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Contract

## **EDRMS and Document Scanning Software Support and Maintenance**

Highlands and Islands Enterprise

F03: Contract award notice

Notice identifier: 2022/S 000-013485

Procurement identifier (OCID): ocids-h6vhtk-033b52

Published 19 May 2022, 2:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Highlands and Islands Enterprise

An Lòchran, 10 Inverness Campus

Inverness

IV2 5NA

#### **Email**

[hi procurement@hient.co.uk](mailto:hi procurement@hient.co.uk)

#### **Telephone**

+44 1463383084

#### **Country**

United Kingdom

#### **NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.hie.co.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00313](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00313)

**I.4) Type of the contracting authority**

Regional or local Agency/Office

**I.5) Main activity**

Economic and financial affairs

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

EDRMS and Document Scanning Software Support and Maintenance

**II.1.2) Main CPV code**

- 48311100 - Document management system

**II.1.3) Type of contract**

Supplies

**II.1.4) Short description**

The contract relates to a 24-month renewal for licences, support and maintenance of the Electronic Document and Records Management System (EDRMS) and document scanning software.

**II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £221,940.60

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48311100 - Document management system

#### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

#### **II.2.4) Description of the procurement**

HIE has commenced a project to consider future data and records management requirements, existing digital infrastructure and capacity. In order to enable the project to complete, and allow time for any procurement and implementation of new requirements, HIE require to renew their existing system's licence, support and maintenance arrangements.

#### **II.2.5) Award criteria**

Quality criterion - Name: Pass/fail / Weighting: 100

Price - Weighting: pass/fail

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The services can be provided only by a particular economic operator for the following reason:
  - protection of exclusive rights, including intellectual property rights

Explanation:

We require access to the system software licensing, support and maintenance from the current system provider, while we complete a project to consider future requirements, and action any resulting procurement and/or implementation.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

28 March 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Objective Corp.

10th Floor - Thames Tower, Station Road

Reading

RG1 1LX

Country

United Kingdom

NUTS code

- UKJ11 - Berkshire

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £221,940.60

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:693864)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Inverness Sheriff Court and Justice of the Peace Court

The Inverness Justice Centre, Longman Road

Inverness

IV1 1AH

Email

[inverness@scotcourts.gov.uk](mailto:inverness@scotcourts.gov.uk)

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/inverness-sheriff-court-and-justice-of-the-peace-court>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers, or is at risk of suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 or the Procurement Reform (Scotland) Act 2014, may bring proceedings in the Sheriff Court or the Court of Session.