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Tender

Internship Provider for Postgraduate Students (April 2024)

University of Hertfordshire Higher Education Corporation

F02: Contract notice

Notice identifier: 2024/S 000-013547

Procurement identifier (OCID): ocds-h6vhtk-04554d

Published 26 April 2024, 10:12am

Section I: Contracting authority

I.1) Name and addresses

University of Hertfordshire Higher Education Corporation

MacLaurin Building, 4 Bishops Square

Hatfield

AL10 8NE

Contact

Procurement Department

Email

procurement-professionalservices@herts.ac.uk

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

<https://in-tendhost.co.uk/universityofhertfordshire.aspx/Help>

Buyer's address

<https://in-tendhost.co.uk/universityofhertfordshire.aspx/Help>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofhertfordshire.aspx/Help>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofhertfordshire.aspx/Help>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/universityofhertfordshire.aspx/Help>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Internship Provider for Postgraduate Students (April 2024)

Reference number

24005

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Hertfordshire is conducting a tender exercise in order to set up a contract for the provision of a Postgraduate Students Internship Provider. It is anticipated that the contract will be awarded June 2024 and will run from July 2024 for two (2) years. At the end of the first two (2) years the University will have an option to extend for two years in twelve month increments. This is subject to satisfactory performance of the contract. The service should be available October 2024 for delivery to students. The planning and promotions for the scheme should take place in August/September 2024. All University policies and regulations relating to information, security, data management, systems and services, will apply to all contracts resulting from this tender. The University reserves the right not to award this contract. The University reserve the right not to award this tender.

II.1.5) Estimated total value

Value excluding VAT: £12,600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 800000000 - Education and training services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

University of Hertfordshire

II.2.4) Description of the procurement

The Contractor will support the University's postgraduate students with flexible internship opportunities with real employers to enhance their career prospects. The Contractor will provide a strategic partnership through their internship programme. This will need to be provided to postgraduate students with a range of real-life employers across a range of sectors. Note: the number of students will fluctuate during the contract term and the University does not guarantee any minimum or maximum numbers. The Contractor will be expected to offer all students who apply a suitable internship opportunity within 6 weeks of application.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £12,600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 May 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

28 May 2024

Local time

9:00am

Place

University of Hertfordshire

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

University of Hertfordshire Higher Education Corporation

Hatfield

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Crown Commercial Services

Liverpool

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Information to be obtained from the University of Hertfordshire

VI.4.4) Service from which information about the review procedure may be obtained

University of Hertfordshire Higher Education Corporation

Hatfield

Country

United Kingdom