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Tender

UK and International Tax Advisory Services & International Payroll Delivery

University of Exeter

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-013488

Procurement identifier (OCID): ocds-h6vhtk-04fe59 ([view related notices](#))

Published 7 April 2025, 4:52pm

Scope

Reference

UOE/2025/017/JU

Description

This opportunity is for the provision of UK and International Tax Advisory Services and International Payroll Delivery. The University of Exeter has a requirement to establish an agreement with a suitable provider(s) for the specific services of Social Security, Tax and Payroll Advisory work and International Payroll Solutions services to enable the University to compliantly employ and pay our globally mobile employees outside of the UK. In some circumstances this may be individuals who are international consultants, contractors and casual workers based outside the UK. There is also a current population of cross border workers that work and live overseas but spend both regular and sporadic periods working in the UK for the University. This opportunity is divided into two lots: Lot 1 - UK and International Social Security, Tax and Payroll Advisory Services Lot 2 - International Payroll Delivery Bids can be submitted for one or both lots.

Total value (estimated)

- £426,000 excluding VAT
- £511,200 including VAT

Above the relevant threshold

Contract dates (estimated)

- 16 June 2025 to 17 June 2027
- Possible extension to 17 June 2029
- 4 years, 2 days

Description of possible extension:

The option to extend for up to two years in up to twelve month increments.

Main procurement category

Services

CPV classifications

- 79211110 - Payroll management services
- 79221000 - Tax consultancy services

Contract locations

- UKK43 - Devon CC

Lot LOT-0001. Lot 1: UK and International Social Security, Tax and Payroll Advisory Services

Description

Provision of International Social Security, Tax and Payroll Advisory Services to the University of Exeter.

Lot value (estimated)

- £173,000 excluding VAT
- £207,600 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot LOT-0002. Lot 2: International Payroll Delivery

Description

Provision of International Payroll Delivery to the University of Exeter.

Lot value (estimated)

- £253,000 excluding VAT
- £303,600 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot LOT-0001. Lot 1: UK and International Social Security, Tax and Payroll Advisory Services

Lot LOT-0002. Lot 2: International Payroll Delivery

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

23 April 2025, 12:00pm

Tender submission deadline

2 May 2025, 5:00pm

Submission address and any special instructions

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=92515&B=

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

3 June 2025

Recurring procurement

Publication date of next tender notice (estimated): 1 March 2029

Award criteria

Name	Type	Weighting
Technical	Quality	90%
Price	Price	10%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

University of Exeter

- Public Procurement Organisation Number: PZYG-2396-XCRZ

Northcote House

Exeter

EX4 4QH

United Kingdom

Contact name: Jodie Underhay

Telephone: +44 1392723072

Email: j.underhay@exeter.ac.uk

Website: <https://www.exeter.ac.uk>

Region: UKK43 - Devon CC

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)