirhouse Housing Association Limited

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 66518100 - Insurance brokerage services
- 66516400 - General liability insurance services
- 66516000 - Liability insurance services

- 66515410 - Financial loss insurance services
- 66515411 - Pecuniary loss insurance services
- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

The scope of the Contract includes the provision of insurance cover, brokerage services (where applicable), professional advice, claims management and loss control services for cyber liability and related services as required by Muirhouse Housing Association Limited for a period of three years commencing 01.04.2025, with the option to extend by up to a further two years at Muirhouse Housing Association's sole discretion.

Bids are invited from suitably qualified and experienced insurance brokers and direct insurers. The Contract will follow the two-stage

Competitive Procedure with Negotiation with bidders being selected on the basis of the responses contained in the

pre-qualifying SPD. Bidders will be expected have the capability, capacity, financial and economic standing and experience to perform the

contract. SPDs must be completed in full with all relevant information supplied.

The Contract will be awarded on the basis of Most

Economically Advantageous Tender, with specific evaluation criteria detailed within the Invitation To Tender and contract documents.



### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Cost criterion - Name: Cost / Weighting: 60

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

A Summary of Muirhouse Housing Association's current insurances will be made available along with the Invitation to Tender. Bidders are required to submit the appropriate SPD, completed in full in order to be considered for Stage 2 of the procurement

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-035900](#)

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## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Insurance for Property & related Business Interruption risks (possibly including Property Owners Liability)

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 April 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Zurich

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £210,000

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### **Section V. Award of contract**

#### **Lot No**

2

#### **Title**

Insurance and related services associated with Terrorism and/or Political Violence (Pool-Re) as required by Muirhouse Housing Association Limited

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

1 April 2025

##### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Zurich

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £4,300

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**Section V. Award of contract**

**Lot No**

4

**Title**

Insurance and related services associated with Cyber Risk as required by Muirhouse Housing Association Limited

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

1 April 2025

### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Zurich

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £10,500

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## Section VI. Complementary information

### VI.3) Additional information

Bidders should note that for reasons of confidentiality, full Tender specification and supporting information will be made available only to

those Bidders that are selected to proceed to the Invitation to Tender Stage. Sufficient detail is provided within this Contract Notice and

within the SPD to enable the Bidder to decide whether to participate in this process.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the

closing time to avoid any last minute problems.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=781732](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=781732)

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Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the

closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Information will be included in the Invitation to Tender at the next stage of the process.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=781732](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=781732).

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Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:781732)

Download the copy of the online SPD document here (to be completed online through postbox submission):

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=781732](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=781732)

(SC Ref:795646)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

27 Chambers St

Edinburgh

EH1 1LB

Email

[Edinburgh@scotcourts.gov.uk](mailto:Edinburgh@scotcourts.gov.uk)

Country

United Kingdom