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Tender

## Lewes Town Council Insurance Renewal

Lewes Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-013544

Procurement identifier (OCID): ocds-h6vhtk-065435

Published 13 February 2026, 3:36pm

### Scope

### Description

Lewes Town Council reaches the end of its agreement with its current insurance providers in March 2026 and is opening up invitations to tender to insurance providers for a new 1-year agreement, with an option to extend the agreement to 3 years.

### Total value (estimated)

- £36,000 including VAT

Above the relevant threshold

### Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- 3 years

## **Main procurement category**

Services

## **CPV classifications**

- 66000000 - Financial and insurance services

## **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

## **Submission**

### **Enquiry deadline**

5 March 2026, 11:59pm

### **Tender submission deadline**

15 March 2026, 11:59pm

### **Submission address and any special instructions**

<https://www.lewes-tc.gov.uk/2026/02/invitation-to-tender-insurance-renewal/>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

27 March 2026

### **Recurring procurement**

Publication date of next tender notice (estimated): 1 February 2027

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## Award criteria

<b>Name</b>	<b>Type</b>
Pricing and long-term value	Cost
Coverage and policy terms	Quality
Flexibility and exit	Quality
Claims handling and service	Quality
Financial stability	Price
Risk management and added value	Quality

## Weighting description

A Tender Pack and Application Form is available from Lewes Town Council's website:  
<https://www.lewes-tc.gov.uk/2026/02/invitation-to-tender-insurance-renewal/>

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## Documents

### Associated tender documents

<https://www.lewes-tc.gov.uk/2026/02/invitation-to-tender-insurance-renewal/>

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## Contracting authority

### Lewes Town Council

- Public Procurement Organisation Number: PYLQ-7985-CLHL

High Street

Lewes

BN72QS

United Kingdom

Email: [veronique@lewes-tc.gov.uk](mailto:veronique@lewes-tc.gov.uk)

Website: <http://www.lewes-tc.gov.uk>

Region: UKJ22 - East Sussex CC

Organisation type: Public authority - sub-central government

